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# ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

## *Highways & Parks*

3715 Newville Road, Janesville, WI 53545  
Phone: (608)757-5450 Fax: (608)757-5470  
[www.co.rock.wi.us](http://www.co.rock.wi.us)

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Public Works Committee Meeting – Highway  
Tuesday, March 28, 2023 – 8:00 a.m.  
Public Works Department – Committee Room  
3715 Newville Road  
Janesville, WI 53545

Call to Order: Chair Richard called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present: Supervisors Richard, Mawhinney, Pennycook, Rashkin, and Woodman

Committee Members Absent: None

|                       |                 |                                    |
|-----------------------|-----------------|------------------------------------|
| <u>Staff Members:</u> | Duane Jorgenson | Director of Public Works           |
|                       | Nick Elmer      | Assistant Director of Public Works |
|                       | Amanda McElroy  | Secretary II                       |

Others Present: iPhone User Unknown (attended on zoom)

Approval of Agenda: Supervisor Mawhinney moved approval of the agenda as presented, seconded by Supervisor Pennycook. ADOPTED.

Approval of Minutes Dated February 28, 2023: Supervisor Woodman moved approval of the minutes from February 28, 2023, as presented, seconded by Supervisor Pennycook. ADOPTED.

Citizen Participation, Communications and Announcements: Mr. Woodman stated that he has received several complaints about the brush removal along CTH X. Mr. Jorgenson explained that the brush was removed to keep the right of way clear and help with mowing.

Mr. Jorgenson shared that the WCHA Spring Commissioner's Training is March 28-29, 2023, in Fond du Lac. Mr. Elmer will be attending this afternoon, and Mr. Jorgenson will attend on Wednesday morning.

### REVIEW AND APPROVAL OF RESOLUTIONS

Designating Work Zone Awareness Week 2023: Supervisor Mawhinney moved the Resolution, seconded by Supervisor Woodman. Mr. Jorgenson explained that April 17-21,

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

2023, is a nationally recognized week aiming to increase safety in work zones. Mr. Jorgenson shared that we partner with the Rock County Sheriff's Office and utilize tools such as sign boards out in the field to help ensure our staff are safe. In addition, there are digital billboards on the Interstate and in Janesville promoting work zone safety. ADOPTED.

## **REVIEW, DISCUSSION, AND POSSIBLE ACTION**

Discussion – Annual Town Meetings: Mr. Jorgenson shared the agendas from previous annual town meetings that occurred in 2017, 2018, and 2019 (see attachment). Mr. Jorgenson explained that the purpose of these meetings was for the towns to have the opportunity to meet with the Public Works Committee to bring forward any projects planned for the year and share any feedback or concerns they have. These meetings stopped during the COVID-19 pandemic, and several towns have expressed interest in resuming them. Discussion was had amongst the committee, and it was determined to resume these meetings in late March 2024. Mr. Jorgenson will communicate this to the towns.

Discussion – ATV Update: Mr. Jorgenson shared that the proposed ATV Ordinance was submitted to Corporation Counsel for review on 2/2/2023 and he doesn't have it back yet. Mr. Jorgenson intends to meet with the ATV Work Group before bringing the proposed ATV Ordinance before the Public Works Committee for adoption, followed by the County Board. Mr. Jorgenson noted the importance of consistency for ATV users and law enforcement to navigate. Mr. Jorgenson highlighted that the ATV Ordinance would give towns the power to adopt the ordinance as well as request sections of county roads in their jurisdiction be designated as ATV routes.

## **REVIEW OF PAYMENTS**

December 2022 Payments: Mr. Jorgenson answered questions from the committee.

February 2023 Payments: Mr. Jorgenson answered questions from the committee.

Next Meeting Date and Time: Tuesday, April 25, 2023, at 8:00 a.m. at the Department of Public Works.

Adjournment: Supervisor Mawhinney moved adjournment at 8:43 a.m., seconded by Supervisor Woodman. ADOPTED.

Respectfully Submitted,  
Amanda McElroy, Secretary II

County of Rock  
Public Works Department

Highways  
Parks  
Airport



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**- A G E N D A -**

Public Works Committee Meeting  
THURSDAY, MAY 4, 2017 – 8:00 A.M.  
FRIDAY, MAY 5, 2017 – 8:00 A.M.

**Southern Wisconsin Regional Airport  
Terminal Building  
1716 West Airport Road – Voyager Room  
Janesville WI 53546**

**NOTE  
MEETING  
PLACE!**

1. Call to Order
2. Approval of Agenda
3. Citizen Participation, Communications, and Announcements
4. Town Business: Discuss Town Issues and Town Road Construction and Maintenance

| Thursday, May 4, 2017 |                       |
|-----------------------|-----------------------|
| 8:00 a.m.             | Town of Newark        |
| 8:30 a.m.             | Town of Avon          |
| 9:00 a.m.             | Town of Magnolia      |
| 9:30 a.m.             | Town of Spring Valley |
| 10:00 a.m.            | Town of Lima          |
| 10:30 a.m.            | Town of Plymouth      |

| Friday, May 5, 2017 |                    |
|---------------------|--------------------|
| 8:00 a.m.           | Town of Janesville |
| 8:30 a.m.           | Town of Fulton     |
| 9:00 a.m.           | Town of Harmony    |
| 9:30 a.m.           | Town of Milton     |
| 10:00 a.m.          | Town of Rock       |
| 10:30 a.m.          | Town of La Prairie |

5. Adjournment



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Public Works Committee Meeting – Highway

Thursday, April 26, 2018 – 8:30 a.m.

Friday, April 27, 2018 – 8:30 a.m.

Southern Wisconsin Regional Airport

1716 West Airport Road – Voyager Room

Janesville, WI 53546

**NOTE  
MEETING  
PLACE!**

### AGENDA

1. Call to Order
2. Approval of Agenda
3. Citizen Participation, Communications, and Announcements
4. Town Business: Discuss Town Issues and Town Road Construction and Maintenance

| Thursday, April 26, 2018 |                       |
|--------------------------|-----------------------|
| 8:00 a.m.                | Town of Newark        |
| 8:30 a.m.                | Town of Avon          |
| 9:00 a.m.                | Town of Magnolia      |
| 9:30 a.m.                | Town of Spring Valley |
| 10:00 a.m.               | Town of Lima          |
| 10:30 a.m.               | Town of Plymouth      |

| Friday, April 27, 2018 |                    |
|------------------------|--------------------|
| 8:00 a.m.              | Town of Janesville |
| 8:30 a.m.              | Town of Fulton     |
| 9:00 a.m.              | Town of Harmony    |
| 9:30 a.m.              | Town of Milton     |
| 10:00 a.m.             | Town of Rock       |
| 10:30 a.m.             | Town of La Prairie |

5. Adjournment



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Public Works Committee Meeting – Highway  
Monday, May 6, 2019 – 8:00 a.m.  
Tuesday, May 7, 2019 – 8:30 a.m.  
Southern Wisconsin Regional Airport  
1716 West Airport Road – Voyager Room  
Janesville, WI 53546

**NOTE  
MEETING  
PLACE!**

### AGENDA

1. Call to Order
2. Approval of Agenda
3. Citizen Participation, Communications, and Announcements
4. Town Business: Discuss Town Issues and Town Road Construction and Maintenance

| Monday, May 6, 2019 |                       |
|---------------------|-----------------------|
| 8:00 a.m.           | Town of Johnstown     |
| 8:30 a.m.           | Town of Newark        |
| 9:00 a.m.           | Town of Avon          |
| 9:30 a.m.           | Town of Magnolia      |
| 10:00 a.m.          | Town of Spring Valley |
| 10:30 a.m.          | Town of Lima          |
| 11:00 a.m.          | Town of Plymouth      |

| Tuesday, May 7, 2019 |                    |
|----------------------|--------------------|
| 8:30 a.m.            | Town of Janesville |
| 9:00 a.m.            | Town of Fulton     |
| 9:30 a.m.            | Town of Harmony    |
| 10:00 a.m.           | Town of Milton     |
| 10:30 a.m.           | Town of Rock       |
| 11:00 a.m.           | Town of La Prairie |
|                      |                    |

5. Adjournment