



Minutes - February 8, 2022

Call to Order: Chair Potter called the General Services meeting to order at the Public Works Building on February 8, 2022 at 7:30 A.M.

Committee Members Present: Supervisors Potter, Fox, Homan, Wilson, and Brien (7:33 AM)

Committee Members Absent: None.

Staff Members Present: Duane Jorgenson, Public Works Director; Randy Terronez, Assistant to the Administrator; Brent Sutherland, Facilities Management Director; Dave Froeber, Facilities Superintendent; Mike Parille, Facilities Superintendent; and Brian Allen, Maintenance Worker IV.

Others Present: Brian Zobel, UW-Whitewater Director of Facilities Planning & Management.

Approve Agenda: Supervisor Homan moved approval of the agenda as presented, second by Supervisor Fox. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Approval of Minutes:

January 18, 2022 Minutes: Supervisor Fox moved approval of the January 18, 2022 minutes as presented, second by Supervisor Homan. ADOPTED.

Approval of Transfers: None.

Review of Payments: The committee reviewed the payments for December 2021 and January 2022.

December 2021 payments:

January 2022 payments:

Review and Approval of Resolutions:

Purchase Furniture for 911 Communication Center: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby approve and authorize awarding a contract in the amount of _____

\$71,829.56 to Hendricksen of Brookfield WI, for the furniture and installation at the 911/IT building."

Supervisor Fox moved approval of the above resolution, second by Supervisor Wilson. ADOPTED.

Review, Discussion and Possible Action:

Dr. Daniel Hale Williams Rock County Resource Center Updates:

Approval of change order # 16: Supervisor Wilson moved approval of change order #16 in the amount of \$32,000, second by Supervisor Homan. Brent explained that the venting could have been done out the top of the building or out the side. The architect vented to the side and it needs to be changed to the top. The venting out the side is causing ice on the sidewalk. ADOPTED.

IT/911 Renovation Updates:

IT/911 Renovation Schedule: Brent reminded the committee of the build schedule. He stated that as they are getting more into the project, he is finding that there are additional costs. March or April 2023 is the estimated completion.

District Attorney Renovation Updates:

District Attorney space renovation schedule update: Brent informed the committee that phase 1 was completed. Phase 2 on the south side of the hall is completely gutted. Everyone from the north side of the hall has been moved to the south side of the hall. Furniture is estimated to arrive April 11.

The Clerk of Court area has been completed and the furniture will be delivered on the 10th.

Approval of change order #5: Supervisor Homan moved approval of change order #5 in the amount of \$1,323, second by Supervisor Wilson. Brent explained that this is for a copier location. ADOPTED.

Approval of change order # 6: Supervisor Wilson moved approval of change order #6 in the amount of \$789.55, second by Supervisor Brien. Brent explained that this was a sprinkler head that needed to be lowered. ADOPTED.

Sheriff's Office, Pinehurst and Jail- Approval of a contract for hazardous material risk assessment: Supervisor Homan moved approval of a contract for hazardous material risk assessment, second by Supervisor Wilson. Brent explained that this needs to be done before demolition. This is a DNR requirement. ADOPTED.

Next meeting date and time: March 1, 2022 at the Craig Center at the Rock County Fairgrounds.

Building tour of DPW: Brian Allen presented a PowerPoint on the Department of Public Works locations. He and Duane Jorgenson then lead a brief tour of the Public Works campus. Supervisor Fox left prior to the tour.

Adjournment: Supervisor Wilson moved adjournment at 8:36 A.M., second by Supervisor Homan.
ADOPTED.

Respectfully submitted,

Haley Hoffman
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.