



Minutes - May 1, 2023

Call to Order: Chair Beaver called the Public Safety & Justice Committee meeting to order at 5:30 P.M. in Conference Room N1/N2.

Committee Members Present: Supervisors Beaver, Bomkamp, Knudson, Whitledge (5:35 P.M.), and Zoril.

Committee Members Absent: None.

Staff Members Present: Judge McCrory; David O'Leary, District Attorney; Melissa Wittwer, Child Support Services Director; Fredd Carr, Interim Communications Center Director; Randy Terronez, Assistant to the Administrator; Chief Deputy Jude Maurer; Sheriff Curtis Fell; Amanda Nelson, Clerk of Court; Cristina Figueroa Soto, Medical Examiners Office; Agnieszka Rogalska, Medical Examiners Office; Josh Smith, County Administrator.

Others Present: None.

Approve Agenda: Supervisor Knudson moved approval of the agenda as presented, second by Supervisor Bomkamp. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Introduction of Amanda Nelson, Clerk of Court: Judge Barbara McCrory introduced newly appointed Clerk of Court Amanda Nelson. Ms. Nelson gave brief comments on her new position and invited Committee members to her official swearing-in ceremony, this Friday, May 5 at 2:00 p.m. in Courtroom A.

Approval of Minutes:

April 17, 2023 Minutes: Sup. Zoril requested that the minutes be amended:

Resolution Authorizing Double Fill of Chief Deputy Position
Eliminate: "and remove "Sheriff Curtis Fell"

Resolution Proclaiming Correctional Employees Week
Eliminate: "and remove "Sheriff Curtis Fell"

Resolution Authorizing the reclassification of Three (3.0) FTE Child Support Clerical Workers to One (1.0) FTE Child Support Clerk Typist III
Eliminate: "and remove "Melissa Wittwer, Director of Child Support Services"

Supervisor Knudson moved approval of the April 17, 2023 minutes as amended, second by Supervisor Whitledge. ADOPTED.

Consent Calendar:

Approval of Transfers: None.

Review of Payments: None.

Review and Approval of Resolutions:

Recognizing National Public Safety Telecommunicator Week April 9 - 15, 2023

: "NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2023, that the week of April 9-15, 2021 be designated as National Public Safety Communicator Week in Rock County in honor and recognition of our community's 9-1-1 Telecommunicators and Call takers, and the significant contribution they make to the safety and well-being of our citizens and responders."

Supervisor Bomkamp moved approval of the above resolution, second by Supervisor Whitledge.

Sup. Zoril raised a Point of Order. The resolution doesn't contain notes as per the Board Rules III E. requiring notes (Finance, Legal and Administrator) to accompany a resolution before the governing committee can take action. Josh Smith provided background that resolutions of a celebratory nature (e.g. Telecommunicators Week) and employee retirement resolutions previously had not contained notes. If the County Board via a change in Board Rules wants to require such, staff would oblige.

Committee Chair May Beaver over-ruled Sup. Zoril Point of Order.

YES - Supervisors Beaver, Bomkamp, Knudson, and Whitledge.

NO - Supervisor Zoril.

ADOPTED.

Proclaiming Emergency Medical Services Week: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2023 does hereby proclaim May 21-27, 2023 as Emergency Medical Services Week and expresses its appreciation for the life-saving work of these professionals in our community.

BE IT FURTHER RESOLVED, that the County Clerk is directed to send a copy of this resolution to each EMS agency within Rock County."

Supervisor Knudson moved approval of the above resolution, second by Supervisor Bomkamp.

Sup. Zoril raised a Point of Order, per the prior resolution on Telecommunicator Week. Committee

Chair May Beaver over-ruled Sup. Zoril Point of Order.
YES - Supervisors Beaver, Bomkamp, Knudson, and Whitledge.
NO - Supervisor Zoril.

ADOPTED.

Proclaiming May 2023 Treatment Court Month: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2023, does hereby declare that a "Treatment Court Month" be established during the month of May 2023."

Supervisor Knudson moved approval of the above resolution, second by Supervisor Bomkamp.

Sup. Zoril raised a Point of Order, per the prior resolution on Telecommunicator Week.

Sup. Zoril also raised a Point of Order on the resolution not having a County Supervisor as "Initiated By".

Committee Chair May Beaver over-ruled both Sup. Zoril Points of Order.
YES - Supervisors Beaver, Bomkamp, Knudson, and Whitledge.
NO - Supervisor Zoril.

ADOPTED.

Proclaiming Police Officer Week: "NOW THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors assembled this ____ day of _____ 2023, does hereby proclaim May 14-20, 2023, to be Rock County Law Enforcement Officers Week and call upon all our citizens to especially honor and show our appreciation for Law Enforcement Officers serving Rock County."

Supervisor Knudson moved approval of the above resolution, second by Supervisor Whitledge.

Sup. Zoril raised a Point of Order, per the prior resolution on Telecommunicator Week.

Committee Chair May Beaver over-ruled Sup. Zoril Point of Order.
YES - Supervisors Beaver, Bomkamp, Knudson, and Whitledge.
NO - Supervisor Zoril.

ADOPTED.

Recognizing Captain Douglas A. Coulter: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of May, 2023, does hereby recognize Captain Douglas A. Coulter for his over 32 years of faithful service and recommends that a sincere expression of appreciation be given to Captain Douglas Coulter along with best wishes for the future."

Supervisor Bomkamp moved approval of the above resolution, second by Supervisor Knudson.

Sup. Zoril raised a Point of Order, per the prior resolution on Telecommunicator Week.

Sup. Zoril also raised a Point of Order on the resolution not having a County Supervisor as "Initiated By".

Committee Chair May Beaver over-ruled both Sup. Zoril Points of Order.

YES - Supervisors Beaver, Bomkamp, Knudson, and Whitledge.

NO - Supervisor Zoril.

ADOPTED.

Review, Discussion and Possible Action:

Update on Body Scanners: Chief Deputy Maurer provided background on body scanners. The equipment was delivered on April 19 and in process of installation. Training by the manufacturer will be held late this week into next week. Certain staff will be trained to be able to train other staff, rather than bring back the manufacturer to train at additional cost. Commander Maurer noted the machine tracks the number of scans an individual utilizes to ensure safety protocols. The process will generally be utilized to scan inmates prior to them going into the inmate housing unit.

Medical Examiner's Office Update: Josh Smith, Dr. Agnieszka Rogalska, Dr. Cristina Figueroa-Soto, and Randy Terronez provided information to Committee.

Dr. Agnieszka Rogalska, and Dr. Cristina Figueroa-Soto provided 2022 and 2023 caseload data. For 2022 caseload, there remain 9 open cases. For 2023, there are 43 open cases and can be generally categorized as more complex such as homicides, etc. Overall, approximately 80% of cases are closed quickly. The ME Office attempts to have 80% of cases closed within 50 days, and 90% within 90 days. Current staff vacancies contribute to the caseload closeout lag.

Randy Terronez summarized the 2022 year-end budget results. The Dane County Intergovernmental Agreement was budgeted at \$361,925 and at year-end was over by approximately \$6,500. The number of autopsies was under the contract amount but the external exams were significantly over the 12 contracted for the year. The budget was over in staff costs while cremation fee revenue was significantly over budget by approximately \$47,000. The tax levy in 2022 was budgeted at \$816,525 but the year-end was \$803,385 (net of the hydraulic cots equipment item).

Sup. Zoril raised concern on the County's annual audit finding of lack of segregation of duties. The process for submitting and approving invoices was reviewed with the Committee. It was noted that Randy Terronez reviews the final 4th quarter invoice for the Dane County contract to analyze the year-end caseload settlement.

Sup. Mary Beaver requested the budget status report every six months.

Sup. Zoril raised concerns on use of old/new cots, body transport costs/efficiencies from Rock to Dane counties, status of new garage and designing to handle tissue donation. Sup. Zoril continued on the revenue generation of a tissue donation facility, in lieu of Dane County processing body tissue donation at their facility.

In response to Sup. Zoril's question, Josh Smith noted that a proposal for construction of a new garage with tissue donation capability would fall under the General Services Committee jurisdiction.

Josh Smith updated the Committee on meetings he and HR Director Dave Slusser held with employees. Two meetings were scheduled via zoom and a 3rd meeting was held with an individual employee that wanted to meet in-person with the County Administrator. The meetings can be summarized:

1. Policies and Procedures: how they are updated. It was noted that each case is unique and a checklist cannot always be used .
3. ME Garage issue: cited several maintenance issues, need for shelving, addressing insect infestation, guard rail need, and body-lift training.
4. Inventory of supplies - old/ (Covid-related) vs. high- use items and storage of such.
5. Professional Development - bloodborne pathogens, AMBDI certification.

Committee thanked ME staff for the information provided.

Committee Requests and Motions: None.

Next meeting date and time: 5:00 P.M., Monday, May 15.

Adjournment: Supervisor Whitledge motioned to adjourn at 6:47 P.M., second by Supervisor Knudson. ADOPTED.

Respectfully submitted,

Randy Terronez
Assistant to the Administrator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.