



Minutes - May 17, 2023

Call to Order: The meeting of the ADRC Aging Unit Nutrition Advisory Committee was called to order at 9:06 a.m. by Sherril Gilbertson; the meeting was held in-person, with the option of attending via Teams, in Board Room (J1041), at the DWRC, 1717 Center Ave., Janesville, Wisconsin

Roll Call: Present: Pam Bostwick, Pat Burhans, Karen Ferguson, Sherril Gilbertson, Debbie Kraus, Sue McGinniss, Janice Turner, Tricia Clasen and Chuck Wilson
Staff: Cori Marsh, Shannon Colson, and Linda Hardie

Introduction of Visitors: Amy Karas, from Nutrition and Health Associates and Leslie Regenold.

Approve Agenda: A motion was made by Pat Burhans seconded by Chuck Wilson to approve the May 17, 2023 agenda. Motion passed.

Approval of Minutes:

March 15, 2023 Minutes: A motion was made by Debbie Kraus, seconded by Pat Burhans to approve the March 15, 2023 minutes. Motion carried

Citizen Participation, Communications and Announcements: None

Staff Report:

Volunteer Update: Volunteers are still needed for the Janesville home delivered meals. Linda connected with RSVP to ask for assistance in recruiting volunteer drivers and kitchen volunteers.

Staff Update: Cheryl Draves has accepted the Nutrition Program Assistant position and will be starting May 30. Clinton's site manager has been out for a while, so a pool site manager has been filing in. Tony Tomaszewski has accepted the position as site manager of Riverview. The pool site manager and site manager for Milton swapped titles. This is because the site manager wanted to retire. There was also a pool site manager who submitted her resignation. That position has been filled and will start May 30.

Statistics: Linda went over the statistics that were included in the agenda packet.

Happenings: Linda attended the Wisconsin Association and Nutrition Directors' conference. She feels it was beneficial. On May 23 Linda will be doing a presentation on cooking for you or two at the Pizza, Pop and Planning series in honor of the ADRC 10th anniversary.

Old Business:

None:

New Business:

Senior Farmers' Market Vouchers:

Schedule: The vouchers were received last week. There are 560 voucher booklets each worth \$35. Linda emailed the distribution schedule to all of her email contacts and will also be doing a mailing to various housing authorities, apartment complexes and food pantries.

Volunteers: Linda is seeking volunteers for the various distribution sites and packet assembly.

Training: If someone is interested in volunteering, they will need to complete training. Linda will be sending out an email with proposed training dates.

New Board Membership: A motion by Janice Turner and seconded by Chuck Wilson to approve Leslie Renegold as a board member to the ADRC-Aging Unit Nutrition Advisory Committee. Motion approved. This will be forwarded to the Rock County Board for approval.

Reports:

Best Events: None

Nutrition & Health Associates: Amy is working on the fall/winter menu. Evansville diners requested to switch up the meals on Tuesdays and Thursday. David was fine with making the swaps. Site visits are due for the second quarter. Amy will be getting those set up. There will be a Stepping Up Your Nutrition Class in June.

Dining Center Visits: Sherril went to Grinnell on St. Patrick's Day meal. She reported the food was excellent and the meal service was great.

Home Delivered Meal Ride-Alongs: None

Adjournment: A motion was made by Janice Turner, seconded by Chuck Wilson, to adjourn the meeting. Motion passed. The meeting adjourned at 9:51 a.m.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.