

HEALTH SERVICES COMMITTEE

March 8, 2023

CALL TO ORDER – Chair Brien calls the teleconference meeting of the Health Services Committee to order at 9:00 a.m.

COMMITTEE MEMBERS PRESENT: Brien, Beaver, Schulz, and Leavy

COMMITTEE MEMBERS ABSENT: Bomkamp

STAFF MEMBERS PRESENT: Natalie Rolling-Edlebeck, Administrator; Bob Kennison, DON; Kasey Strike, Administrative Secretary; Gail Sullivan, Social Worker; Deb Potter, Food Service Supervisor/Registered Dietician; Chelsea Phillips, Infection Preventionist; Michelle Lynch, Environmental Services & Materials Manager; Kim Ball, MDS RN; Kim Rueth, MDS RN; Maurine Braun, Administrative Assistant - Maintenance; Lucy Kettle, RN Supervisor; Tim Brown, Food Service Manager; Tonya Colvin, Business Services Manager; Cheryl Cikar, Accounting Specialist; Justinia Schneider, Nurse Manager; Vera Polglaze, Activities Director

OTHERS PRESENT: Josh Smith, County Administrator

APPROVAL OF AGENDA – Supervisor Schulz moves approval of agenda, second by Supervisor Beaver. APPROVED.

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – None

APPROVAL OF MINUTES

FEBRUARY 8, 2023 - Supervisor Schulz moves approval of minutes for February 8, 2023, second by Supervisor Leavy. APPROVED

REVIEW OF PAYMENTS

COMMITTEE REVIEW REPORT – The February report is shared with the committee. Tonya Colvin says Dr. Shaikh will only be seeing Mercy patients. Rock Haven was doing all his physician billing and was only being reimbursed about 60% of what he charged. Natalie Rolling-Edlebeck, says that Rock Haven is allowing Mercy to do the physician billing and they will receive the reimbursement. Next step is to negotiate weekend rate.

Natalie spoke about transportation costs and the difference in costs between using ambulance and other transportation. Discussion was then had on transportation.

BUDGET TRANSFERS – None

RESOLUTIONS AND COMMITTEE ACTION - None

INFORMATION ITEMS –

ROCK HAVEN STAFF MORALE – Bob Kennison says he has heard grumblings about the wage study. Many people are underpaid and do not meet the national average but thinks the 3% increase is a start. He thinks the morale is better overall.

Chelsea Phillips says she has also heard grumblings but thinks we are doing ok overall.

Michelle Lynch shared comments she received regarding the wage scale from an employee that has been at Rock Haven for 40 years.

Natalie says that she does not think the wage study is something that we should continue to allow to be discussed during staff morale. Staff need to follow the chain of command.

RESIDENT COUNCIL MINUTES AND AGENDA – Vera Polglaze shares the minutes from Resident Council meeting on 2/1/23 and the agenda from the meeting on 3/1/23. She was still meeting with the residents during the COVID outbreak by either phone or going to their rooms since Resident Council was unable to meet. Chat with Nat has been a positive thing.

STAFFING WING CAN NOT FILL (32 BEDS) – Natalie has spoken with leadership from other facilities too see what their challenges are and shares what she learned. Natalie spoke with the Nicolina Dufree, CEO of Zeal Clinical Staffing and asked what they were doing makes people want to work for them and shares what she found out. One of those things was that Zeal has more of an open shift availability. When Zeal staff is available, they put what shifts they would like into an app. An area of opportunity for Rock Haven would be to look at a pilot program for open up shift availability for pool staff with no requirement t the number of hours they have to work.

STAFF REPORT

FINANCE – TONYA COLVIN –

CENSUS AND REVENUE – The census and revenue reports for January are shared with the committee. Tonya has been working on clearing up old debts. Natalie says that Rock Haven should see an improvement on private pay after the public health emergency ends on May 11th.

MAINTENANCE – Maurine Braun, Administrative Assistant shares that there were 3 incidents in February.

ADMINISTRATOR’S REPORT – NATALIE ROLLING-EDLEBECK – Natalie shares the report.

COMMITTEE REQUESTS – Supervisor Schulz says at the last meeting she requested an overview of what positions Rock Haven has lost over the last year and how many have been hired. Has it got better? Natalie says it is not getting better but it will get better when something is done about pay.

NEXT MEETING DATE – The next meeting of the Health Service Committee is scheduled for April 12, 2023, at 9 a.m. via Zoom.

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ADJOURNMENT – Supervisor Schulz moves to adjourn at 9:53 a.m., second by Chair Brien. SO, ORDERED.

Respectfully submitted,
Kasey Strike

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE