



HEALTH SERVICES COMMITTEE

June 14, 2023

CALL TO ORDER – Chair Brien calls the teleconference meeting of the Health Services Committee to order at 9:03 a.m.

COMMITTEE MEMBERS PRESENT: Supervisors Brien, Beaver, Leavy, Bomkamp and Schulz

COMMITTEE MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Natalie Rolling-Edlebeck, Nursing Home Administrator; Kasey Strike, Administrative Secretary; Marilyn Burns, ADON; Deb Potter, Food Service Supervisor/Registered Dietician; Chelsea Phillips, Infection Preventionist; Cheryl Cikar, Accounting Specialist; Vera Polglaze, Activities Director; Steve Barnett, Admissions Coordinator; Kim Ball, MDS Nurse; Michelle Lynch, Environmental Services and Materials Manager; Gail Sullivan, Master Social Worker; Amanda Beaver, Food Service Manager; Virginia Johnson, Administrative Assistant; Lucy Kettle, Nurse Supervisor

APPROVAL OF AGENDA – Supervisor Bomkamp moves approval of agenda, second by Supervisor Beaver. APPROVED.

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – Natalie Rolling-Edlebeck, Nursing Home Administrator announces that Kasey Strike, Administrative Secretary is leaving Rock Haven. Her last day is Friday, June 16th.

Supervisor Beaver shares that last week she went to lunch with someone who works at Rock Haven and that staff member had nothing but good things to say about Natalie and her staff and the new food service that the residents are getting. Supervisor Beaver says the staff member had told her that the residents all love the new food.

APPROVAL OF MINUTES

MAY 10, 2023 AND JUNE 7, 2023 MINUTES - Supervisor Bomkamp moves approval of minutes for May 10, 2023 and June 7, 2023, second by Supervisor Beaver. APPROVED

REVIEW OF PAYMENTS

COMMITTEE REVIEW REPORT – The May report is shared with the committee.

BUDGET TRANSFERS – None

RESOLUTIONS AND COMMITTEE ACTION –

RECOGNIZING KIMBERLY WILLIAMS - Supervisor Bomkamp motions to recognize Kimberly Williams, second by Supervisor Beaver. APPROVED.

INFORMATION ITEMS –

ROCK HAVEN STAFF MORALE – Amanda Beaver, Food Service Manager says she has seen major improvements from the department heads on down in the last couple of months.

Natalie says several employees may have questions on the ARPA premium pay that Rock Haven has been privileged to have. She has tried to outline them in the notification that was sent out, but we will filter the questions. More to follow on that.

RESIDENT COUNCIL MINUTES AND AGENDA – Vera Polglaze, Activities Director thanks the committee for moving forward with the ARPA premium pay. GIFTS Men's Shelter will be bringing items in June for the residents to purchase, if they choose. On August 14th there will be an 18-piece big band and Vera would like to invite the committee and friends. Residents seem to be enjoying the activities. There have been no concerns from the ombudsmen. Vera is working with Amanda Beaver and they have some good ideas for snacks, happy hour, and new food items.

Vera shares what was done for Mother's Day. Residents had root beer floats, the ladies got chocolates, and were given cards from Homestead Apartments. Each female resident also received flowers from Brody's Flowers. Megs Emmanuel does this in honor of her son who passed away.

Vera has asked the male residents what they wanted for Father's Day, and they wanted food, so her department is making each of the men a snack bag and making root beer floats.

STAFF REPORT

FINANCE –

CENSUS AND REVENUE – The April census and revenue reports are shared. Natalie says Rock Haven is mostly Medicaid driven but we do have a higher reimbursement rate for Medicare. Natalie says the revenue report is budgeted on a census of 96. When you look at the variance, we are doing a little better because of reimbursements from the state and Medicare.

MAINTENANCE – Natalie says Maintenance will be replacing carpeting in a common area and in select rooms starting on June 19th. The intent is to have this completed on June 23rd.

ADMINISTRATOR'S REPORT – NATALIE ROLLING-EDLEBECK – Natalie says we are going to start sending the Administrator's Report to the committee one week prior to the meetings to make sure we have the supervisor's approval and to make sure everything we want to discuss at the meeting is ok.

Natalie reviews the report. Post meeting Natalie updated the report to say May instead of April (attached).

Lucy Kettle talks about how the students at Blackhawk Technical College think Rock Haven is a great facility and enjoyed being here.

Natalie shares that people from the Cullen internship will be coming to tour Rock Haven and have lunch on June 15th.

COMMITTEE REQUESTS – Natalie asks Chair Brien if he would like to have future meetings at Rock Haven or if he would like to continue to use Zoom. Chair Brien says he will poll the committee members and get back to Natalie.

NEXT MEETING DATE – The next meeting of the Health Service Committee is scheduled for July 12, 2023, at 9 a.m. via Zoom.

ADJOURNMENT – Supervisor Schulz moves to adjourn at 9:32 a.m., second by Supervisor Beaver. SO ORDERED.

Respectfully submitted,
Kasey Strike

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE

Rock Haven
Nursing Home Administrator's Report

1-31 May

HOT NEWS: 4 August 2023 we will no longer require or ask candidates for employment their vaccination status. Passed by the Centers for Medicare and Medicaid Services.

Let's Chat with Nat on Sat: 6 May. Recognized Mothers.

STATE: Window for Recertification any day

CENSUS:

Today's Census: (93) in house with one bed hold.

MAY 2023

Referrals	Total Refs.	Total New Admits	Total Denial	Not Rock County	Smoker	Complex	Lost	Went Home from Hospital	No Bed Avail.
May	95	6	89	29	10	28	17	5	0

** Facility had (10) discharges for MAY

TODAY's PAYOR SOURCE brief by exception with changes

GRIEVANCES:

Limestone: (1)

Sandstone: (1)

Reportable to State: (1) unsubstantiated

DEATHS: (1)

FALLS: (18)

NUMBER OF RESIDENTS ON THERAPY SERVICES:

Part A: 17

Part B: 14

Commercial: 1

QAPI: on-going tracking our monitoring tools (Nursing-Aimee)

CONTRACTS: Still ongoing Electronic Health Record

NEW HIRES:

OPEN POSITIONS:

****DON**

RN (14)

LPN: (5)

N/A: (46)

Environmental Services (1)

Maintenance (1)

Preceptorship: Clinical

MAINTENANCE: Nurse Call Station working on the specifications with (IT) to ensure all requirements are within RFP.

Carpeting the facility (fair-wear-tear) areas and select resident rooms that require vinyl.

ON THE HORIZON:

State recertification survey window

Electronic Health Record working with (IT) on specifications to ensure all requirements are within RFP.

PharMerica concerns.

Family Night 8/14 Live Music in the Courtyard at Rock Haven. Family and friends are invited to celebrate our residents. (Activities)