



Minutes - June 5, 2023

Call to Order: Chair Bostwick called the hybrid meeting of the County Board Staff Committee to order at 4:31 P.M. in Conference Room N1/N2.

Committee Members Present: Supervisors Bostwick, Sweeney, Beaver, Towns, Wilson, Podzilni, Peer, and Leavy.

Committee Members Absent: Supervisor Brien.

Staff Members Present: Josh Smith, County Administrator; Rich Greenlee, Corporation Counsel; Agnieszka Rogalska, Medical Examiner's Office; Cristina Figueroa Soto, Medical Examiner's Office; Randy Terronez, Assistant to the Administrator; Amy Spoden, Interim Human Resources Director; Andrew Baker, Director of Land Conservation, Planning and Development; Lisa Tollefson, County Clerk; Jodie Surber, Analyst; Shanna Sanders, Deputy Corporation Counsel; Sherry Oja, Finance Director.

Others Present: Supervisors Mawhinney, Winter, and Zoril; Charles Flynn; Brittney Prince; Sheila Williams.

Approve Agenda: Supervisor Sweeney moved approval of the agenda as presented, second by Supervisor Peer. ADOPTED.

Citizen Participation, Communications and Announcements: No public comment submitted.

Supervisor Mawhinney requested the committee vote no on item 7.E. Resolution to Order a Special Election to Fill the Vacancy in District 21 of the Rock County Board of Supervisors and to Suspend Rule 1-F for this Vacancy.

Approval of Minutes:

May 22, 2023 Minutes: Supervisor Wilson moved approval of the May 22, 2023 minutes with correction on his name on the second page, second by Supervisor Sweeney. ADOPTED.

Approval of Transfers: None.

Review of Payments:

May Payments: The committee reviewed the payments.

Review and Approval of Resolutions:

Recognizing Correctional Officer Jacqueline K. Gerber: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2023, does hereby recognize Correctional Officer Jackie K. Gerber for her over 34 years of faithful service and recommends that a sincere expression of appreciation be given to Correctional Officer Jackie K. Gerber along with best wishes for the future."

Supervisor Beaver moved approval of the above resolution, second by Supervisor Wilson.
ADOPTED.

Recognizing Norman J. Tadt Jr. for Service to Rock County: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2023, does hereby recognize Norman J. Tadt Jr for his thirty-six years and two months of service to Rock County, along with the conservation field as a whole in Wisconsin, and recommend that a sincere expression of appreciation be given to Norm along with best wishes for the future."

Supervisor Sweeney moved approval of the above resolution, second by Supervisor Towns.
ADOPTED.

Amending Rule III of The Rock County Board Rules of Procedure: "NOW THEREFORE BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this _____ day of _____, 20__ amends the Rock County Board Rules of Procedure as follows (added text appears as underlined; deleted text appears as struck through):

Rule III is amended to read as follows:

..."

Supervisor Wilson moved approval of the above resolution, second by Supervisor Towns.

Supervisor Towns explained that this is a collaboration of her and Supervisor Mawhinney's rule change resolutions. The change clarifies who can introduce a resolution.

ADOPTED.

Providing APRA Premium Pay for Rock Haven Staff and Select Facilities Management and Human Resources Staff with Assigned Duties for Rock Haven: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2023, does hereby provide a total not to exceed \$350,000 in ARPA premium pay to all Rock Haven Staff and select Facilities Management and Human Resources staff with assigned duties for Rock Haven.

BE IT FURTHER RESOLVED, each employee will receive a lump sum payment of \$400 every other pay period, prorated by their budgeted FTE, beginning with the 6/9/23 paycheck, and ending with the

9/29/23 paycheck, for a maximum total payment of \$2,000 per employee.

BE IT FURTHER RESOLVED, the 2023 Rock County Budget is amended as follows:

..."

Supervisor Peer moved approval of the above resolution, second by Supervisor Wilson.

Josh Smith summarized the resolution. This came from the Ad Hoc Committee on the Future of Rock Haven. This would be a one-time premium pay.

ADOPTED.

Resolution to Order a Special Election to Fill the Vacancy in District 21 of the Rock County Board of Supervisors and to Suspend Rule 1-F for this Vacancy: "NOW, THEREFORE, BE IT RESOLVED, the Rock County Board of Supervisors, inspired by the principles embodied in Wisconsin State Statute 59.10(3)(e), hereby suspends Rule I-F for this specific vacancy and requests a special election to fill the vacancy in District 21.

BE IT FURTHER RESOLVED, that in accordance with Wisconsin State Statute 59.10(1)(d), the special election shall be held on a date as prescribed by law.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to take all necessary steps to facilitate this special election as required by Wisconsin Election Law.

Adopted this ____ day of _____ 2023."

Supervisor Sweeney moved approval of the above resolution, second by Supervisor Podzilni.

Supervisor Zoril spoke to this resolution. He recommended the committee amend the resolution to reflect that a temporary appointment would be made and candidates should have nomination papers due June 29, primary on July 27, and election could be on August 24.

Supervisor Wilson voiced his concern over the number of vacancies on the Board in recent years and the cost associated with this resolution. Supervisor Podzilni and Supervisor Towns expressed similar sentiments stating that the next election is coming up in the spring.

Supervisor Podzilni called the question, second by Supervisor Beaver. No objections to move to a vote.

YES - None.

NO - Supervisors Beaver, Sweeney, Wilson, Peer, Podzilni, Towns, Leavy, and Bostwick.

Motion fails.

Review, Discussion and Possible Action:

Appointments to the Housing Authority: Supervisor Sweeney moved approval of the appointment, second by Supervisor Beaver. Supervisor Wilson abstained. ADOPTED.

Appointments to the Criminal Justice Coordinating Council: Supervisor Beaver moved approval of the appointments, second by Supervisor Peer. ADOPTED.

Appointments to the Behavioral Health Redesign Steering Committee: Supervisor Peer moved approval of the appointment, second by Supervisor Wilson. ADOPTED.

Appointment to the Ad Hoc Committee on the Future of Rock Haven: Supervisor Sweeney moved approval of the appointment, second by Supervisor Wilson.

Supervisor Wilson thanked all applicants for all appointments.

ADOPTED.

Review and Possible Action on the Medicolegal Investigator Manager position: Supervisor Beaver moved approval to add the Medicolegal Investigator Manager position to pay range 23 in the unilateral wage, second by Supervisor Towns.

Amy Spoden explained that this position is currently vacant. Amy worked with the ME's office to evaluate their needs for this position. The request is to reclassify this to a lead position to pay range 23.

ADOPTED.

Amy added that the change would also need to be made on the upcoming pay grid to pay range L.

Supervisor Wilson moved approval to place the Medicolegal Investigator Manager position in pay range L on the new pay grid, second by Supervisor Towns. ADOPTED.

Approval of Changes to Administrative Policy and Procedure Manual: Supervisor Beaver moved approval of the changes to the Administrative Policy and Procedure Manual, second by Supervisor Sweeney.

Amy Spoden explained that the position would be an on-call position and these changes reflect the areas of the Administrative Policy and Procedure Manual that need to be updated.

ADOPTED.

County Administrator Performance Evaluation and Compensation: Rich Bostwick reminded the committee of surveys that were filled out to evaluate the County Administrator's performance. Amy Spoden explained that she is working on additional information on comparable pay, benefits, etc.

Supervisor Towns moved to table this until the next County Board Staff Committee meeting, second

by Supervisor Sweeney. ADOPTED.

Next meeting date and time: Thursday, June 19, at 4:30 P.M.

Adjournment: Supervisor Beaver moved to adjourn at 5:04 P.M., second by Supervisor Wilson. ADOPTED.

Respectfully submitted,

Haley Thompson
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.