



MINUTES OF BOARD OF HEALTH MEETING

May 3, 2023

Call to Order: Meeting was called to order by Chair Peer at 6:00 p.m.

Board of Health Members Present: Chair Peer (in person), Eric Gresens (in person), Supervisor Schulz (virtual), Supervisor Schneider (in person); Vice Chair Kolste (in person), Nicole McBride (in person), Supervisor Clasen (virtual)

Board of Health Members Absent: Dr. Bergstrom, Dr. Nowak

Staff Members Present: Katrina Harwood – Health Officer/Director; Rick Wietersen – Environmental Health Director; Jill Camber Davidson – MCFH Supervisor; Kelsey Cordova – CD Supervisor; Alanna Gumise – Public Health Nurse; Falcia Martinez – Public Health Nurse; Ashley Franke – Public Health Planner; Samantha Axon – Public Health Strategist; Melissa DeWitt – Public Health Support Specialist

Others Present: Sheryl Hengeveld – Citizen

Roll Call

Chair Peer asked for the roll call. At roll call Supervisor Schulz, Dr. Nowak, Eric Gresens, Chair Peer; Vice Chair Kolste, Supervisor Clasen and Nicole McBride were present. Dr. Bergstrom was not present. 7 PRESENT. 2 ABSENT: Supervisor Schneider joined after roll call.

Adopt Agenda

Vice Chair Kolste made a motion to adopt the agenda; Eric Gresens seconded the motion. MOTION APPROVED.

Approval of Minutes – 04/05/23

Eric Gresens made a motion to approve the minutes of the 4/5/2023 Board of Health meeting. Supervisor Schulz seconded the motion. MOTION APPROVED.

Citizen Participation, Communications and Announcements

None.

New Business

Administrative Division

Review of Payments

The Board reviewed the Health Department's April payments in the amount of \$40,582.50.

Transfer of Funds Over \$5,000

No transfer of funds over \$5,000.

Public Health Department Report

Director's Report

Katrina Harwood gave an overview of this month's Director's Report. Topics included:

- NALBOH Spring Symposium – Thursday, May 4th
- Business Manager Position
 - The resolution to change the Administrative Services Supervisor position was approved by the Staff Committee and the County Board following the April Board of Health meeting
 - The position is posted and closes on May 14th
- NACCHO Conference Presentation
 - The Annual Conference of the National Association of County and City Health Officials will be in July
 - Katrina Harwood will be presenting on the Rock County Public Health Department's work during a session called "Modernizing Local Public Health"
 - The session will be an opportunity to share how the Rock County Public Health Department has approached modernizing practices to improve health outcomes
- Food Environment Report
 - A Food Environment Report was released on April 19th (and is now available online: <https://www.co.rock.wi.us/home/showpublisheddocument/57278/638174223970970000>)
 - Courtney Nathan, a Public Health Strategist with our Maternal, Child & Family Health team coordinated the development of the report
 - The report is a good demonstration of the importance of addressing access to healthy food in order to move the need on health outcomes, such as diabetes, heart disease, and obesity.
 - The report, and the recommendations in the report, will help guide activities of the newly created Nutrition Collaborative of Rock County, which Courtney also coordinates
- Opioid Settlement
 - At the March Board of Health meeting, the board endorsed the priority areas contained in the Opioid Settlement Report of Recommendations
 - The priority areas were also supported by the Human Services Board and the Public Safety & Justice Committee
 - Shari Faber, a Public Health Strategist in the Chronic Disease & Injury Prevention Team is now working with other county departments to pull together an implementation plan
 - The implementation plan will then be presented to the County Board
- Facility-Associated Outbreak
 - The Environmental Health team has gained a lot of experience with outbreaks lately and has worked through a rather large outbreak in the past couple months
 - Outbreak investigations generally start with a complaint which then sparks further investigation
 - In the recent outbreak, there were over 300 people potentially impacted
 - The Environmental Health Specialists worked with the facility and conducted interviews
 - The Communicable Disease team contacted individuals who attended the event and worked to get stool samples to the state lab of hygiene
 - The investigation is intended to help identify the source of illness so we can work with the facility to prevent further exposure



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- **Badfish Creek**
 - The Rock County Public Health Department was recently notified that the Madison Metropolitan Sewerage District is considering discharging more water into the Badfish Creek rather than the Badger Mill Creek
 - This change could potentially increase the presence of e. coli in the Badfish Creek, which has been an ongoing concern for recreational activities
 - Rick Wietersen, Environmental Health Director with the Rock County Public Health Department, has drafted a letter to submit to the Sewerage District in response to the proposed plan and will attend the public hearing on the matter that is planned for May 11th

RCPHD Performance Management

Kelsey Cordova and Ashley Franke gave an overview of the Performance Management Plan.

- **Performance Management Dashboard**
 - Development
 - Goals
 - Objectives
 - Measures
- **Tracking, Monitoring, and Evaluation**
- **Linking to QI and Population Health**
- **Development of the Dashboard**
 - Vision: Everyone has the opportunity to reach their full health potential
 - Mission: To improve population health outcomes and remove barriers through community partnerships
 - Shared Identity: Inclusive, evidence driven, transparent, accountable, and collaborative
- **Measure Mapping**
 - Do we have control over it? (Achievable)
 - Is the data available to us? (Measurable)
 - Does it happen frequently enough to measure meaningful and timely change? (Time Responsive)
 - What is the definition of the measure and who is responsible for collection? (Specific, Consistent)
 - What is our target? (Realistic)

Committee Action – Adoption of the RCPHD Performance Management System

Vice Chair Kolste made a motion to support the adoption of the RCPHD Performance Management System. Supervisor Schneider seconded the motion. MOTION APPROVED.

Review, Discussion, and Possible Action – South Office Lease

Katrina Harwood gave an overview on potentially ending the South Office lease. Katrina discussed background information on the office itself, the current lease terms, staffing and the programs and services that were historically offered in this office.

Vice Chair Kolste made a motion to support ending the South Office lease. Supervisor Schneider seconded the motion. MOTION APPROVED.

Communications and Announcements from Staff and Board Members

Chair Peer reminded the Board about the NALBOH Virtual Symposium.

Adjournment

Vice Chair Kolste made a motion to adjourn the meeting. Supervisor Clasen seconded the motion. MOTION APPROVED. Meeting adjourned at 7:22 p.m.

Respectfully Submitted,

Melissa DeWitt, Recorder

Not Official Until Approved by the Board of Health