



MINUTES OF BOARD OF HEALTH MEETING

June 7, 2023

Call to Order: Meeting was called to order by Chair Peer at 6:00 p.m.

Board of Health Members Present: Chair Peer (in person), Eric Gresens (in person), Supervisor Schulz (in person), Supervisor Schneider (in person); Vice Chair Kolste (in person), Dr. Nowak (in person), Nicole McBride (in person), Dr. Bergstrom (virtual)

Board of Health Members Absent: Supervisor Clasen

Staff Members Present: Katrina Harwood – Health Officer/Director; Matt Wesson – Environmental Health Supervisor; Christine Gunn – Public Health Strategist; Adam Elmer – Environmental Health Specialist; Melissa DeWitt – Public Health Support Specialist

Others Present: Rich Greenlee – Corporation Counsel; Shanna Sanders – Corporation Counsel; Amy Mitchell – Beloit Public Library; Jennifer Laatz – Beloit Public Library; Sue Severance – Citizen; Jeff Burwitz – Citizen; Steve Howland – Citizen; Rick McGrath – Citizen; Susan Adams – Citizen

Roll Call

Chair Peer asked for the roll call. At roll call Supervisor Schulz, Dr. Nowak, Eric Gresens, Chair Peer; Vice Chair Kolste, Supervisor Schneider, Dr. Bergstrom and Nicole McBride were present. Supervisor Clasen was not present. 8 PRESENT. 1 ABSENT.

Adopt Agenda

Supervisor Schneider made a motion to adopt the agenda. Vice Chair Kolste seconded the motion. MOTION APPROVED.

Approval of Minutes – 05/03/23

Dr. Nowak requested an update for the 5/3/23 meeting minutes. The minutes indicate he was in attendance at this meeting, but he was not. Change noted and updates will be made.

Supervisor Schneider made a motion to approve the minutes of the 5/3/2023 Board of Health meeting. Supervisor Schulz seconded the motion. MOTION APPROVED.

Citizen Participation, Communications and Announcements

Citizen Steve Howland voiced his opinion on the upcoming permanent closure of the Health Department's Beloit office. Steve voiced his concerns on at least having some type of physical presence in the community, but not necessarily in the form of an actual office.

Appeal of Sanitary Permit Application Denial – 2109 N. County Rd. E

Janesville residents Sue Severance and Jeff Burwitz briefed the Board of Health on why they are appealing the sanitary permit application denial. They also provided a timeline of events leading up to the sanitary permit denial.

Environmental Health Supervisor Matt Wesson gave background on the sanitary permitting and appeal process.

Rich Greenlee, Rock County Corporation Counsel, spoke briefly on Corporation Counsel's role in this process and how the appeal process works in general.

Dr. Nowak made a motion to grant a sanitary permit to 2109 N. County Rd. E. Dr. Bergstrom seconded the motion. MOTION APPROVED.

New Business

Administrative Division

Review of Payments

The Board reviewed the Health Department's May payments in the amount of \$35,988.91.

Transfer of Funds Over \$5,000

No transfer of funds over \$5,000.

Public Health Department Report

- Director's Report
 - Katrina Harwood gave an overview of this month's Director's Report. Topics included:
 - 2022 Annual Report
 - Now available on the RCPHD website:
<https://www.co.rock.wi.us/home/showpublisheddocument/58175/638213026245600000>
 - Newsletter Launch
 - This is part of the department's Strategic Plan and will launch the 2nd full week of June
 - Pre-budget meeting, June 15th at 6 p.m.
 - Statewide Public Health Cost & Capacity Assessment
 - Partnership to promote mental health
 - In collaboration with Beloit Fresh Start
 - Students could submit artwork that had a positive mental health focus
 - Artwork was then featured on billboards and busses around Rock County
- Workforce Update
 - Karen Nsiah-Ababio – Public Health AmeriCorps Member
 - Jane Golberg – Public Health Strategist
 - Kaitlyn Meyers – Environmental Health Specialist
 - Cinri Takahashi – Environmental Health Intern
 - Nicholas Smerud – Rock Internship Program



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- South Office Lease – Update
 - Information shared during Beloit City Council's June 5th meeting
 - Planning accommodations for programs & services when transportation is a barrier
 - Exploring an enhancement of our radon program
- Community Health Improvement Plan (CHIP) – Annual Update
 - Christine Gunn, RCPHD Public Health Strategist, presented the annual update

Review and Approval of Resolutions – Accepting *Public Health Vending Machine Program* Grant Funds and Amending the 2023 Rock County Public Health Department Budget

Eric Gresens made a motion to approve the resolution. Dr. Bergstrom seconded the motion. MOTION APPROVED.

Communications and Announcements from Staff and Board Members

None.

Adjournment

Vice Chair Kolste made a motion to adjourn the meeting. Supervisor Schulz seconded the motion. MOTION APPROVED. Meeting adjourned at 7:52 p.m.

Respectfully Submitted,

Melissa DeWitt, Recorder

Not Official Until Approved by the Board of Health