



MINUTES OF BOARD OF HEALTH MEETING

July 5, 2023

Call to Order: Meeting was called to order by Chair Peer at 6:01 p.m.

Board of Health Members Present: Chair Peer (in person), Supervisor Schulz (virtual), Vice Chair Kolste (in person), Dr. Bergstrom (in person), Supervisor Clasen (virtual)

Board of Health Members Absent: Dr. Nowak, Nicole McBride, Eric Gresens, Supervisor Schneider

Staff Members Present: Michelle Bailey – Assistant Director; Rick Wietersen – Environmental Health Director; Jill Camber-Davidson – Public Health Supervisor; Melissa DeWitt – Public Health Support Specialist

Others Present: Chuck Flynn – citizen; Sheryl Hengeveld – citizen; Sheila Williams – citizen; Mike Zoril – County Board Supervisor

Roll Call

Chair Peer asked for the roll call. At roll call Supervisor Schulz, Chair Peer; Vice Chair Kolste, Dr. Bergstrom and Supervisor Clasen were present. Supervisor Schneider, Eric Gresens, Dr. Nowak and Nicole McBride were not present. 5 PRESENT. 4 ABSENT.

Adopt Agenda

Vice Chair Kolste made a motion to adopt the agenda. Dr. Bergstrom seconded the motion. MOTION APPROVED.

Approval of Minutes – 06/07/23

Vice Chair Kolste made a motion to approve the minutes of the 6/7/2023 Board of Health meeting. Supervisor Clasen seconded the motion. MOTION APPROVED.

Citizen Participation, Communications and Announcements

New Business

Administrative Division

Review of Payments

The Board reviewed the Health Department's June payments in the amount of \$26,130.38.

Transfer of Funds Over \$5,000

No transfer of funds over \$5,000.

Public Health Department Report

- Director's Report
 - Licensed Facilities – closeout of the 2022 – 2023 licensing year
 - Calendar year runs July 1st – June 30th
 - Rock County licenses over 900 facilities, with a majority of those being food establishments
 - Strategic Plan Implementation
 - Officially 6 months into the implementation plan
 - Internal communications
 - Internal newsletter for staff
 - External communications
 - Quarterly newsletter
 - Performance management
 - Ready to begin implementing our first comprehensive performance management system
 - Managers/staff will enter in performance management metrics
 - The data will be reviewed quarterly to identify and prioritize opportunities for improvement
 - Workforce development
 - Recently completed a training needs assessment of all department staff
 - Community partnership development
 - Continuing to develop a plan on how to build and sustain strategic partnerships in the community
 - Opioid Settlement
 - The county work group for opioids has been developing their strategic strategies that will align with the recommendations brought forth to them
 - The final strategies will be brought back to the Board of Health for consideration/adoption to begin doing the work and investing the funds to help reduce the harm of opioids in our county
- Quarterly Budget Update
 - Memo – Semiannual report on conferences 1/1/23 – 6/30/23 (that cost over \$1,000 per occurrence)
 - NACCHO Preparedness Summit
 - Year to Date review on revenue and expenses
 - Grant Funding Updates
 - Applying for Asthma-Safe Homes Program Grant and Environmental Health Taking Action with Data Grant
 - Statement of interest submitted for the Outbreak Analysis and Disease Modeling Grant
 - Applied for the GusNIP grant
- South Office Lease – Update
 - Continuing to work out the logistics of having regular public health engagement hours at the Beloit Public Library

Communications and Announcements from Staff and Board Members

None.



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Adjournment

Vice Chair Kolste made a motion to adjourn the meeting. Dr. Bergstrom seconded the motion. MOTION APPROVED. Meeting adjourned at 7:05 p.m.

Respectfully Submitted,

Melissa DeWitt, Recorder

Not Official Until Approved by the Board of Health