

911 COMMUNICATIONS COMMISSION

April 19th, 2023

Members present (Virtually): Chief David Moore, Janesville Police Department; Chief Jim Ponkauskas, John McManus, Janesville Fire Department; Chief Andre Sayles, Beloit Police Department; Bob Fahey, Evansville Fire Department; Sheriff Curt Fell, Rock County Sheriff's Office; Chief Brian Raupp, Footville Police Department; Interim Chief Ryan Perkins, Orfordville Fire Department

Members Not Present: Chief Dan Pease, Beloit Fire Department; Chief Tom Kunkel, Town of Milton Police Department

Others present (Virtually): Fredd Carr, Kathleen Churchill, and Faith Quinlan, Rock County Communications Center; Sara Herzig, James Johnson and Dara Mosely, Rock County IT

1. **Call to Order and Approval of Agenda**

- A. Chief Ponkauskas called the meeting of the 911 Communications Commission to order at 2:01 pm. The individuals who motioned to approve and second the agenda were missed due to technical difficulties.

2. **Minutes – January 18th, 2023**

- A. Motion by Fahey. Second by Raupp. January 18th, 2023 minutes approved as written.

3. **Comments from the Public – None**

4. **Information Technology – Herzig discussed IT updates.**

5. **Informational Items & Updates**

- A. Station Alerting – No changes since last meeting.
- B. Microwave Ring – No changes since last meeting.
- C. 2023 Goals/Objectives – No changes since last meeting.
- D. Construction Project – Center employees moved into the temporary space in the IT building in March. Drywall was being delivered this week, and things are moving quickly on our side. There were some normal construction hiccups earlier in the week such as the phones and CAD going down temporarily, but these were addressed quickly and everything is moving as it should.

6. **Policy Updates**

- A. R3 – Records: Ponkauskas recommended wording updates to provide clarity and succinctness.
- B. T1-Telephone Skills & Techniques
 - i. Discussion on page 9 – I.3.a.vi and vii (police handling of 911 hang-up calls). For reference, Churchill provided information indicating staff received over 1,800 911 hang-ups from 3/1 – 4/18/23. There was no input from the group regarding the changes recommended for this policy.
 - a. The motion to approve the policies was brought by Moore, and seconded by Sayles. APPROVED; motion carried.

7. **Adjournment** – A member moved to adjourn the 911 Communications Commissions Meeting at 2:18 pm. Second by Moore. APPROVED.

*****Not official until approved by the 911 Communications Commission*****

Next Meeting – July 19th, 2023, @ 2 pm (Subject to Change)

Respectfully Submitted,



Faith Quinlan
Administrative Secretary
Rock County Communications Center