



Minutes - July 13, 2023

Call to Order: Chair Bostwick called the County Board Staff Committee meeting to order at 4:45 P.M. in the Jury Deliberation Room.

Committee Members Present: Supervisors Bostwick, Beaver, Brien, Towns, and Peer.

Committee Members Absent: Supervisor Leavy, Sweeney, Podzilni, and Wilson.

Staff Members Present: Josh Smith, County Administrator; Amy Spoden, Interim Human Resources Director; Sherry Oja, Finance Director; Randy Terronez, Assistant to the Administrator; Rich Greenlee, Corporation Counsel; Terri Carlson, Risk Manager; Shanna Sanders, Deputy Corporation Counsel; Sheriff Fell.

Others Present: None.

Approve Agenda: Supervisor Towns moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

Citizen Participation, Communications and Announcements: No public comment submitted.

Review and Approval of Resolutions:

Authorizing Transition of Oversight of Emergency Management Functions from the Sheriff's Office to the County Administrator's Office: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors, duly assembled this ___ day of ___, 2023, does hereby authorize the transfer of oversight responsibilities from the Sheriff's Office to the County Administrator's Office and create an Office of Emergency Management.

BE IT FURTHER RESOLVED, a 1.0 FTE Emergency Management Director position is created in Grade P of the new wage grid.

BE IT FURTHER RESOLVED, a 1.0 FTE vacant Administrative Assistant position in the Sheriff's Office that previously supported the Emergency Management function be deleted and a 1.0 FTE Deputy Emergency Management Director position be created in Grade K of the new wage grid.

BE IT FURTHER RESOLVED, this change shall be effective no sooner than October 1 but will not take effect before the successful confirmation of a new Emergency Management Director by the County Board.

BE IT FURTHER RESOLVED, the County Administrator is directed to include in the 2024 Budget

any other changes necessary to effectuate this change."

Supervisor Beaver moved approval of the above resolution, second by Supervisor Peer.

Josh Smith provided the County Board Staff Committee with an overview of the discussion at the Public Safety & Justice Committee meeting. He let the committee know that there were concerns from Supervisor Zoril regarding the budget, and other general concerns.

Supervisor Towns asked for clarification on roles and funding. Josh explained the history of the Emergency Management positions and department. Josh added that if this is a priority of the Board, funding for this for 2024 will be set aside. Supervisor Towns advocated for additional parameters for creating new positions.

ADOPTED.

Next meeting date and time: August 7 at 4:30 P.M.

Adjournment: Supervisor Peer moved to adjourn at 4:58 P.M., second by Supervisor Brien.
ADOPTED.

Respectfully submitted,

Haley Thompson
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.