

Rock County, Wisconsin



Airport Board Meeting – Minutes Monday, January 24, 2022, 8:00 a.m. Southern Wisconsin Regional Airport Terminal Conference Room 1716 W. Airport Rd. Janesville, WI 53546

Call to Order. Supervisor Rich Bostwick called the meeting of the Airport Board to order at 8:03 a.m.

Airport Board Members Present. Mr. Eric Baker, Supervisor Rich Bostwick, Supervisor Dave Homan, Mr. Greg Johnson, Mr. Frank McKearn, Mr. Joe Quint, Mrs. Christine Rebout, and Mrs. Katie Reese,

Airport Board Members Absent. Supervisor Brent Fox and Supervisor Rick Richard.

Staff Members Present. Greg Cullen, Airport Director
Larissa DeLair, Secretary II

<u>Other Members Present.</u>	Dave Haas	Meisner Aircraft
	James Dillavou	SC Aviation
	Brad Meier	UW Health
	Rick Leyes	T-Hangar Tenant
	Everett Reese	Elevation Air, LLC
	Chris Meisner	Meisner Aircraft
	Gary Meisner	Meisner Aircraft

Adoption of Agenda. Supervisor Homan and Mrs. Reese moved the Agenda. MOTION CARRIED.

Approval of Minutes of December 15, 2021. Supervisor Homan and Mrs. Reese moved the minutes. MOTION CARRIED.

Citizen Participation, Communications, Announcements, and Information. Introduced Mr. Frank McKearn as Mr. Dick Cope's replacement as the new Airport Board member.

Transfers. None.

Review of payments. The review for December 2021 was completed.

Updates, Discussion and Possible Action

Authorize purchase of Gate 35 Electronic System bid. Supervisor Homan and Mr. Quint moved the purchase. Mr. Cullen requested the board approve the purchase to replace the electrical entrance system of gate 35 by Blackhawk and HSI. The cost came under budget and replacement would begin March or early April 2022. MOTION CARRIED.

Approve Sublease Agreement Between Jetson Aviation, LLC and UW Health. Mr. Quint and Mr. Johnson moved the lease agreement. Mr. Cullen explained UW Health, Helicopter Division, would like to provide

24-hour, first responder, medical coverage, performing flight-for-life operations. UW Health will need to make modifications to the building to allow for sleeping quarters and ambulance storage. There doesn't appear to be any ordinances preventing this activity.

Review Semi-Annual Conference Attendance Report. Mr. Cullen informed the Finance Committee requires to report the cost of attendance at all trainings that exceed \$1,000. There were no costs over \$1,000 to report for 2021.

Airport Director's Updates. Mr. Cullen gave information on the following topics as outlined in the attached Document:

- There will be no Warbird Weekend July 21-24, 2022 per Tri-State CAF Wing, but hope to return in 2023.
- Bessie's Diner is planning to have another pancake fly-in breakfast on Saturday, June 18, 2022. Management will provide more details to the Airport Board at February's meeting.
- Rock County is updating their websites. Mr. Cullen has attended some training and hopes to give our site a new look. The new site would go live at the end of February 2022.
- Mr. Cullen and Ms. DeLair tested sending invoices electronically to a few tenants last month. This will be tested next billing cycle and if this continues to work well, this will be a permanent change.
- Mr. Cullen has been coordinating with Battalion Chief, Ryan Murphy, at the Janesville Fire Department, to include some of their staff with our staff to attend the 40-hour basic airport firefighter class in Appleton, WI in 2022.
- Rock County has new software, Civic Clerk, to create agendas for various meetings including the Airport Board. Individuals or businesses will need to sign up individually.
- The Airport Emergency Plan must be reviewed annually in January. Our FAA Safety Inspector has reviewed the plan. Once all signatures are obtained, the process will be complete.

Committee Requests and Motions. None.

Next Meeting Date. February 21, 2022 at 8:00 a.m.

Adjournment. Mr. McKearn and Mr. Quint moved to adjourn at 8:19 a.m. MOTION CARRIED

Respectfully Submitted,
Larissa DeLair