



Minutes - July 10, 2023

Call to Order: Chair Bostwick called the hybrid County Board Staff Committee meeting to order at 4:33 P.M. in Conference Room N1/N2.

Committee Members Present: Supervisors Bostwick, Brien, Beaver, Towns, Sweeney, Wilson, Podzilni, Leavy, and Peer.

Committee Members Absent: None.

Staff Members Present: Lisa Tollefson, County Clerk; Rich Greenlee, Corporation Counsel; Chief Deputy Maurer; Shanna Sanders, Deputy Corporation Counsel; Randy Terronez, Assistant to the Administrator; Josh Smith, County Administrator; Terri Carlson, Risk Manager; Amy Spoden, Interim Human Resources Director.

Others Present: Supervisors Bobzien, Sutterlin, Winter, Mawhinney, and Zoril; Sheila Williams; Chuck Flynn.

Approve Agenda: Supervisor Podzilni moved approval of the agenda, second by Supervisor Brien. Chair Bostwick informed the committee that items 7.C. and 7.G. were removed. ADOPTED.

Citizen Participation, Communications and Announcements: None submitted prior to the meeting.

Supervisor Zoril spoke to item 7.D. He stated that this resolution was not initiated by the Public Safety & Justice Committee and asked the committee to table indefinitely.

Supervisor Winter spoke to item 8.C. endorsing Supervisor Debi Towns.

Supervisor Sutterlin spoke to item 8.C. endorsing Supervisor Debi Towns.

Supervisor Podzilni endorsed Supervisor Mary Beaver for item 8.C.

Approval of Minutes:

June 19, 2023 Minutes: Supervisor Peer moved approval of the June 19, 2023 minutes, second by Supervisor Podzilni. ADOPTED.

Approval of Transfers: None.

Review of Payments:

June Payments: The committee reviewed the payments.

Review and Approval of Resolutions:

Honoring Walter Knight: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2023 does hereby honor the life of Walter R. Knight and extends its sincerest condolences to his wife, daughters, family members and loved ones."

Supervisor Sweeney moved approval of the above resolution, second by Supervisor Leavy. ADOPTED.

Recognizing Krystynn Reinart for Service to the County: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2023, does hereby recognize Krystynn Reinart for her years of service to the County."

Supervisor Beaver moved approval of the above resolution, second by Supervisor Towns. ADOPTED.

Authorizing an Incentive Payment to Direct Care Staff at Rock Haven: This item was removed from the agenda.

Authorizing Transition of Oversight of Emergency Management Functions from the Sheriff's Office to the County Administrator's Office: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors, duly assembled this ___ day of ___, 2023, does hereby authorize the transfer of oversight responsibilities from the Sheriff's Office to the County Administrator's Office and create an Office of Emergency Management.

BE IT FURTHER RESOLVED, a 1.0 FTE Emergency Management Director position is created in Grade P of the new wage grid.

BE IT FURTHER RESOLVED, a 1.0 FTE vacant Administrative Assistant position in the Sheriff's Office that previously supported the Emergency Management function be deleted and a 1.0 FTE Deputy Emergency Management Director position be created in Grade K of the new wage grid.

BE IT FURTHER RESOLVED, this change shall be effective no sooner than October 1 but will not take effect before the successful confirmation of a new Emergency Management Director by the County Board.

BE IT FURTHER RESOLVED, the County Administrator is directed to include in the 2024 Budget any other changes necessary to effectuate this change."

Supervisor Sweeney moved approval of the above resolution, second by Supervisor Leavy.

Supervisor Leavy asked whether this item needs to go to Public Safety & Justice Committee first. Rich Greenlee indicated that County Board Staff Committee has jurisdiction over the Administrator's Department and personnel decisions and the Public Safety & Justice Committee has jurisdiction over the Sheriff's Office. It is up to the committee since they concurrently have jurisdiction. Josh added that Public Safety & Justice Committee asked for more information and the interpretation was that the committee directed information and a resolution was appropriate.

Supervisor Towns expressed support for sending this to PS&J first and postpone this resolution.

Chief Deputy Maurer provided some background on the current Emergency Management management situation and the employee in that position.

Supervisor Beaver clarified that this was discussed at the last Public Safety & Justice Committee meeting and Josh and staff were tasked to put together information.

Supervisor Towns moved to postpone the consideration of the resolution until July 13, second by Supervisor Sweeney. ADOPTED.

Authorizing the Addition of a .8 FTE Part-Time Deputy Position: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2023, does hereby authorize the addition of a .8 FTE Part-Time Deputy Position."

Supervisor Beaver moved approval of the above resolution, second by Supervisor Leavy.

Chief Deputy Maurer provided some background on how these positions were created. He explained that this would allow there to be two deputies at the security station so that one would always be available to respond to any security needs in the Courthouse.

ADOPTED.

Amending County Board Rule III-F and III-J - Department Head Introducing Resolutions Recognizing Retiring County Employees and Limiting Resolutions: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2023 does hereby amend Board Rule III-F and III-J of the Rock County Board Rules of Procedure as follows:

..."

Supervisor Peer moved approval of the above resolution, second by Supervisor Wilson.

Supervisor Winter explained that this would help with the efficiency of meetings.

The committee discussed whether citizens/non-employees could be recognized. They also discussed the need to clarify this rule.

(Supervisor Sweeney left the meeting at 5:33 P.M.)

Supervisor Peer moved to postpone to the August 7 County Board Staff Committee meeting, second by Supervisor Wilson. ADOPTED.

Requiring the County Administrator's Office to Produce a Report on County Activities: This item was removed from the agenda.

Setting the 2023 Salary of the County Administrator: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2023 does hereby authorize that the County Administrator's salary be adjusted by 3.00% effective 1-1-2023, and

BE IT FURTHER RESOLVED, recommend salary of \$159,837.52 effective October 1, 2023.

BE IT FURTHER RESOLVED, that the health insurance plan granted other Unilateral employees be continued.

BE IT FURTHER RESOLVED, that the dental plan available to Unilateral employees be continued.

BE IT FURTHER RESOLVED, that the current car allowance of \$6,000 annually be continued and the current expense allowance of \$2,000 annually be continued.

BE IT FURTHER RESOLVED, that the current deferred compensation contribution of \$6,500 annually be continued."

Supervisor Brien moved approval of the above resolution, second by Supervisor Beaver.

Amy Spoden reminded the committee that this was created based on their previous discussion. Additional information from Walworth and Eau Claire Counties has been added (attached).

ADOPTED.

Review, Discussion and Possible Action:

Appointment to the Ad Hoc Airport Planning Committee: Supervisor Beaver moved approval of the appointments, second by Supervisor Towns. ADOPTED.

Appointment to the Criminal Justice Coordinating Council: Supervisor Beaver moved approval of the appointments, second by Supervisor Leavy. ADOPTED.

Appointment to the Finance Committee: The committee voted via ballots. The ballots resulted in the appointment of Supervisor Beaver.

Appointment to General Services Committee: Supervisor Brien moved approval of the appointments, second by Supervisor Leavy. ADOPTED.

Appointment to the Southern Wisconsin Regional Airport Board: Supervisor Peer moved approval of the appointments, second by Supervisor Beaver. ADOPTED.

Appointment to the Aging & Disability Resource Center Advisory Committee: Supervisor Peer moved approval of the appointments, second by Supervisor Towns. ADOPTED.

Appointments to the Parks Advisory Committee: Supervisor Beaver moved approval of the appointments, second by Supervisor Towns. ADOPTED.

Appointments to the Ad Hoc Committee on Passenger Rail : Supervisor Towns moved approval of the appointments, second by Supervisor Brien. ADOPTED.

Next meeting date and time: If the Public Safety & Justice Committee passes the resolution Authorizing Transition of Oversight of Emergency Management Functions from the Sheriff's Office to the County Administrator's Office, the next meeting will be on 7/13 at 4:45 P.M. in the Jury Deliberation Room.

August 7 at 4:30 P.M. is the next regular meeting.

Adjournment: Supervisor Beaver moved to adjourn at 5:58 P.M., second by Supervisor Brien. ADOPTED.

Respectfully submitted,

Haley Thompson
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.