

ROCK COUNTY
LAND INFORMATION COUNCIL
MONDAY APRIL 24, 2023 - 2:00 P.M.
Hybrid Meeting
Draft

- 1. Call to order.** Chair Schultz called the meeting to order at 2:01 p.m.
Committee Members present in person or remotely: Property Lister Chair Michelle Schultz, Register of Deeds Vice Chair Sandy Disrud, County Treasurer Michelle Roettger, County Board Supervisor Mary Mawhinney, GIS Manager Jennifer Borlick, County Surveyor Brad Heuer, Communications Center GIS Coordinator Kris Pehl
Excused: Real Estate Agent Deb Dewitt.
Staff present: none
- 2. Approval of Agenda:** Moved by Supervisor Mawhinney, 2nd by Ms Borlick.
Approved.
- 3. Citizen Participation, Communications and Announcements**
 - Ms. Disrud: Daniel's Law Federal Legislation. There was an opinion from the chief judge from the Eastern District of Wisconsin that stated this legislation does not apply to county offices. We met with Corp Counsel and we will not make any major programming changes at this time. We have an action plan in place if we receive any requests that require attention.
 - Ms. Borlick: Planning is finding it difficult to fill the intern position.
 - Chair Schultz: We will be electing a chair and vice-chair at the next meeting.
- 4. Approval of Minutes:** Minutes of September 26, 2022 Moved by Ms. Pehl, 2nd by Supervisor Mawhinney. Strike the words Senior Planner after Kris Pehl's name.
Approved as Amended.
- 5. Review, Discussion and Possible Action**
 - A. Update on Wisconsin Land Information Program**
 - i. Statewide parcel Map Update
Surveyor, Planner and Real Property Lister successfully submitted the data at the end of March. The state will review, then send the remaining payment for the 2023 grant. The portion for training and education has been received.
 - ii. Strategic Initiative Grant Update
 - a. Remonumentation Update by Mr. Heuer: County Surveyor is continuing work on PLSS Remonumentation, one of the Foundational elements, updating monuments that are 40-50 years old. Have about \$5000 to spend by the end of June, so will keep working on them.
 - b. Grant Status Update 2021-2023 Chair Schultz:
2021 Received an extension on the grant. We have until June 2023.

2022 Grant was partially used for Parcel Fabric implementation. Planning Department has an RFP to scan Land Division records. Some records are also being organized and scanned in house.

2023 Grant – Health Department Septic Project is in progress. Met in February and started implementing their solution in March. Started digitizing septic records, making them more accessible and searchable through the software.

- iii. 2022 WLIP Retained Fee/Grant Report
(Attached) Report will be submitted by June 30.

B. Ongoing Land Records Project Update

- i. Parcel Fabric Update. We submitted the data to the vendor last August. Extensive training of GIS personell with Esri and Prowest. Parcel data transition is in progress after a pause for tax season. Hope to flip totally to parcel fabric this summer.
Planning is maintaining the zoning data in the parcel fabric.
Surveyor is maintaining the section corners in the parcel fabric.
- ii. Health Department Septic Project. Working on getting implemented.
- iii. Orthoimagery Update. Normally would address this in 2025. Lots of competition to get a flight in the years ending in 5 or 0. Instead, looking at a new flight in 2024. This would require amending the plan. Janesville and Beloit are on board with flying in 2024.
- iv. GIS Strategic Planning. Have been working with the software vendor regarding how Rock County uses GIS. Had a meeting in March with various departments that don't currently utilize GIS. Our vendor wanted to hear from them what their information needs or challenges might be. Does our software have a solution? Participating departments and possible departments could be Parks, Public Works, Administration, Emergency Management, IT, Public Health, Human Services, Sheriff Department. Meeting next week will be preliminary, and will be having a presentation with workshop participants, and possibly additional participants. How to handle the departments that want to use GIS but not related to land. Exploring if retained fees could fund it and have a countywide approach without having a GIS person on staff. May affect licensing structure.

- C. **NG911 Grant Update** by Ms. Pehl. Last fall we received a GIS Grant from the state for \$32,500. She has been working with the vendor to prepare our data for NG911. NextGen cutover will be Aug 15.

6. Next meeting date and time

September 25, 2023 2:00 p.m.

7. Adjournment 2:43 p.m.

Submitted by Sandy Disrud