

ROCK COUNTY
LAND INFORMATION COUNCIL
MONDAY SEPTEMBER 26, 2022 - 2:00 P.M.
Hybrid Meeting
Draft

- 1. Call to order.** Chair Schultz called the meeting to order at 2:03 p.m.
Committee Members present in person or remotely: Property Lister Chair Michelle Schultz, Register of Deeds Vice Chair Sandy Disrud, County Treasurer Michelle Roettger, County Board Supervisor Mary Mawhinney, GIS Manager Jennifer Borlick, County Surveyor Brad Heuer, Real Estate Agent Deb Dewitt. Excused: Communications Center GIS Coordinator Kris Pehl, ~~Senior Planner~~
Staff present: Public Health Environmental Protection Director Rick Wietersten, and IT Programmer/Analyst Todd Henry
- 2. Approval of Agenda:** Moved by Ms Borlick , 2nd by Supervisor Mawhinney.
Approved.
- 3.** Amend minutes of April 25, 2022 to add attendance of Deputy Register of Deeds Cheryl Getchel. Move to **Approve amended Minutes:** Moved by Ms. Disrud, 2nd by Ms. Dewitt. **Approved.**
- 4. Communications and Announcements**
 - Chair Schultz: Planning has had issues with false addresses being assigned prematurely.
 - Ms Disrud: Daniel's Law Federal Legislation is in the works. WRDA is drafting state legislation and will affect many county departments. Encouraging all to be prepared.
- 5. Review, Discussion and Possible Action**
 - A. Update on Wisconsin Land Information Program**
 - i. Strategic Initiative Grant Update by Chair Schultz
 - a. Remonumentation Update by Mr. Heuer: County Surveyor is continuing work on PLSS Remonumentation, one of the Foundational elements, updating monuments that have the old format and getting as many done as possible before the end of year.
 - b. Grant Status Update Chair Schultz:
 - i. 2022 Strategic Initiative Grant: We have started implementing the Parcel Fabric. Planning is looking at archiving records: land divisions, CUPs, variances, zoning. We have until December 2023 to spend 2022 Grant funds.
 - ii. 2023 Grant will be \$70,000. We will apply for the grant.
 - B. Ongoing Land Records Project Update**

- ii. 2020 Imagery & Lidar Project Update
We have the final data files!
- iii. Parcel Fabric Implementation Update by Chair Schultz:
Working with a vendor and the data is currently being reviewed. We will be using Arc Pro instead of Arc Map. Some additional training for staff will be needed. End users should save the bookmark to Land Information Office page instead of individual maps due to ongoing updates.

C. Approval of Amended 2022-2024 Land Information Plan

Health Department would like to implement a Sanitary Permit Web based tracking system, using Land Information Grant funds and adding the Project to the Plan.

Mr. Wietersten: Rock County Health Department maintains records for between 12,000-13,000 Septic Systems. Maintenance must be done every 3 years.

Information on the systems is sought by realtors, owners, contractors, etc.

Currently records must be searched manually.

The Health Department is seeking to install a web-based software package that ties into county records and has information available online. The software package includes migration, implementation, payment component for permits and fees, vendor hosting environment for 1st year.

Changes to the Plan:

- a. Proposal: \$45,000 for Sanitary Permit Web-Based Tracking System pg. 58
- b. Also amending Public Access information: websites pg. 41
- c. Appendix A Land Information Data Agreement & Request link pg. 63
- d. Table of Contents updated

Move to approve the Amended 2022-2024 Land information plan as noted above by Supervisor Mawhinney, 2nd by Ms. Borlick. Discussion

Supervisor Mawhinney asked if this is grant funded? Sanitary Permit Project is proposed to be grant funded. Working with IT on data conversion.

Approved.

6. Next meeting date April 24, 2023 2:00 pm.

7. Adjournment 2:43 p.m. Moved by Ms. Dewitt, 2nd by Ms Borlick. **Approved.**

Submitted by Sandy Disrud