



HEALTH SERVICES COMMITTEE

September 13, 2023

CALL TO ORDER – Chair Brien calls the teleconference meeting of the Health Services Committee to order at 9:01 a.m.

COMMITTEE MEMBERS PRESENT: Supervisor(s): Brien, Beaver, Leavy, and Schulz

COMMITTEE MEMBERS ABSENT: Supervisor Bomkamp

STAFF MEMBERS PRESENT: Natalie Rolling-Edlebeck, Nursing Home Administrator; Aimee Thomas, Interim DON; Marilyn Burns, ADON; Vera Polglaze, Activities Director; Justinia Schneider, Nurse Manager; Heather Kempf, Nurse Manager; Dave Froeber, Facilities Superintendent; Gail Sullivan, Social Worker; Michelle Youderin, Accounting Specialist; Kim Ball, MDS Nurse; Kim Rueth, MDS Nurse; Michelle Lynch, Environmental Services and Materials Manager; Chelsea Phillips, Infection Preventionist; Virginia Johnson, Administrative Secretary

OTHERS PRESENT: Josh Smith, County Administrator; Denise DeRemer, Payroll Manager

APPROVAL OF AGENDA – Chair Brien moves approval of the agenda, second by Supervisor Schulz. APPROVED.

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – None.

APPROVAL OF MINUTES

August 9, 2023 – Supervisor Leavy moves to approve minutes for August 9, 2023, second by Supervisor Schulz. APPROVED.

REVIEW OF PAYMENTS

COMMITTEE REVIEW REPORT – Supervisor Brien asks for clarification on the Fairgrounds expense on the report. Dave Froeber, Facilities Superintendent states its addition was a mistake and should be removed from the report.

BUDGET TRANSFERS – None

RESOLUTIONS AND COMMITTEE ACTION –

RECOGNIZING JULIE FINLEY FOR SERVICE TO ROCK HAVEN – Chair Brien states chair should be listed within the resolution as a correction. Supervisor Beaver moves to add chairperson to the resolution, second by Supervisor Brien. APPROVED.

Schulz moves to recognize Julie Finley, second by Supervisor Beaver. APPROVED.

INFORMATION ITEMS –

ROCK HAVEN STAFF MORALE –

RESIDENT COUNCIL MINUTES AND AGENDA – Vera Polglaze, Activities Director shares her report with the committee. She states that Big Band Night was a well-attended event.

REMOVAL OF TONYA COLVIN FROM PATIENT TRUST AND PETTY CASH ACCOUNT – Supervisor Schulz motions to remove Tonya Colvin from the account, second by Supervisor Leavy. APPROVED.

ADDING JOANNE FOSS TO PATIENT TRUST AND PETTY CASH ACCOUNT – Supervisor Beaver moves to add Joanne Foss to the account, second by Supervisor Schulz. APPROVED.

STAFF REPORT

FINANCE – MICHELLE YOUNDERIN

CENSUS AND REVENUE – Michelle Youderin, Accounting Specialist shares the report with the committee. She states that Medicaid rates have increased, and anything billed in 2022 going forward will be reprocessed. She states they are working together and receiving assistance from Natalie on the adjustments. This will lead to increased revenue for Rock Haven. The team is looking forward to Joanne Foss' return to assist the Business Office.

MAINTENANCE – Dave Froeber, Facilities Superintendent updates the committee on the new nurse call system. He states they should be able install the call system on October 31st.

ADMINISTRATOR'S REPORT – NATALIE ROLLING-EDLEBECK – Natalie Rolling-Edlebeck, Nursing Home Administrator shares her report. Natalie thanks the Activities Department and Food Service for their work during Let's Chat with Nat meetings. She states Joanne Foss has been asked to fill the Business Manager position in the interim and interviews for the position will begin. Natalie recognizes and thanks Michelle Youderin and Cheryl Cikar for their hard work in the Business Department.

Natalie reminds the committee there is a staff picnic on September 29th to show employee appreciation.

COMMITTEE REQUESTS – Supervisor Beaver thanks Natalie and the staff for their excellent job and the hard work they are putting in for our residents. Supervisor Leavy agrees and thanks Natalie and the staff for their hard work. Supervisor Schulz requests assistance with her camera on her laptop.

NEXT MEETING DATE – The next meeting of the Health Service Committee is scheduled for October 11, 2023, at 9 a.m. via Zoom.

ADJOURNMENT – Supervisor Beaver moves to adjourn at 9:31 a.m., second by Supervisor Leavy. SO ORDERED.

Respectfully submitted,
Virginia Johnson

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE