

Rock County, Wisconsin



Airport Board Meeting – Minutes Thursday, June 29, 2023, at 8:00 a.m. Southern Wisconsin Regional Airport Terminal Conference Room 1716 W. Airport Rd. Janesville, WI 53546

Call to Order: Supervisor Richard called the meeting of the Airport Board to order at 8:00 a.m.

Airport Board Members Present: Mr. Eric Baker, Mr. Greg Johnson, Mr. Joe Quint, Mrs. Christine Rebout, Mrs. Katie Reese, Supervisor Rick Richard, Supervisor Connie Winter

Airport Board Members Absent: Mr. Frank McKearn

Staff Members Present: Greg Cullen, Airport Director
Larissa DeLair, Secretary II
Kevin Smith, Airport Superintendent

Other Members Present: Mark Bobzien Citizen
Dave Haas Meisner
Rick Leyes T-Hangar Tenant

Adoption of Agenda: Supervisor Winter and Mr. Johnson moved the agenda. MOTION CARRIED

Approval of Minutes of Monday, June 19, 2023: Mr. Quint and Mr. Baker moved the minutes. MOTION CARRIED

Resolution: Mr. Johnson and Supervisor Winter moved the Resolution. Mr. Cullen provided a project update and reason for the resolution. The local share amount will be \$220,000 out of the \$2.7 million dollar project. The airport currently has \$75,000 set aside leaving balance of \$145,000. The airport has approximately \$190,000 in the Airport Fund balance. The Resolution is asking to transfer money from one account to another to obligate the \$225,000. No budget amendment needed. Additionally, the state is requesting a sponsor only letter from the county to acknowledge that \$1.65 million is coming from BIL. Should the BIL not be awarded, the county would cover the funds needed. The state has assured that scenario hasn't happened yet with other airport projects and this is merely a timing event. BIL money can only be awarded in certain periods. If the county board approves, no invoices would be received until after the first of the year and by then should receive the BIL money. Mr. Cullen stated he does not have a sponsor only letter at this time but did provide an example of a drafted letter. The overall project started approximately three years ago as the airport was developing the master plan. Mr. Cullen believes the project will generate other revenue in the future. The airport will still have three more years of BIL money for other projects. MOTION CARRIED.

Updates, Discussion and Possible Action

City of Janesville Agreement for Installation of Public Utilities: Mr. Johnson and Mrs. Rebout moved the Agreement. Mr. Cullen stated this is related directly to the Resolution for the Budget Amendment East Hangar Development Construction Project. The underground utilities consist of the main water and sewer lines so potential future hangar owners can connect at their expense to the main lines to their future hangar. There will also be a 50-foot easement. The City of Janesville will inspect the main lines to make sure they are done properly and in the correct locations. In section 2d of the Agreement, the County agrees to pay an estimated \$35,150 in consulting fees. The fees are already built into our project costs. Mr. Cullen informed no internet cables will be run at this time but possible in the future. If the agreement is approved, it will then go to the City Counsel for approval. MOTION CARRIED.

Committee Requests and Motions: None

Next Meeting Date and Time: Monday, July 17, 2023

Adjournment: Mr. Quint and Supervisor Winter moved to adjourn at 8:18 a.m.

Respectfully Submitted,

Larissa DeLair
Secretary II

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.
