



**Planning and Development
Committee
Minutes – August 10, 2023
In Person and Via Zoom**

Call to Order: The meeting of Rock County Planning & Development Committee was called to order at 8:04 am on Thursday, August 10, 2023. Chair Sweeney presided and requested a roll call. Supervisors present in person: Sweeney, Sutterlin, Podzilni, and Winter. Supervisors excused: Stevens. QUORUM present.

Staff present: Andrew Baker (Director), Christine Munz-Pritchard (Senior Planner), and Michelle Schultz (Real Property).

Staff present via Zoom: Brad Heuer (County Surveyor).

Others Present via Zoom: Jeff Garde (Combs).

Adopt Agenda: Agenda moved by Supervisor Podzilni, Seconded by Supervisor Sutterlin. ADOPTED

Approval of Minutes:

Meeting held July 27, 2023: Moved by Supervisor Winter, Seconded by Supervisor Sutterlin. ADOPTED

Citizen Participation, Communications and Announcements: None

Code Enforcement:

Review and Possible Action: Regarding LD 2023 049 (Union Township) – Abey (1 Lot CSM)

The zoning may need to be changed at the town level. It needs to be shown on the new CSM that there is an existing driveway.

Motion for approval with conditions by Supervisor Sutterlin, Seconded by Supervisor Podzilni. Passed unanimously. CARRIED

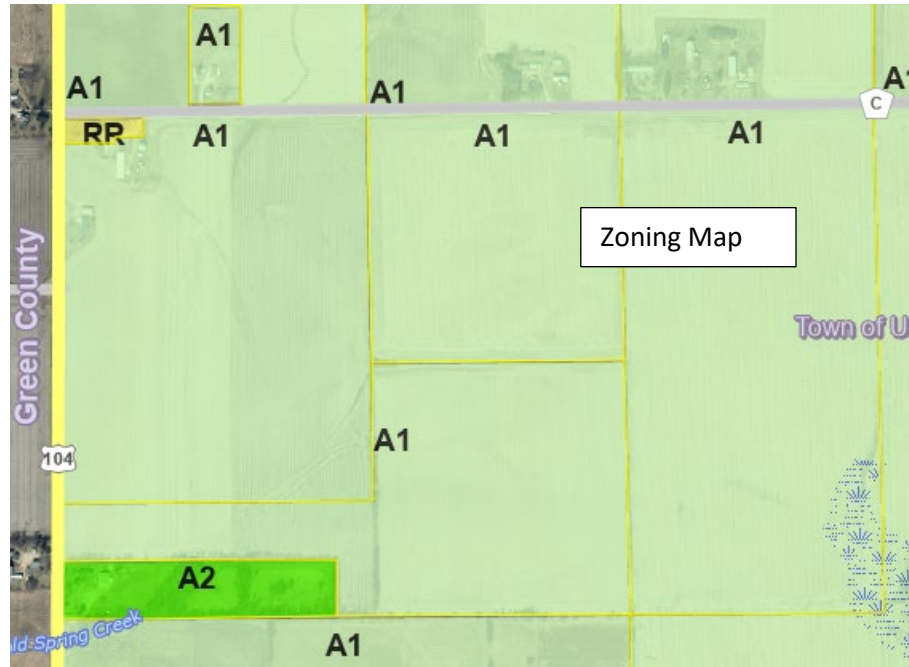
LD 2023 049

Tax ID: 040 048003; Parcel Number: 6-20-248

7828 N STATE RD 104 EVANSVILLE, WI 53536-9117

Town of Union

1. Existing easements shall be shown, and proposed utility easement(s) shall be placed on lots as requested by utility companies (where applicable).
2. Zoning should be verified by the Town. It is currently zoned A1: Exclusive Agriculture District.



3. Note on Final CSM:
 - a. "The lot contains existing buildings which utilize an existing private sewage system at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing systems." Proposed lot lines must include the system area with the building which utilizes the system.
4. If land disturbance associated with the construction of a driveway exceeds 100 feet then a Rock County Construction Site Erosion Control Permit is required. Please contact Rock County Land Conservation Department.
5. Dedicate of half of the road right of way 33-feet along the road at the discretion of the Town of Union.
6. Final CSM shall be submitted to and approved by the Agency within one year after preliminary approval.
7. Final CSM shall be recorded with the Rock Co. Register of Deeds within 6 months of final approval.
8. The CSM needs to meet the minimum requirements of 4.112 of the County ordinances.
 - a. Zoning should be verified by the Town.
 - b. Preliminary CSM does not show the POWTS, Private well.

- c. Shows that the building meet setbacks regulations.
- d. Driveway access should be shown.

Review and Possible Action: Regarding LD 2023 050 (Union Township) – Union Farms LLC (1 Lot CSM)

Motion for action to be tabled by Supervisor Winter, Seconded by Supervisor Sutterlin. Passed unanimously. CARRIED

Community Development: None

Economic Development:

Economic Report: Second Quarter Rock Read Index

Mr. Otterstein reviewed the Q2 2023 Rock Ready Index, a quarterly dashboard report that is compiled and distributed by the Agency. Various statistical references, trends and observations were woven into his remarks. He also highlighted, as well as responded to questions regarding, specific projects throughout the County. There was discussion. Since it was an information item, there was no Committee action.

Summary of the 2023 Rock Externship and Internship Programs

Mr. Otterstein reviewed the summary documents for these earn-and-learn programs. Summer 2023 marked the 4th offering of the Rock Internship Program and the 2nd for the Rock Externship Program. The pandemic sidelined both projects during the summers of 2020 and 2021. These career engagement and exploration programs are the result of strategic collaboration among area employers, the K-16 education community (with an emphasis on Blackhawk Technical College), the SW WI Workforce Development Board and the County. These programs are currently funded through fees from participating employers and an ARPA grant. There was discussion. Since it was an information item, there was no Committee action.

Corporate Planning:

Reallocation American Rescue Plan Act (ARPA) Funding from Small Business and Nonprofit Grant Program to Childcare Grant Program

The resolution was moved for discussion by Supervisor Sutterlin, Seconded by Chair Sweeney. This resolution would allow for \$1.5 million to be reallocated to a new program for childcare businesses needing assistance. A limitation to the existing program, as shown by applications, is the existing eligibility requirements related to the cap on outside assistance, such as PPP Loans. This program will not have those caps. The amount given would be contingent on the number of childcare slots licensed and the number of caretakers in the company. There is a broad definition as to what the funds may be used for but could encompass coaching and mentoring directly to the providers.

The motion and allocation of the resolution was moved and APPROVED.

Finance:

Review Payments

Fidlar or the Laredo Systems that is used throughout the county for access to recorded information in the county. It aids in the Register of Deeds record keeping and offers the ability for customers to access the information remotely for a fee. The fee offsets the cost of the software. There was discussion of the cell phone bill now being handled by each respective department and not IT.

Director's Report:

At the last meeting there was a review of the 2024 proposed budget. Budget meeting was held with Admin and Finance staff this week. There were ultimately no major changes from the prior year. The proposed resolution on County Board agenda to have a 0% levy increase over 2023 would make budgeting much more challenging considering the new wage system. This is something that would be further discussed at the County Board meeting that night. Currently, the Planning Department is fully staffed.

Committee Reports: None

Adjournment: Adjournment at 9:04 A.M.

Moved by Supervisor Sutterlin, Seconded by Chair Sweeney. APPROVED

Respectfully Submitted,

Ilana Eisenberg, Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.