



HEALTH SERVICES COMMITTEE

October 11, 2023

CALL TO ORDER – Chair Brien calls the teleconference meeting of the Health Services Committee to order at 9:05 a.m.

COMMITTEE MEMBERS PRESENT: Supervisor(s): Brien, Beaver, Bomkamp, and Schulz

COMMITTEE MEMBERS ABSENT: Supervisor Leavy

STAFF MEMBERS PRESENT: Natalie Rolling-Edlebeck, Nursing Home Administrator; Aimee Thomas, Interim DON; Vera Polglaze, Activities Director; Justinia Schneider, Nurse Manager; Dave Froeber, Facilities Superintendent; Steve Barnett, Admissions Coordinator; Joanne Foss, Business Services Manager; Amanda Beaver, Food Service Manager; Amanda Beaver, Food Service Manager; Deb Potter, Dietician; Kim Rueth, MDS Nurse; Gail Sullivan, Social Worker; Teena Monk-Gerber, Master Case Manager; Michelle Lynch, Environmental Services and Materials Manager; Chelsea Phillips, Infection Preventionist; Virginia Johnson, Administrative Secretary

OTHERS PRESENT

APPROVAL OF AGENDA – Supervisor Schulz moves approval of the agenda, second by Supervisor Bomkamp. APPROVED.

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – None

APPROVAL OF MINUTES

September 13, 2023 – Supervisor Bomkamp moves to approve minutes for September 13, 2023, second by Supervisor Schulz. APPROVED.

REVIEW OF PAYMENTS

COMMITTEE REVIEW REPORT – None

BUDGET TRANSFERS – None

RESOLUTIONS AND COMMITTEE ACTION – None

INFORMATION ITEMS –

ROCK HAVEN STAFF MORALE – None

RESIDENT COUNCIL MINUTES AND AGENDA – Supervisor Schulz asks if there is anything significant that the committee should be aware of. Natalie Rolling-Edlebeck, Nursing Home Administrator states that there is nothing at this time. Natalie continues that the Resident Council meeting is a time for the residents to meet and to discuss their concerns. Natalie shares that some areas of opportunity for us to work on is to ensure that call lights are within reach of our residents.

Vera Polglaze, Activities Director joins the zoom meeting 9:16am.

Vera shares that Let's Chat with Nat is going well and there were no resident concerns. Vera states that Let's Chat with Nat and Resident Council gives us two opportunities to speak with residents each month. Vera reminds the committee that November 27th at 6:30am, the Waunakee Big Band will be returning. Natalie commends Vera and the social workers, Gail Sullivan and Teena Monk-Gerber, for their work and their willingness to make themselves available for the residents and their families.

Supervisor Schulz asks for further clarification on the call light buttons. Natalie states that sometimes when residents reposition, they may drop their call light button. It is always an ongoing opportunity for us to ensure residents can reach their call light as we do our rounds each day.

STAFF REPORT

FINANCE – JOANNE FOSS

CENSUS AND REVENUE – Joanne Foss, Interim Business Service Manager reports that it is good to be back. She states that she will have more to report at the next meeting.

MAINTENANCE – DAVE FROEBER – Dave Froeber, Facilities Superintendent gives an update on the new nurse call system. Dave states he met with Special Care Systems and IT to make sure that we have what is required. Dave continues that he will have a meeting with Natalie and the nursing staff at the end of this month to communicate what to expect as we transition to the new system.

Dave states that Maintenance is working hard to get ready for Winter. He shares that Maintenance is still short two employees, and he is interviewing to fill those positions. Dave shares the safety report. He states they have been four workers comp claims. Three claims were medical, and one claim was incident only.

ADMINISTRATOR'S REPORT – NATALIE ROLLING-EDLEBECK – Natalie shares her report. Natalie states she is proud of the team for Let's Chat with Nat. Natalie acknowledges Vera and her Activities team. She states that the activity therapy assistants often pick up if we are short staff.

Natalie states that we will be doing more team building from October until the end of the year. She continues that employees will be able to wear their Halloween costumes, and one dog can visit per shift per week. Michelle Lynch, ES and Materials Manager shares with the committee the details of the company picnic that took place on September 29. She states that employees seemed to enjoy it and had a good time.

COMMITTEE REQUESTS – No requests.

NEXT MEETING DATE – The next meeting of the Health Service Committee is scheduled for November 8, 2023, at 9 a.m. via Zoom.

ADJOURNMENT – Supervisor Schulz moves to adjourn at 9:26 a.m., second by Supervisor Bomkamp. SO ORDERED.

Respectfully submitted,
Virginia Johnson

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE