



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

3715 Newville Road, Janesville, WI 53545
Phone: (608)757-5450 Fax: (608)757-5470
www.co.rock.wi.us

Public Works Committee Meeting – Highway
Tuesday, October 24, 2023 – 8:00 a.m.
Public Works Department – Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order: Chair Mawhinney called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present: Supervisors Homan, Mawhinney, Pennycook, Rashkin, and Woodman

Committee Members Absent: None

<u>Staff Members:</u>	Duane Jorgenson	Public Works Director
	Nick Elmer	Assistant Director Public Works
	John Traynor	Park Services Supervisor
	Scott Brady	Engineering Tech
	Amanda McElroy	Administrative Professional II

<u>Others Present:</u>	Chuck Flynn	Citizen (Zoom)
	Josh Smith	County Administrator
	Terri Carlson	Risk Management Administrator

Approval of Agenda: Supervisor Woodman moved approval of the agenda as presented, seconded by Supervisor Homan. ADOPTED.

Approval of Minutes Dated September 26, 2023: Supervisor Homan moved approval of the minutes from September 26, 2023, as presented, seconded by Supervisor Pennycook. ADOPTED.

Citizen Participation, Communications and Announcements: Mr. Jorgenson announced that the committee could view one of the new barrel trucks outside after the meeting, along with an old barrel truck for comparison. Mr. Jorgenson highlighted the features of the new barrel truck, including a crash attenuator and arrow boards.

Mr. Jorgenson shared that Meigs offered the department the leftover seal coat material in their silo at no cost (had to pay for distribution), which was used to seal up most of the Public Works parking lot. The parking lot will be finished in the spring.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Mr. Traynor added that the Glacier River trail was not sealed because there wasn't enough material. The Parks Division wants to seal coat the Glacier River Trail and Peace Trail in the future.

REVIEW AND APPROVAL OF RESOLUTIONS

Recognizing Joshua Jones: Supervisor Woodman moved the Resolution, seconded by Supervisor Homan. ADOPTED.

REVIEW, DISCUSSION AND POSSIBLE ACTION

Discussion – Project Update: Mr. Elmer gave an update on 2023 projects for State, County, and Town Roads. At the state level, brushing on USH 51 (Townline – Happy Hollow) is a 25% completed. Deck sealing of state bridges, mowing, and interstate sweeping of the median wall for the second time this year are finished.

At the county level, shouldering on CTH O (Janesville – USH 14), CTH N (USH 26 – County Line), and CTH M (USH 14 – Townline) are all complete. Culverts were repaired on CTH B and completed on CTH M. The bridge over Marsh Creek and CTH E (Janesville – USH 14) are both complete. All county mowing is complete. Finally, CTH N is complete and waiting on a private contractor to add the pavement markings before it is open to the public.

Completed town work includes shouldering projects in Harmony and LaPrairie, grader and paver patching in Avon, Johnstown, Lima, and Rock, and paving projects in Bradford and LaPrairie. All town mowing is complete, along with two ditching projects for Johnstown and Lima.

In addition, a Gilsonite seal coat was applied to the parking lot and a culvert was replaced that had failed on Newville Rd. The parking lot at the airport is currently being paved.

Discussion – Quarterly Equipment Purchases Review: Mr. Elmer went over the third quarter capital equipment purchases, noting that we are still waiting on a final quote for bodies for quad axle trucks and a rubber tire roller from the 2022 budget. For the 2023 budget, there were three purchases, including a bucket truck, tractor backhoe, and paint striper.

Discussion and Possible Action – Issue Paper – CTH H Consultant Rankings: Supervisor Homan moved the Issue Paper, seconded by Supervisor Woodman. Mr. Elmer explained the Issue Paper is for the design of CTH H (STH 11 – USH 14). Statements of qualifications were solicited from 17 firms on our consultant roster, with eight submittals being received. Four staff members reviewed and ranked the statements of qualifications, and JT Engineering, Inc. was selected as the top design firm. ADOPTED.

Discussion and Possible Action – Bridge Aid Petition – Kessler Rd – Town of Rock: Supervisor Pennycook moved the Bridge Aid Petition, seconded by Supervisor Woodman. Mr. Elmer shared that this is for the replacement of a culvert on Kessler Rd in the Town of Rock. The cost of \$5,869.19 will be split 50/50 between the Town of Rock and the Department of Public Works. ADOPTED.

Discussion and Possible Action – Review of 2024 Recommended Budget: Mr. Smith offered to answer questions about the 2024 budget.

Mr. Jorgenson discussed some of the challenges faced by the department in 2023, which impacted highway construction projects, and as a result, CTH M and CTH X will need to be moved to 2024. Mr. Jorgenson discussed seal coating projects. He also noted that based on best management practices, the construction goal is to resurface nine miles of pavement per year. Mr. Jorgenson explained that the towns were asked to provide the department with a list of potential work for 2024, by October 15th to help with scheduling purposes.

For the Parks Division, Mr. Jorgenson shared that the Capital Improvement Plan originally targeted the new shelter at Sportsman's Park and the design of a new shelter at Sweet-Allyn Park. A neighboring property owner is now considering selling their metal fabrication shop. If the county was able to purchase this property, it would allow the Parks Division to have their own larger space and open more room for highway related items at the main shop.

Mr. Traynor highlighted the efficiency of having all parks equipment and staff at or reporting to one location. Mr. Traynor noted that the building is structurally in good shape but would need some remodeling and electrical work.

Supervisor Woodman questioned how to address employee's current wage concerns. Mr. Smith responded the wage grid issue would need to be addressed by the County Board.

REVIEW OF PAYMENTS

September 2023 Payments: Mr. Jorgenson answered questions from the committee.

Next Meeting Date and Time: Tuesday, November 14, 2023, combined Parks/Highway Meeting at 8:00 a.m. at the Department of Public Works.

Adjournment: Supervisor Pennycook moved adjournment at 9:00 a.m., seconded by Supervisor Homan. ADOPTED.

Respectfully Submitted,
Amanda McElroy, Administrative Professional II

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE