



**ROCK COUNTY
HUMAN SERVICES BOARD MEETING
Wednesday, October 25, 2023 – 4:30 P.M.**



Call to Order: Chair Knudson called the hybrid meeting to order at 4:30 p.m. on Wednesday, October 25, 2023, at the Dr. Daniel Hale Williams Rock County Resource Center, Janesville, WI.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Ron Woodman, Supervisor; and Wes Davis, Supervisor.

Virtual Attendees: Kathy Schulz, Supervisor and Ashley Hoffman, Citizen Representative.

Committee Members Absent: Phil Boutwell, Citizen Representative. Two vacancies.

Staff Present: Kate Luster, Director (virtual); Sara Mooren, Administrative Services Manager; Ryan Booth, Transportation Supervisor; Cori Marsh, Aging Unit Supervisor; Barb Bleiler, Administrative Services Supervisor; and Becky Huber, Prevention Coordinator.

Virtual Attendees: Shelby Puppe, CPS Supervisor. Merebeth Rye, CPS Supervisor.

Others Present: Josh Smith, County Administrator. Michael Southers, I.T. Alexis Stedman and Aaron Stroede, Legal Action.

Virtual Attendees: Randy Terronez, County Administrator Assistant. Sarish Kasat, Via. Mary Mawhinney, County Board Supervisor. Mary Beaver, County Board Supervisor. Barb Tillman. Chuck Flynn.

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, second by Supervisor Davis. The agenda was unanimously approved. Approved.

Approval of Minutes of Human Services Board Meeting on October 11, 2023: Supervisor Davis moved the minutes to the floor, second by Supervisor Woodman. The minutes were unanimously approved. Approved.

Public Comment: None.

Communications and Announcements from Staff and Board Members: None.

Approval of Contacts: Citizen Representative Weaver-Landers moved the contract to the floor, second by Supervisor Schulz. Ms. Mooren provided the contract details and responded to questions. The contract was unanimously approved. Approved.

Rock County Human Services October Employee Impact Recipient: Ms. Luster advised Alex Buck is the October Employee Impact recipient, and he was not able to attend. She read his nomination which told about Alex helping client with a wheelchair who needed assistance. The wife of the client shared with the doctor they saw that they received white glove service and couldn't believe the level of service he provided. He was even waiting outside for them when they arrived.

Alex was nominated by the doctor who saw this patient. She was thankful for Alex's resourcefulness, compassion, and respect he showed toward the patient and his wife. Alex is a wonderful team member and making life easier for others – clients and staff.

Reports and Update:

Report From Legal Action of Wisconsin – Ms. Stedman shared a power point presentation and provided an update of Legal Action of Wisconsin Rock County Housing Stability Project. She provided examples of the types of issues they have assisted with which included evictions, redactions, conditions, security deposits, lockouts, and subsidy terminations. She provided information on the case counts and who are receiving services currently. She explained the different ways to connect with services, and announced upcoming presentations, projects, and materials available. Ms. Stedman and Mr. Stroede responded to questions.

Review, Discussion and Possible Action:

Awarding Contract for Transportation Routing Software RFP – Citizen Representative Weaver-Landers moved awarding the contract for transportation routing software to the floor, second by Supervisor Woodman. Ms. Thompson referred to the bid summary which included the bids from seven vendors. When they were creating the RFP, she worked with IT on a list of critical needs which included IT needs and transportation needs. Some of the bids did not include all the critical functions needed and came in less expensive. Being cloud based was a very important piece and not all the bids offer that. The top three bids were asked to do a demonstration which was attended by multiple staff to view. The Rock County group that scored the bids recommended VIA as the vendor. Mr. Southers, Mr. Booth, Mr. Kasat responded to questions. Awarding the contract for transportation routing software was approved as follows: Supervisors Knudson, Woodman, Schulz and Citizen Representatives Hoffman and Weaver-Landers voted yes. Supervisor Davis voted no. Vote: Yes – 5, No – 1, Absent - 1 Vacant - 2. Approved.

Review and Approval of the 2024 Recommended Budget – Ms. Luster shared the 2024 HSD budget summary request. Overall – revenue \$62,870,328 million; expenditures \$86,592,231 million; County share \$23,721,903 million which is a -2.16% (decrease). The HSD original budget memo showed a slight increase for county share but after some changes they were able to get to this decrease. Ms. Luster explained HSD will delete twelve full time positions and six part time positions; and create 3 new fulltime and two part time positions. The deleted positions have been vacant and hard to fill, and with reorganizing this will not affect ongoing operations. HSD is hoping with the new wage grid it will help with recruitment, especially in CPS and CLTS. She provided more information and explanation regarding the vacancies and the impact on the budget and responded to questions.

County Administrator Smith explained over time HSD has had returns to general funds because of being under budget in out-of-home placements. This year we thought maybe we could take a little bit more risk and not return as much and release those funds to be used.

Ms. Luster responded to questions regarding in-home placements, security deposits, and money management skills for families.

Supervisor Davis moved to approve the 2024 HSD recommended budget, second by Supervisor Schulz. The 2024 HSD recommended budget was unanimously approved. Approved.

Committee Requests: None.

Next Meeting: Wednesday, November 8, 2023, at 4:30 p.m. – will be a hybrid meeting via zoom and in-person at the Dr. Daniel Hale Williams Resource Center, 1717 Center Avenue, Janesville, WI.

Adjournment: Supervisor Woodman moved to adjourn, second by Supervisor Schulz with unanimous approval at 5:35 p.m.

Jodi Parson, Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD