



**ROCK COUNTY
HUMAN SERVICES BOARD MEETING
Wednesday, November 8, 2023 – 4:30 P.M.**



Call to Order:

Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, November 8, 2023, in the Boardroom, at the Dr. Daniel Hale Williams Rock County Resource Center, Janesville, WI.

Committee Members Present:

Supervisor Brian Knudson, (Chair); Supervisor Ron Woodman; Supervisor West Davis; Supervisor Kathy Schulz; Supervisor Jeremy Zajac; Supervisor Barb Tillman; Citizen Representative Phil Boutwell; and Citizen Representative Ashley Hoffman attended in person. Citizen Representative Sally Jean Weaver-Landers attended virtually.

Committee Members Absent: None.

Staff Present:

Kate Luster, Director; Tera O'Connor, Deputy Director; Sara Mooren, Administrative Services Manager; Jillian Cline, Business Supervisor; Jennifer Thompson, ADRC Manager; Lindsey Scianna, Beloit CSP Supervisor; Judy Hanson, Beloit CSP Case Manager; Stephani Kuczynski, CSP Program Manager; Kevin Dyrland, Analyst.

Others Present:

Rich Bostwick, County Board Chair; Michael Southers, Rock-IT Systems Analyst; Kathy Holcombe

Approval of Agenda:

Supervisor Woodman moved the agenda to the floor, second by Supervisor Davis. The agenda was unanimously approved. Approved.

Approval of Minutes of Human Services Board Meeting on October 25, 2023:

Supervisor Davis moved the minutes to the floor, second by Supervisor Woodman. The minutes were unanimously approved. Approved.

Public Comment: None.

Communications and Announcements from Staff and Board Members:

Ms. Luster welcomed Barb Tillman and Jeremy Zajac to the board.

Approval of Contracts: Supervisor Woodman moved the contracts to the floor, second by Supervisor Schulz. Ms. Mooren provided contract details and responded to questions. The contracts were unanimously approved. Approved.

Approval of Bills: Ms. Cline provided detail and responded to questions.

Review and Approval of Resolutions: Recognizing Judy Hanson

Supervisor Zajac moved the resolution to the floor, second by Supervisor Schulz. Ms. Scianna introduced Ms. Hanson to the board and provided an overview of her years of service and congratulated her on her upcoming retirement. Ms. Luster added her appreciation for Ms. Hanson's contributions to the Department and emphasized her commitment to Human Service's mission to inspire hope. The resolution was unanimously approved. Approved.

Allocating ARPA Funds to Reduce the Risk of Human Trafficking in Rock County

Supervisor Davis moved the resolution to the floor, seconded by Citizen Representative Boutwell. Chair Knudson summarized the resolution to reduce the risk of human trafficking. He highlighted key risk factors for human trafficking, including child poverty, a history of child abuse, a history of involvement in child protective services and/or the youth justice system, caregiver strain, substance use disorders, and racial disparities. Ms. Luster clarified that ARPA funds need to be allocated by the end of 2024 and spent by the end of 2026 and this is an appropriate use of funds, follows ARPA regulations, and will not affect tax levy. The resolution was approved unanimously. Approved.

Authorizing Purchase of Rock County Transit Vehicle

Supervisor Woodman moved the resolution to the floor, seconded by Supervisor Davis. Ms. Thompson presented an overview of the resolution. The cost of this transit vehicle is \$140,000+. Human Services would pay \$28,668 of the cost. Ms. Thompson shared that in 2024, she expects a decrease in the number of buses in the fleet due to two of them approaching 200,000 miles and another whose parts are nearly obsolete. The ADRC's transit service is the lowest in Janesville for our elderly population. The bus would be ordered this year and would be inspected by both the DOT and RCSO to ensure it is safe for operation. The resolution was approved unanimously. Approved.

Reports and Update: Workforce Wellbeing – Ms. Luster shared a PowerPoint presentation on Human Service's Organizational Wellbeing Journey. The Integrated Management Team and CORE Steering Committee devoted two days to formulate a plan to build an empowered work group comprised of both leadership and staff that will hold the plan accountable in 2024 and beyond. The plan includes seeking peer-nominated members that will demonstrate an ability to positively problem solve with a collaborate voice. This group will be called the CORE Wellbeing Action Team. As Ms. Luster shared the slides, she explained the Wellbeing Pillars the team identified (Safety, Voice, Growth, Inclusion, Trust) and that these all fall under the umbrella of an equity lens (recognizing that all staff do not need the same things and that the Department is responsive to needs of staff). A survey has been developed based on these pillars and was launched earlier this week. The goal is to obtain an updated baseline of staff opinions/ideas based on survey results and then prioritize action steps. Survey results will be shared once the team has analyzed them. The plan allows for Team representation at Human Services board meetings to provide regular updates. Included in the plan is reinforcement of the Department's commitment to analyze county policy and strategize with Human Resources to accomplish change.

Committee Requests: Ms. Schulz requested future status update(s) of the Human Trafficking resolution approved at this meeting.

Next Meeting: Wednesday, **November 20, 2023 (due to Thanksgiving Holiday)**, at 4:30 p.m. – will be a hybrid meeting via Zoom and in-person at the DWRC, in the **Boardroom**, 1717 Center Avenue, Janesville, WI. Board members are encouraged to E-Mail Jodi Parson to ensure quorum.

Adjournment: Supervisor Schulz motioned to adjourn, second by Supervisor Zajac with unanimous approval at 5:12 p.m.

Kathleen Wellnitz, Secretary

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