



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

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Public Works Committee Meeting – Parks & Highway
Tuesday, November 14, 2023 – 8:00 a.m.
Public Works Department – Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order: Chair Mawhinney called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present: Supervisors Homan, Mawhinney, Pennycook, Rashkin, and Woodman

Committee Members Absent: None.

<u>Staff Members:</u>	Duane Jorgenson	Public Works Director
	Nick Elmer	Assistant Director Public Works
	Scott Brady	Engineering Tech
	John Traynor	Park Services Supervisor
	Hans Koch	Public Works Superintendent
	Bud Strunz	Public Works Superintendent
	Amanda McElroy	Administrative Professional II

<u>Others Present:</u>	Richard Greenlee	Corporation Counsel (Zoom)
	Carl Lange	Friends of Rock County Parks
	Carolyn Brandeen	League of Women Voters
	Dean Paynter	Parks Advisory Board
	Floyd Finney	Parks Advisory Board
	Tom Presny	Parks Advisory Board
	Cathy Schneider	Rock River Heritage Park Friends

Approval of Agenda: Supervisor Woodman moved approval of the agenda as presented, seconded by Supervisor Pennycook. ADOPTED.

Approval of Minutes Dated October 10, 2023 PARKS and Minutes Dated October 24, 2023 HWY: Supervisor Pennycook moved approval of the minutes from October 10, 2023 and October 24, 2023 as presented, seconded by Supervisor Woodman. ADOPTED.

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Citizen Participation, Communications and Announcements: Randy Scott of Rock Township submitted a public comment requesting the speed limit on Afton Road from the Willard Crosby Bridge to Hanover Road be lowered.

Carl Lange shared that he is making progress obtaining GPS readings at Rock River Heritage Park.

Mr. Jorgenson noted that the Wisconsin Highway County Association (WCHA) Winter Road School is January 22-24, 2024, at Chula Vista in Wisconsin Dells.

Mr. Jorgenson shared that he attended the Southwest Regional Commissioner's Meeting in Richland Center on November 9, 2023. LRIP funding was distributed, and Rock County received about \$1.2 million to put towards future projects.

Mr. Traynor announced that he recently passed his Certified Playground Safety Inspector exam.

Dean Paynter shared that signage and pavement marking updates were promptly improved on CTH D near the Peace Trail and Rockport Park after mentioning it to Mr. Jorgenson.

Dean Paynter also shared that 1,800 candles were made for upcoming candlelight hikes and passed out a flier listing the events (see attachment).

Parks Advisory Board Communications: None.

PARKS BUSINESS

A. Review and Approval of Resolutions

1. Acceptance of Wisconsin Department of Natural Resources County Conservation Aids Grant CC24-54WH Funds: Supervisor Pennycook moved the Resolution, seconded by Supervisor Homan. Mr. Traynor explained the awarded \$3,500 DNR grant will be used to address wood vegetation removal at Rock River Heritage Park. ADOPTED.
2. Authorizing the Land Transfer Between Adjoining Landowners WISDOT Land Purchase - Lee Park: Supervisor Woodman moved the Resolution, seconded by Supervisor Pennycook. Mr. Traynor noted this topic was discussed and approved by the Committee in June, but a resolution is required to be able to sell the land to the Wisconsin Department of Transportation (WisDOT). WisDOT is purchasing park land primarily located adjacent to Highway 140 for \$34,100. ADOPTED.
3. Amending Chapter 5 of the Rock County Code of Ordinances (Parks): Supervisor Pennycook moved the Ordinance, seconded by Supervisor Woodman. Mr. Traynor highlighted the new changes regarding e-bikes (15mph when on County Bike Paths),

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remote controlled vehicles (not allowed), fire permits (required for any fire in designated fire rings), intoxicants (intoxicating liquors are not allowed, except for at the airport when approved by the Southern Wisconsin Regional Airport Board), drones (not allowed), motorized/non-motorized bikes (only allowed on trails designated for their use), firewood permits (required to cut/remove wood from county parks), and his title change (Director to Supervisor). ADOPTED.

B. Review, Discussion and Possible Action

1. Discussion and Possible Action – Rock River Heritage Park Friends Alcohol Permit: Mr. Traynor explained that we can only authorize the possession/consumption of alcohol within our parks, but we do not have the authority to govern the sale of alcohol within our parks, that authority is with the local jurisdiction or municipality. Our current alcohol permit was updated to make the applicant responsible for all state and local laws.

Richard Greenlee clarified that the ordinance revision allows for the possession and consumption of fermented malt beverages (beer) and wine only. The possession and consumption of intoxicating liquors is prohibited. He further noted that we do not issue liquor licenses, the local jurisdictions determine their liquor license regulations and requirements may vary. He answered questions from the Committee, noting we should not have any liability for the act of permitting the consumption of beer and wine so long as we are operating reasonably and consistently within our regulations.

Supervisor Pennycook moved the Alcohol Permit, seconded by Supervisor Homan. ADOPTED.

2. Discussion and Possible Action – Sale of Vacant Park Land at 1005 E Lakeside Dr, Milton: Mr. Traynor explained that Koshkonong Lake Access is 2 parcels (12 acres) of wet ground. Mr. Traynor went over the issues with the undeveloped park land, including limited access/usability, no parking on Town of Fulton streets, and increasing maintenance costs. Mr. Traynor noted that the POROS plan guidelines rated the parcel at 36 out of 100. A neighbor has expressed interest in purchasing and maintaining this parcel.

Richard Greenlee explained that there have been ongoing discussions and a potential sale could be negotiated by the end of the year. A resolution will be required to complete the sale. The sale of the property would also remove its tax-exempt status.

Mr. Traynor and Mr. Greenlee answered questions from the Committee regarding the Homeowner's Association, retention pond, DNR regulations, and building restriction

issues. Supervisor Woodman moved to authorize the negotiation sale of vacant land at 1005 E Lakeside Dr, seconded by Supervisor Pennycook. ADOPTED.

Supervisor Rashkin left the meeting at 8:58 a.m.

- C. Park Services Supervisor Report: Mr. Traynor provided information on items listed in his report and answered questions from the Committee.

Parks General

- Maintenance Update- mulching leaves
- Piers are Removed – Royce Dallman and Happy Hollow- removed when weather was nice
- Horse Trails Update- open, playing the weather
- Training Day – November 7th- department wide, went well, awesome lunch

Rock River Heritage Park

- Maintenance Update- working on kitchen, building a serving counter, hoping to start rentals on January 1st
- Memorial Pavilion Update-all materials are here, building permit approved, Finco concrete is booked until the end of the year
- Eagle Scout Projects- another Eagle Scout will be doing shelter rehab
- Chainsaw School – November 8th and 9th- closed the park for training of new employees and recertifications, wood to be available for permit holders soon

Glacier River Trail

- Gilsonite Application Update- was not done due to running out of Gilsonite on parking lot, looking to do something in the spring with own crews

Gibbs Lake Park

- Trail Signing Project – MUTG- almost complete

Sugar River Park

- Closing Schedule- closed in winter to avoid dumping issues, will probably close after deer hunting season

Sweet Allyn Park

- Ball Field Rehab Progress- sprayed, still need to level off where the old ball field was

Magnolia Bluff Park

- Donation – Baker Manufacturing – Update- South Central Well and Pump pulled the old pump, will hopefully be complete by the end of the month
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Capital Improvement Projects Update

- Magnolia Bluff – Shelter- working on picnic tables, moved rocks to prevent people from driving up to the shelter
- Carver Roehl – Lights- need to trim around the lights, no complaints
- Rock River Heritage – Playground- one is installed, site being prepped for second
- W.L. Sportsmans – Shelter Design- will be put on shelf once design is done, shelter was not in the 2024 budget, reservations are open for 2024

- D. Parks Community Coordinator Report: Mr. Traynor shared that Ms. Friend has her GIS final exam on December 14th. Ms. Friend wished to recognize Amanda (1 year) and Andy (15 years) on their work anniversaries. Boat launch collections and Beckman Mill tours are done for season and the restrooms at Sportsman's Park are closed.

The Rock River Heritage Park Friends hosted a fall event on October 21st that featured a chili cookoff, hike on the new perimeter trail, trick or treating, a scarecrow contest, and a dog costume contest. The final StoryWalk® of the year, *Oak Leaf*, is at Rock River Heritage Park.

The Fall Fun Challenge (9/23-10/31/23) had 97 entries and 3 winners were randomly selected.

The mapping project is complete at Gibbs Lake.

Ms. Friend wishes to thank the Multi-Use Trail Group for their award, Matthew Blohm for his Eagle Scout Project installing thirty posts, Ashley Roscoe from Land Conservation for creating the maps for Gibbs Lake, and all the volunteers and parks staff.

Ms. Friend helped make candles for the upcoming candlelight hikes, on January 5, 2024 (Janesville School Outdoor Lab), January 20, 2024 (Beckman Mill), January 27, 2024 (Storrs Lake Wildlife Area), and February 24, 2024 (Rock River Heritage Park).

HIGHWAY BUSINESS

A. Review and Approval of Resolutions

1. Recognizing Randy Frost: Supervisor Woodman moved the Resolution, seconded by Supervisor Homan. ADOPTED.

B. Review, Discussion and Possible Action

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1. Discussion and Possible Action – Orfordville Lease, Todd Suer: Mr. Jorgenson explained that due to the delays and challenges with getting the Orfordville Salt Shed built, the county will need to maintain the pit property for the storage of salt through 2024. Supervisor Pennycook moved the Orfordville Lease, seconded by Supervisor Homan. ADOPTED.
2. Discussion and Possible Action – Consider Approval of 2024 Routine Maintenance Agreement (RMA) with the State of Wisconsin Department of Transportation: Mr. Jorgenson explained that this is an annual agreement with the state and provided a handout (see attachment). The Wisconsin Department of Transportation (WisDOT) sent out all allocations for 2024. This year, WisDOT froze the values and allocations of the RMAs from 2023 to 2024. With recent projects to the interstate, Rock County should have received a higher allocation. The level of service model generated \$8.4 million for our RMA, but the pro-rated level of service amount in the RMA is 38.56% of that. Mr. Jorgenson noted that in the past, if we have exceeded the RMA, WisDOT has always paid it, but has concerns with rising fuel, materials, equipment, and labor costs.

Mr. Jorgenson explained that we could negotiate add-on provisions in the RMA, but also reminded the Committee that WisDOT is contributing funds to the salt shed. Mr. Jorgenson noted that the Committee could opt to wait to approve the RMA, which would provide more time to work with WisDOT to find other alternatives. Mr. Jorgenson noted the need to balance the ability to complete the work committed to while dealing with the rising costs of doing business and answered questions from the Committee. Supervisor Pennycook moved to table the RMA for a month, seconded by Supervisor Homan. ADOPTED.

3. Discussion – Herbicide Spraying Pilot Project Update: Mr. Jorgenson presented a slideshow explaining the entire process of the pilot project, including public notification (press release, letter to certified organic farms, letter to the towns), general data, the application process, results, and a cost analysis. Cost wise, the project was effective, and it allowed staff to complete other projects when they would normally spend a significant time mowing. Mr. Jorgenson answered questions from the Committee and noted that he did not receive any complaints after the completion.

Mr. Traynor shared that the portions of the Glacier River Trail and Gibbs Lake had no wild parsnip or thistles after the herbicide application and looked beautiful. In addition, these areas required less mowing.

Mr. Jorgenson stated that based on the results, the intent is to expand the program next year. Supervisor Mawhinney invited Mr. Jorgenson to present this information before the County Board.

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C. Review of Payments

1. October 2023 Payments: The Committee had no questions.

Next Meeting Date and Time

- A. Combined Parks/Highway Meeting: Tuesday, December 12, 2023, at 8:00 a.m. at the Department of Public Works.

Adjournment: Supervisor Homan moved adjournment at 10:12 a.m., seconded by Supervisor Pennycook. ADOPTED.

Respectfully Submitted,
Amanda McElroy, Administrative Professional II



2024 Candlelight Hikes

- JSOL/Cook Arboretum - January 5
Janesville
- Friends of Rock County Parks – January 20
at Beckman Mill County Park Beloit
- Ice Age Trail at Storrs Lake - January 27
Milton
- Friends of Rockport Park – February 10
at Rockport Park
- Heritage Park Friends – February 24
at Rock River Heritage County Park

Region	County	CY 2024 LOS Model Generation (w/o Salt}	CY 2024 Prorated LOS Amount	CY 2024 Winter Severity Adjustment	CY 2023 Winter Severity Adjustment	CY 2024 Allocation (w/o Salt}	CY 2023 Allocation (w/o Salt}	
Southwest	ROCK	\$8,454,200	\$3,259,900	\$0	\$0	\$3,259,900	\$3,259,900	38.56%
Southwest	DANE	\$16,970,500	\$8,835,100	\$0	\$0	\$8,835,100	\$8,835,100	52.06%
Southeast	OZAUKEE	\$2,396,800	\$1,294,500	\$0	\$0	\$1,294,500	\$1,294,500	54.01%
Northwest	BARRON	\$2,689,200	\$1,503,700	\$213,400	\$0	\$1,717,100	\$1,717,100	55.92%
Northeast	SHEBOYGAN	\$3,726,900	\$2,109,300	\$0	\$0	\$2,109,300	\$2,109,300	56.60%
Southeast	WAUKESHA	\$9,549,500	\$5,531,100	\$0	\$0	\$5,531,100	\$5,531,100	57.92%
Northwest	WASHBURN	\$2,446,100	\$1,433,200	\$0	\$0	\$1,433,200	\$1,433,200	58.59%
Northwest	ST. CROIX	\$5,079,000	\$2,981,700	\$0	\$0	\$2,981,700	\$2,981,700	58.71%
Northeast	CALUMET	\$1,343,400	\$788,900	\$0	\$0	\$788,900	\$788,900	58.72%
Northeast	WINNEBAGO	\$5,967,700	\$3,505,700	\$0	\$0	\$3,505,700	\$3,505,700	58.74%
Northeast	OUTAGAMIE	\$3,962,500	\$2,328,600	\$0	\$0	\$2,328,600	\$2,328,600	58.77%
Northwest	TAYLOR	\$1,273,900	\$753,000	\$125,200	\$94,100	\$878,200	\$878,200	59.11%
Southwest	SAUK	\$3,843,300	\$2,278,500	\$0	\$0	\$2,278,500	\$2,278,500	59.28%
Southwest	GRANT	\$3,768,900	\$2,237,500	\$0	\$0	\$2,237,500	\$2,237,500	59.37%
Southwest	LA CROSSE	\$3,529,600	\$2,108,200	\$0	\$0	\$2,108,200	\$2,108,200	59.73%
North Central	MARQUETTE	\$1,532,400	\$915,700	\$0	\$0	\$915,700	\$915,700	59.76%
Southeast	KENOSHA	\$6,086,700	\$3,643,400	\$0	\$0	\$3,643,400	\$3,643,400	59.86%
North Central	PRICE	\$1,861,800	\$1,115,700	\$111,700	\$142,200	\$1,227,400	\$1,227,400	59.93%
Southwest	CRAWFORD	\$2,469,800	\$1,481,300	\$0	\$0	\$1,481,300	\$1,481,300	59.98%
North Central	WAUSHARA	\$1,916,500	\$1,150,000	\$0	\$0	\$1,150,000	\$1,150,000	60.01%
Southeast	RACINE	\$6,959,500	\$4,178,000	\$0	\$0	\$4,178,000	\$4,178,000	60.03%
Northeast	FOND DU LAC	\$4,135,600	\$2,483,600	\$0	\$0	\$2,483,600	\$2,483,600	60.05%
Southeast	WASHINGTON	\$4,247,200	\$2,553,700	\$0	\$0	\$2,553,700	\$2,553,700	60.13%
Northeast	OCONTO	\$3,007,500	\$1,808,600	\$0	\$0	\$1,808,600	\$1,808,600	60.14%
Northeast	MARINETTE	\$2,617,500	\$1,576,300	\$0	\$0	\$1,576,300	\$1,576,300	60.22%
Southwest	IOWA	\$2,834,800	\$1,708,500	\$0	\$0	\$1,708,500	\$1,708,500	60.27%
Southwest	LAFAYETTE	\$1,676,400	\$1,011,400	\$0	\$0	\$1,011,400	\$1,011,400	60.33%
Northeast	KEWAUNEE	\$773,300	\$467,100	\$0	\$0	\$467,100	\$467,100	60.40%
Southwest	MONROE	\$4,014,300	\$2,428,100	\$0	\$0	\$2,428,100	\$2,428,100	60.49%
North Central	SHAWANO	\$3,066,900	\$1,858,300	\$0	\$0	\$1,858,300	\$1,858,300	60.59%
Northeast	BROWN	\$7,507,600	\$4,551,000	\$0	\$0	\$4,551,000	\$4,551,000	60.62%
Northwest	JACKSON	\$3,079,100	\$1,869,700	\$0	\$0	\$1,869,700	\$1,869,700	60.72%
Northwest	CHIPPEWA	\$4,240,000	\$2,575,900	\$0	\$0	\$2,575,900	\$2,575,900	60.75%
North Central	WAUPACA	\$3,329,600	\$2,023,500	\$0	\$0	\$2,023,500	\$2,023,500	60.77%
Southwest	GREEN	\$1,752,100	\$1,065,400	\$0	\$0	\$1,065,400	\$1,065,400	60.81%
Southwest	DODGE	\$4,273,000	\$2,599,800	\$0	\$0	\$2,599,800	\$2,599,800	60.84%
Northwest	RUSK	\$1,218,800	\$741,600	\$0	\$0	\$741,600	\$741,600	60.85%

North Central	ADAMS	\$1,125,300	\$685,200	\$0	\$0	\$685,200	\$685,200	60.89%
North Central	LANGLADE	\$1,628,200	\$996,400	\$0	\$0	\$996,400	\$996,400	61.20%
Northwest	TREMPEALEAU	\$2,583,100	\$1,581,700	\$0	\$0	\$1,581,700	\$1,581,700	61.23%
Southwest	JUNEAU	\$3,174,600	\$1,943,900	\$0	\$0	\$1,943,900	\$1,943,900	61.23%
Northwest	EAU CLAIRE	\$3,643,300	\$2,233,200	\$0	\$0	\$2,233,200	\$2,233,200	61.30%
Southeast	WALWORTH	\$4,701,000	\$2,888,600	\$0	\$0	\$2,888,600	\$2,888,600	61.45%
Northwest	DUNN	\$3,381,400	\$2,080,000	\$0	\$0	\$2,080,000	\$2,080,000	61.51%
North Central	MARATHON	\$5,514,200	\$3,412,800	\$0	\$0	\$3,412,800	\$3,412,800	61.89%
Northwest	BAYFIELD	\$1,961,600	\$1,215,800	\$91,600	\$97,000	\$1,307,400	\$1,307,400	61.98%
Northeast	DOOR	\$1,833,400	\$1,137,200	\$0	\$0	\$1,137,200	\$1,137,200	62.03%
Southwest	JEFFERSON	\$3,771,600	\$2,351,900	\$0	\$0	\$2,351,900	\$2,351,900	62.36%
North Central	WOOD	\$2,490,400	\$1,553,100	\$0	\$0	\$1,553,100	\$1,553,100	62.36%
Northwest	PIERCE	\$2,282,100	\$1,424,700	\$0	\$0	\$1,424,700	\$1,424,700	62.43%
Northwest	ASHLAND	\$1,553,300	\$970,300	\$71,400	\$100,000	\$1,041,700	\$1,041,700	62.47%
North Central	LINCOLN	\$2,391,300	\$1,495,200	\$101,800	\$152,000	\$1,597,000	\$1,597,000	62.53%
North Central	ONEIDA	\$2,318,300	\$1,450,900	\$106,600	\$119,100	\$1,557,500	\$1,557,500	62.58%
North Central	GREEN LAKE	\$895,700	\$560,700	\$0	\$0	\$560,700	\$560,700	62.60%
Northwest	BURNETT	\$1,311,800	\$822,000	\$0	\$0	\$822,000	\$822,000	62.66%
North Central	MENOMINEE	\$501,000	\$314,000	\$0	\$0	\$314,000	\$314,000	62.67%
Southwest	COLUMBIA	\$6,754,500	\$4,240,800	\$0	\$0	\$4,240,800	\$4,240,800	62.78%
Northwest	BUFFALO	\$1,775,700	\$1,118,800	\$0	\$0	\$1,118,800	\$1,118,800	63.01%
Northwest	CLARK	\$2,193,800	\$1,383,700	\$0	\$0	\$1,383,700	\$1,383,700	63.07%
Northwest	DOUGLAS	\$2,972,200	\$1,883,900	\$202,400	\$198,500	\$2,086,300	\$2,086,300	63.38%
Northeast	MANITOWOC	\$2,695,500	\$1,714,700	\$0	\$0	\$1,714,700	\$1,714,700	63.61%
Southwest	VERNON	\$2,604,900	\$1,669,600	\$0	\$0	\$1,669,600	\$1,669,600	64.09%
Northwest	PEPIN	\$739,300	\$474,900	\$0	\$0	\$474,900	\$474,900	64.24%
Northwest	SAWYER	\$1,872,800	\$1,206,000	\$0	\$0	\$1,206,000	\$1,206,000	64.40%
Northwest	POLK	\$2,094,600	\$1,349,200	\$0	\$0	\$1,349,200	\$1,349,200	64.41%
North Central	VILAS	\$1,706,000	\$1,113,200	\$124,200	\$142,600	\$1,237,400	\$1,237,400	65.25%
North Central	PORTAGE	\$3,432,200	\$2,245,900	\$0	\$0	\$2,245,900	\$2,245,900	65.44%
Southwest	RICHLAND	\$1,806,500	\$1,197,400	\$0	\$0	\$1,197,400	\$1,197,400	66.28%
North Central	IRON	\$1,389,500	\$926,200	\$181,800	\$217,100	\$1,108,000	\$1,108,000	66.66%
North Central	FOREST	\$1,703,100	\$1,150,400	\$0	\$0	\$1,150,400	\$1,150,400	67.55%
Southeast	MILWAUKEE	\$22,389,000	\$15,265,300	\$0	\$0	\$15,265,300	\$15,265,300	68.18%
North Central	FLORENCE	\$721,500	\$522,000	\$0	\$48,600	\$522,000	\$522,000	72.35%