



Minutes - November 15, 2023

Call to Order: The meeting of the ADRC Advisory Committee was called to order at 10:05 a.m. by Chuck Wilson; the meeting was held in-person, in Board Room (J1041), at the DWRC, 1717 Center Ave., Janesville, Wisconsin, with the option of attending via Teams Conference.

Roll Call:

Present: Chuck Wilson, Sherril Gilbertson, Shana Ratzburg, Debbie Kraus, Pat Burhans, Tom Moe, Gregg Schneider, Tricia Clasen and Harold Luther.

Excused: Carrie Glover

Absent: Jessica Butturini and Rob Wilkinson

Staff Present: Jennifer Thompson, Shannon Colson, Jamie Dix, Roxanne Flock and Melissa Kooiman

Introduction of Visitors: None

Approve Agenda: A motion was made by Tom Moe, seconded by Gregg Schneider, to approve the agenda. Motion approved.

Approval of Minutes:

September 20, 2023 Minutes: A motion was made by Gregg Schneider, seconded by Tricia Clasen, to approve the September 20, 2023, minutes. Motion approved.

Citizen Participation, Communications and Announcements:

The Beloit Senior fair was held October 4, 2023, with a big turnout.

Old Business:

Staffing Update: Roxanne Flock is the new APS Administrative Assistant. She will be assisting Adult Protective Service staff and be at the ADRC front desk.

Via Update: Via is a new transportation software for Rock County Transit. The next step is to move through the contractual pieces, making sure services are included in the contract. The goal is to finish with Route Match by March 31, 2024, and transition to Via. The hope is this system can also help out with nutrition home delivered meal routing in the future. A drivers' meeting was held to discuss Via.

Rock Stat Reports: Jennifer had hoped it would be completed for this meeting. Unfortunately, it is not ready. This report should be ready by the January 17, 2024 committee meeting.

New Business:

Lobby Wall Decal: A decal of the ADRC mission statement has been added to the wall of the waiting area in the ADRC.

Presentations to Community: If any time you see a need for a presentation to be done within the community, please reach out to us. There is a need in Rock County and people may not know we are out here.

Marketing Strategies for 2024: Jennifer is asking for feedback on marketing strategies. Some ideas were Beloit News, service clubs, Janesville and Beloit Commerce, League of Women Voters, and YWCA of Janesville and Beloit.

ADRC Unit Updates:

APS: The County Board passed the 2024 budget which included another APS position. Jennifer went over the APS statistics that were included in the agenda packet.

Aging: Health Promotion was able to purchase more seats for a diabetes class.

On December 4 a volunteer recognition event will be held. Please contact Jennifer if you would like to attend

Two new Transit buses will arrive between December and March.

Caregiver support programs currently have no waiting list for grants

The 53.10 grant was submitted

The 85.21 grant will be submitted next week.

The TCC committee will have the 85.21 available for review at a public meeting on Friday after the TCC meeting.

I&A: Melissa went over the statistics included in the agenda packet. She also discussed a new software program for charting. The state is hoping to implement the new software by the end of summer. An I&A has announced her retirement starting January 5, 2024. The position has been posted and interviews will begin next week.

Complaints and Appeals:

None

Successes: A voicemail was left reporting the outstanding work an I&A had done for him and his family.

Adjournment: A motion was made by Harold Luther, seconded by Tom Moe, to adjourn the meeting at 11:07 a.m. Motion approved.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.