



**ROCK COUNTY
HUMAN SERVICES BOARD MEETING
Wednesday, December 13, 2023 – 4:30 P.M.**



Ms. Luster advised a temporary Chair would need to be appointed for this meeting as both the Chair and Vice Chair were not able to attend.

Supervisor Zajac moved to appoint Supervisor Woodman as Chair, second by Supervisor Davis. Supervisor Woodman accepted. The motion was unanimously approved. Approved.

Call to Order: Supervisor Woodman called the hybrid meeting to order at 4:32 p.m. on Wednesday, December 13, 2023, at the Dr. Daniel Hale Williams Rock County Resource Center, Janesville, WI.

Committee Members Present: Ron Woodman, Supervisor; Wes Davis, Supervisor; Kathy Schulz, Supervisor; Jeremy Zajac, Supervisor; and Phil Boutwell, Citizen Representative.
Virtual Attendees: Barb Tillman, Supervisor; and Ashley Hoffman, Citizen Representative.

Committee Members Absent: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative.

Staff Present: Kate Luster, Director; Greg Winkler, Deputy Director; Sara Mooren, Administrative Services Manager; Jillian Cline, Business Supervisor; Stephanie Kuczynski, Community Support Program (CSP) Program Manager; Jennifer Thompson, Aging and Disability Resource Center/Adult Protective Services (ADRC/APS/Aging) Manager; Becky Huber, Prevention Services Coordinator; Cori Marsh, Aging Unit Supervisor; Lindsey Scianna, CSP Supervisor; Rhonda Doherty, CSP Worker; Diane Jones, Information & Assistance (IA Specialist); Kevin Dyrland, Analyst; and Barb Bleiler, Data Systems Management & Support (DSMS) Program Manager.

Others Present: Tammy DeGarmo, Project 1649. Hannah Haakenson, Project 1649. Mike Jones.
Virtual Attendees: Mike Zoril, County Board Supervisor. Chuck Flynn.

Approval of Agenda: Supervisor Davis moved the agenda to the floor, second by Supervisor Schulz. The agenda was unanimously approved. Approved.

Approval of Minutes of Human Services Board Meeting on November 22, 2023: Supervisor Zajac moved the minutes to the floor, second by Supervisor Davis. The minutes were unanimously approved. Approved.

Public Comment: None.

Communications and Announcements from Staff and Board Members: Ms. Luster wished the Board Happy Holidays.

Approval of Contracts: Supervisor Zajac moved fourteen contracts to the floor, second by Supervisor Boutwell. Ms. Mooren advised the contracts were all renewal contracts and responded to questions. The contracts were unanimously approved. Approved.

Review of Bills: Ms. Cline advised there was nothing to highlight and no charges out of the ordinary.

Review and Approval of Resolutions:

Recognizing Rhonda Doherty – Supervisor Zajac moved the resolution to the floor, second by Supervisor Davis. Ms. Scianna introduced Ms. Doherty and presented the resolution. Ms. Doherty has served the citizens of Rock County for over thirty-two (32) years as a dedicated and valued employee of Rock County. Ms. Doherty began working for both Beloit and Janesville Community Support Programs (CSP) as a Vocational Counselor, then she became the Clinical Coordinator for the Beloit CSP later reprised her role as the Vocational Specialist for Beloit CSP. She leaves behind a legacy at Beloit CSP. She became family, friend, and confidant to many consumers. She approached her work in the most compassionate and non-judgmental way. She taught her peers how to look at situations differently. The resolution was unanimously approved. Approved.

Recognizing Diane Jones – Ms. Thompson

Supervisor Zajac moved the resolution to the floor, second by Citizen Representative Boutwell. Ms. Thompson introduced Ms. Jones and presented the resolution. Ms. Jones has served the citizens of Rock County for over twenty-one (21) years as a dedicated and valued employee of Rock County. Ms. Jones began her employment as a Detention Officer in the Juvenile Justice (JJ) Division as a “rover” master of all trades. She then took a position on second shift and back to first shift before leaving County employment. She will always remember the youth and her time spent in the JJ Division made a strong impression on her. She returned to County employment as a limited term employee (LTE) in the Long-Term Support Division for several six-month stents. She later became certified and was able to conduct Long Term Care Functional screenings. In 2013 the Aging Disability Resource Center opened, and she was hired as an Information and Assistance Specialist. The resolution was unanimously approved. Approved.

Awarding Contract for Catering Services for Rock County Aging Unit Nutrition Program – Ms. Marsh

Supervisor Zajac moved the resolution to the floor, second by Supervisor Schulz. Ms. Thompson advised Rock County provides over 65,000 meals annually to older adults through the Nutrition Program’s five congregate meal sites and the home delivered meal service. It was time for Rock County to advertise for proposals from food providers for this contract. Rock County received one proposal. Rock County reviewed the proposal received from Kandu Catering and Rentals of Janesville, WI and determined it as a reasonable proposal which met the requirements of the County. Ms. Marsh advised the service from Kandu has been going well. She responded to questions. The resolution was unanimously approved. Approved.

Approving 2024 Human Services Department Provider Contracts – Supervisor Tillman moved the resolution to the floor, second by Supervisor Zajac. Ms. Mooren presented the resolution. She explained last year a resolution was done by for each program group, but this year it was decided to list all the contracts within one resolution. These are all contracts over \$200,000. She responded to questions regarding all the contracts were renewals and all the contracts were utilized. The resolution was unanimously approved. Approved.

Allocating \$1,500,000 in ARPA Funds for Building a Homeless Shelter for Victims of Human Trafficking, Enhancing Public Safety, and Ensuring Long-Term Sustainability: Citizen Representative Boutwell moved to amend item 8A on the Human Services Board agenda to **Establishing Rock County's Policy and Commitment to Oppose Human Trafficking,** second by Supervisor Schulz. The amended agenda was unanimously approved. Approved.

Supervisor Zajac moved the Establishing Rock County's Policy and Commitment to Oppose Human Trafficking resolution to the floor, second by Citizen Representative Boutwell. County Board Supervisor Zoril advised the funds were already allocated regarding this resolution, therefore, there is no fiscal impact within this resolution. County Board Supervisor Zoril provided background information explaining the original resolution was brought forth by Supervisor Beaver and Supervisor Mawhinney. This simply complements what the Human Services Board already has approved financially.

Notes on the resolution reflect it was approved by the PS&J Committee on December 12, 2023. County Board Supervisor Zoril responded to questions. The resolution was unanimously approved. Approved.

Reports and Update:

Project 1649 – Ms. DeGarmo introduced Ms. Haakenson. Ms. DeGarmo advised Project 16:49 started ten years ago. She provided a power point and explained unaccompanied, homeless youth ages 14 to 24 years of age are who they serve. Project 16:49 serves 250 plus homeless youth each year, primarily high school students. She explained in detail how youth may become unaccompanied; what Project 16:49 provides; and she provided the Project 16:49 organizational chart.

Ms. Haakenson provided details regarding youth Case Management which involves goal planning, housing, education, employment, and health. She also explained the transitional living program (TLP) and rapid rehousing program.

Ms. DeGarmo shared the current service numbers and 2022 TLP outcomes. Ms. DeGarmo and Ms. Haakenson responded to questions.

Homeless Prevention Quarterly Report:

Ms. Huber provided background information and informed in 2021-2022 ARPA funds were allocated for homelessness prevention. Ms. Huber responded to questions regarding funds that have not been utilized yet. Ms. Luster added that the funds are allocated throughout the end of next year. Ms. Huber responded to questions. Discussion about non-utilization of funds took place. Ms. Luster explained the entry for City of Janesville. City of Janesville was not able to get their funding that they were going to use as their complement and match for these funds. The City of Janesville will likely be able to pursue ARPA funds for housing initiatives made available in the 2024 Budget that will be approved through the Housing Authority.

Committee Requests: None.

Next Meeting: Wednesday, January 10, 2024, at 4:30 p.m. – will be a hybrid meeting via zoom and in-person at the Dr. Daniel Hale Williams Resource Center, 1717 Center Avenue, Janesville, WI.

Adjournment: Supervisor Davis moved to adjourn, second by Supervisor Schulz with unanimous approval at 5:49 p.m.

Jodi Parson, Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD