



Minutes - January 18, 2024

Call to Order: Chair Wilson called the hybrid meeting of the Ad Hoc Committee on County Board Supervisors' Rules of Procedures at 3:30 P.M. in Conference Room N1/N2.

Committee Members Present: Supervisor Wilson, Towns, Leavy, Mawhinney, and Bostwick (4:19 P.M.).

Committee Members Absent: None.

Staff Members Present: Rich Greenlee, Corporation Counsel; Randy Terronez, Assistant to the Administrator; Lisa Tollefson, County Clerk.

Others Present: Supervisor Sutterlin, Beaver, and Zoril.

Approve Agenda: Supervisor Towns moved approval of the agenda as presented, second by Supervisor Mawhinney. ADOPTED.

Approval of Minutes:

January 4, 2024 Minutes: Supervisor Mawhinney moved approval of the January 4, 2024 minutes, second by Supervisor Leavy. ADOPTED.

Review, Discussion and Possible Action:

Presentation of observations and suggestions from Corporation Counsel based on the review of Section I (General Authority and Organization) of the amended and reorganized rules introduced at the January 4, 2024 meeting: Rich Greenlee informed the committee that he was working from the January 17 draft of the Rules of Procedure. He went through his recommendations for this document. Rich began by stating that he recommends that rules appear in just one section in case these rules need to change in the future. He also highlighted changes to the Rules of Procedures that he had collected from previous meetings from the committee.

Committee review of Section I (General Authority and Organization) of the amended and reorganized rules and recommendations for additions, edits, or other changes including relocation of elements: The committee agreed to delete I.A.2. and simplify I.A.3. per Rich Greenlee's suggestion.

The committee discussed keeping I.B.7. in this section and reference this section under powers of the chair.

They discussed whether to remove the description of committees in Section I and refer to Section III for descriptions, etc. The committee decided to keep the descriptions of the kinds of committees under Section I. They differentiated between special single-purpose committees and ad hoc committees.

The committee expressed agreement to include a section on the rules of decorum.

(Supervisor Bostwick joined the meeting at 4:19 P.M.)

Committee members discussed if a time limit to speak from Robert's Rules of Order should be added. The committee asked Rich Greenlee come back with thoughts on this item.

Presentation of observations and suggestions from Corporation Counsel based on the review of Section II (County Board of Supervisors' Officers) of the amended and reorganized rules: Rich Greenlee provided observations and suggestions for Section II. He stated that the committee should probably make decisions about duplication across sections. Rich suggested the committee put some thought into rule II.A.3.

Rich suggested rule B.1.f. be simplified as this is clarified in another section. He noted that rule B.1.h. is in this section and in Section I.

Committee review of Section II (County Board of Supervisors' Officers) of the amended and reorganized rules and recommendations for additions, edits, or other changes including relocation of elements: The committee agreed to strike rule II.A.3..

Presentation of observations and suggestions from Corporation Counsel based on the review of Section III (Committee Structure, Responsibilities, and Procedures) of the amended and reorganized rules: Chair Wilson indicated that this will be covered at the next meeting.

Committee review of Section III (Committee Structure, Responsibilities, and Procedures) of the amended and reorganized rules and recommendations for additions, edits, or other changes including relocation of elements: Chair Wilson indicated that this will be covered at the next meeting.

Committee review and discussion of other sections and elements of the amended and reorganized rules including recommendations for additions, edits, or other changes including relocation of elements: Chair Wilson indicated that this will be covered at the next meeting.

Requests for further review of specific rules and elements by Corporation Counsel: Chair Wilson indicated that this will be covered at the next meeting.

Citizen Participation, Communications and Announcements: Sheila Williams submitted public comment read aloud by Chair Wilson.

Next meeting date and time – Thursday, February 1, 2024 – 3:30 PM?: Thursday, February 1, at

3:30 P.M.

Adjournment: Supervisor Bostwick moved to adjourn at 5:07 P.M., second by Supervisor Towns.
ADOPTED.

Respectfully submitted,

Haley Thompson
Executive Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.