



Minutes - February 1, 2024

Call to Order: Chair Wilson called the hybrid meeting of the Ad Hoc Committee on County Board of Supervisors's Rules of Procedures to order at 3:30 P.M. in Conference Room N1/N2.

Committee Members Present: Supervisors Wilson, Towns, Bostwick, Mawhinney, and Leavy.

Committee Members Absent: None.

Staff Members Present: Randy Terronez, Assistant to the Administrator; Rich Greenlee, Corporation Counsel; Lisa Tollefson, County Clerk.

Others Present: Supervisors Beaver, Woodman, and Zoril; Chuck Flynn.

Approve Agenda: Supervisor Bostwick moved approval of the agenda as presented, second by Supervisor Towns. ADOPTED.

Approval of Minutes:

January 18, 2024 Minutes: Supervisor Mawhinney moved approval of the January 18, 2024 minutes, second by Supervisor Towns. ADOPTED.

Review, Discussion and Possible Action:

Presentation of Section I (General Authority & Structure) Draft Revisions by Corporation

Counsel: Chair Wilson pointed the committee to the draft revisions included in the agenda packet.

Rich Greenlee went over his two suggested changes in this section.

Committee Review and Discussion of Section I (General Authority & Structure) Draft Revisions

: The committee agreed to the language under I.C.1.b. They also discussed whether to include "citizens" or "county residents" under rule I.D.1. Committee members agreed to address this at a later date.

Presentation of Section II (County Board of Supervisors' Officers) Draft Revisions by

Corporation Counsel: Rich Greenlee went over this updated on this section.

Committee Review and Discussion of Section II (County Board of Supervisors' Officers) Draft Revisions: The committee discussed rule II.A.2. and the order of acting chair succession.

They discussed whether non-Supervisors can be chosen as vice-chair of a committee. They agreed to discuss in greater detail at a later date.

Corporation Counsel Presentation of Initial Comments on Section III (Committees): Rich Greenlee went over areas where there is duplicate information and his other suggestions for changes.

Committee Review and Discussion of Section III (Committees) Draft: The committee discussed what makes a Special Single-Purpose Board Committee and whether they should be listed in the rules. They also discussed whether to create a section of general standing committee responsibilities and creating unified descriptions that are listed in the rules.

The committee discussed the dollar amounts listed under rules II.B.15. and whether they should be updated.

The committee agreed to remove Rail Transit Commission from this section and treat Ag & Extension and Land Conservation Committees as separate committees in this section.

The committee also discussed whether 5 members is sufficient for committee membership.

Review and Discussion of other sections of Reorganized Rules Draft and recommendations for additions, edit, or other changes including relocation of elements: None.

Requests for further review of specific Rules and elements by Corporation Counsel: Supervisor Mawhinney requested information on the budget in the Finance Committee in section 3.

Supervisor Mawhinney asked for language requiring notice when a Supervisor will not be attending a meeting.

Citizen Participation, Communications and Announcements: Chuck Flynn spoke to the need for so many committees, requirements for rule changes, who can put forward resolutions, and how helpful the addition of Zoom to standing committees has been for hearing-impaired.

Supervisor Zoril provided input on utilizing the term "constituents" rather than "residents," language in rule I.B.1., how the meeting time of the County Board is changed or how a special meeting is called, budget process language and general process, hybrid County Board meetings, roles of the chairperson, committee chair and vice-chair requirements, when interrupting may be acceptable, and the need to include language about tie votes.

Supervisor Woodman provided input on utilizing the term "constituents" rather than "residents," vice-chair requirements, number of supervisors on a committee, and requirements for rule changes.

Next meeting date and time – Thursday, February 15, 2024 – 3:30 PM:

Adjournment: Supervisor Mawhinney moved to adjourn at 5:26 P.M., second by Supervisor Towns. ADOPTED.

Respectfully submitted,

Haley Thompson
Executive Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.