



HEALTH SERVICES COMMITTEE

February 14, 2024

CALL TO ORDER – Supervisor Beaver calls the teleconference meeting of the Health Services Committee to order at 9:02 a.m.

COMMITTEE MEMBERS PRESENT: Supervisor(s): Beaver, Bomkamp, and Schulz

COMMITTEE MEMBERS ABSENT: Supervisor Brien, Leavy

STAFF MEMBERS PRESENT: Aimee Thomas, Interim DON; Amanda Beaver, Food Service Manager; Chelsea Phillips, Infection Preventionist; Cheryl Cikar, Accounting Specialist; Deb Potter, Dietitian; Fida Sous, Education Nurse; Gail Sullivan, Social Worker; Joanne Foss, Business Office Manager; Marilyn Burns, ADON; Maurine Braun, Facilities Administrative Professional; Michelle Lynch, Environmental Services and Materials Manager; Natalie Rolling-Edlebeck, Nursing Home Administrator; Teena Monk-Gerber, Master Case Manager; Vera Polglaze, Activities Director; Virginia Johnson, Administrative Professional

OTHERS PRESENT – Josh Smith, County Administrator; County Board Supervisor Mike Zoril; WKOW 27 News; Sheila Williams, Guest; Dennis Hilgendorf, Guest; Sheryl, Guest; Anonymous Caller

APPROVAL OF AGENDA – Supervisor Schulz moves approval of the agenda, second by Supervisor Bomkamp. APPROVED.

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – Sheila Williams states that she is concerned that no plan for Rock Haven has been shared with the public. She continues that there are concerns with the number of hours staff are forced to work and the ratio of staff to the number of patients. She requests that grievances be noted and that there is a time limit given for the current management to correct these issues.

Gail Sullivan, Social Worker states that she spoke at last meeting and felt nothing was done.

APPROVAL OF MINUTES

January 10, 2024 – Supervisor Bomkamp moves to approve the minutes for January 10, 2024, second by Supervisor Schulz. APPROVED.

REVIEW OF PAYMENTS

COMMITTEE REVIEW REPORT – Shares report.

BUDGET TRANSFERS – None

RESOLUTIONS AND COMMITTEE ACTION

ENHANCING OVERSIGHT, TRANSPARENCY, AND ACCOUNTABILITY IN THE MANAGEMENT OF ROCK HAVEN – Supervisor Zoril shares his resolution with the committee. Supervisor Beaver asks if the Plan of Correction can legally be posted publicly. Josh Smith, County Administrator confirms that the Plan of Correction is a public document. He adds that the language of the resolution would need to be amended to include the Plan of Correction. Supervisor Schulz asks if Supervisor Zoril

would like to make that amendment. He confirms and asks the committee to make the motion. Supervisor Bomkamp states that Supervisor Zoril will need to resubmit the resolution with the updated language.

Supervisor Bomkamp moves to table the resolution to the next committee meeting, second by Supervisor Schulz. Vote 3/0.

RECOGNIZING SHERRY GRADY FOR SERVICE TO ROCK HAVEN – Supervisor Beaver moves to recognize Sherry Grady, second by Supervisor Bomkamp. APPROVED.

Supervisor Bomkamp acknowledges Sherry Grady's 32 years at Rock Haven. He thanks her for her dedication to Rock County and wishes her the best in her retirement.

INFORMATION ITEMS –

ROCK HAVEN STAFF MORALE – No comments.

RESIDENT COUNCIL MINUTES AND AGENDA – Vera shares her report. She states that it continues to have a high attendance.

PURCHASING NEW EZ STANDS AND LIFTS – Supervisor Bomkamp moves to purchase new EZ stands and lifts, second by Supervisor Schulz. Michelle Lynch shares that her department will purchase 14 EZ lifts and 12 EZ stands in the next coming months. She explains that the current stands are no longer working well, and new ones need to be purchased for the safety of the residents.

STAFF REPORT

FINANCE – JOANNE FOSS

CENSUS AND REVENUE – Joanne shares her report.

MAINTENANCE – MAURINE BRAUN – Maurine shares that the new nurse call system is being installed on schedule and continues to move forward.

ADMINISTRATOR'S REPORT – NATALIE ROLLING-EDLEBECK – Natalie shares her report. Natalie states that the Statement of Deficiencies and Plan of Corrections are open record and are posted at the front doors of the facility per state and federal requirements.

Natalie congratulates Kim Howard on her work to improve Rock Haven's star rating. Rock Haven is now a 3-star facility. Natalie confirms that the Staffing Matrix was reporting incorrectly due to the county wide cyber event. It is now reporting correctly as a 5-star facility in staffing.

Natalie states it is a federal law that staff cannot exceed 16 hours a day of work. She continues that our staffing ratio is public knowledge and is posted at each nurses' station.

Natalie states there was a sprinkler pipe rupture and residents were temporarily relocated. No residents were without services. Supervisor Schulz asks where residents were relocated to. Natalie answers that residents were moved to rooms in another unit within the facility.

COMMITTEE REQUESTS – Supervisor Bomkamp states that he received an email that some staff are working 18-20 hours a day. He requests that a report be made to show the committee how many employees are mandated to work doubled shifts.

Supervisor Bomkamp also requests that there is a committee created in Rock Haven for employees to discuss their issues and concerns. He asks that when they have an issue, that they bring forward two possible solutions. Supervisor Beaver states that the Ad Hoc Committee is also in the process of finding a consultant to review Rock Haven and to determine what needs to change to help resolve some of those issues.

Natalie assures that the staffing report will be ready for the next Health Services meeting. Natalie asks the committee how far back they would like the report to cover. Supervisor Bomkamp asks the report include the last 6 months.

NEXT MEETING DATE – The next meeting of the Health Service Committee is scheduled for March 13, 2024, at 9 a.m. via Zoom.

ADJOURNMENT – Supervisor Bomkamp moves to adjourn at 9:45 a.m., second by Supervisor Schulz. SO ORDERED.

Respectfully submitted,
Virginia Johnson

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE