



**ROCK COUNTY
HUMAN SERVICES BOARD MEETING
Wednesday, January 10, 2024 – 4:30 P.M.**



Call to Order: Chair Knudson called the hybrid meeting to order at 4:30 p.m. on Wednesday, January 10, 2024, at the Dr. Daniel Hale Williams Rock County Resource Center, Janesville, WI.

Committee Members Present: Brian Knudson, Supervisor; Ron Woodman, Supervisor; Wes Davis, Supervisor (in at 4:35 p.m.); Kathy Schulz, Supervisor; Jeremy Zajac, Supervisor; Phil Boutwell, Citizen Representative; and Sally Jean Weaver-Landers, Citizen Representative.

Virtual Attendees: Barb Tillman, Supervisor; and Ashley Hoffman, Citizen Representative.

Committee Members Absent: None.

Staff Present: Kate Luster, Director; Tera Oconnor, Deputy Director; Sara Mooren, Administrative Services Manager; Jillian Cline, Business Services Supervisor; Terrell Hanson, Youth Services Center (YSC) Lead Floor Supervisor; and Cori Marsh, Aging Unit Supervisor.

Others Present: Kathy Holcombe, LWV (virtual).

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, second by Supervisor Zajac. The agenda was unanimously approved. Approved.

Approval of Minutes of Human Services Board Meeting on December 13, 2023: Supervisor Zajac moved the minutes to the floor, second by Citizen Representative Boutwell. The minutes were unanimously approved. Approved.

Public Comment: None.

Communications and Announcements from Staff and Board Members: Ms. Luster announced Jodi Parson, Administrative Secretary will be retiring March 1, 2024.

Approval of Contracts: Citizen Representative Boutwell moved twenty-three (23) contracts to the floor, second by Supervisor Schulz. Ms. Mooren advised the contracts were mostly renewal contracts and responded to questions. The contracts were unanimously approved. Approved.

Review of Bills: Ms. Cline highlighted the DHS CLTS maintenance of effort entry. Ms. Luster responded to questions regarding the maintenance of effort, and advised this has been a WCHSA advocacy issue as the MOE amounts vary widely across counties based on data from a single point in time several years ago. Ms. Luster responded to questions regarding the ES Fraud investigation entry. Ms. Cline responded to questions regarding the Kwik Trip, Harpers Place, and Beyond the Challenge Housing entries.

Rock County Human Services November Employee Impact Recipient: Ms. Luster advised Mary Ann Pounds was the November employee impact recipient and was not able to attend. She read Mary Ann's nomination submitted by her co-worker. Ms. Pounds is a Peer Specialist and has a unique way of understanding and helping clients. She will be greatly missed as she will be retiring soon.

Rock County Human Services December Employee Impact Recipient: Ms. Luster advised Shannon Colson was the December employee impact recipient and was not able to attend. Shannon works as a receptionist for the ADRC. She read Shannon's nomination which was submitted by a woman who needed help for her mother who explains how Ms. Colson was so helpful and kind.

Review and Approval of Resolutions:

Recognizing Chad Hrobsky – Citizen Representative Weaver-Landers moved the resolution to the floor, second by Supervisor Schulz. Mr. Hanson presented the resolution and advised Mr. Hrobsky was not able to attend. Mr. Hrobsky has served the citizens of Rock County over the past twelve years as a dedicated and valued employee of Rock County. He began his career in 2011 working with juveniles in the Diversion program. In 2013 he was promoted to a Supervisor at the YSC. In 2018, he accepted the position as a Social Worker at the YSC. Mr. Hrobsky had oversight of the A.C.T.I.O.N.S. program. He had a pleasant personality which made him very approachable. The resolution was unanimously approved. Approved.

Reports and Update:

Nutrition Program Meal contract Update – Ms. Luster advised that Kandu has given a 60-day notice of termination on the contract for meal services. The RFP was sent out last year and Kandu was the only vendor to respond in which they were selected to continue meal services. Since this notice has been received, the ADRC is working to contact other vendors in hopes of securing a vendor to take over the meal services. The County Administrator has approved the emergency purchase of services in this case, due to the urgent need to assure we are getting meal services to clients. More to come as more information is known. Ms. Luster and Ms. Marsh responded to questions.

Department Updates Report:

Ms. Luster advised the Employee Wellbeing survey data is being processed and a report will be created with the results, which she will share at a future Human Services Board meeting.

The Human Services Department is already starting to think about budget for 2025. Starting early as this will be a very tough year and we will need to dig into efficiencies and productivity. Looking into more cost-efficient ways to provide services.

Ms. Luster advised she also would like to provide more program information to the Human Services Board and will draft a calendar to provide dates when each program will present.

Committee Requests: Supervisor Schulz commented that she would like an evaluation to make sure that we are not compromising in any areas we have made progress, and that it is not just about money.

Next Meeting: Wednesday, January 24, 2024, at 4:30 p.m. – will be a hybrid meeting via zoom and in-person at the Dr. Daniel Hale Williams Resource Center, 1717 Center Avenue, Janesville, WI.

Adjournment: Supervisor Davis moved to adjourn, second by Supervisor Woodman with unanimous approval at 5:15 p.m.

Jodi Parson, Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD