



Minutes - February 29, 2024

Call to Order: Chair Wilson called the hybrid meeting of the Ad Hoc Committee on the County Board Supervisors' Rules of Procedures to order at 3:30 P.M. in Conference Room N1/N2.

Committee Members Present: Supervisors Wilson, Mawhinney, Towns, and Bostwick.

Committee Members Absent: Supervisor Leavy.

Staff Members Present: Rich Greenlee, Corporation Counsel; Lisa Tollefson, County Clerk.

Others Present: Chuck Flynn; Dennis Hilgendorf; Supervisors Beaver, Woodman, and Zoril.

Approve Agenda: Supervisor Bostwick moved to approve the agenda as presented, second by Supervisor Mawhinney. ADOPTED.

Approval of Minutes:

February 15, 2024 Minutes: Supervisor Mawhinney moved approval of the February 15, 2024 minutes, second by Supervisor Towns. ADOPTED.

Review, Discussion and Possible Action:

Presentation of Section III (Committees) Draft and Revisions by Corporation Counsel: Rich Greenlee presented the draft of Section III.

The committee agreed to the use of "County Board" when referring to the Rock County Board of Supervisors in this document.

Review of Section III Committee Description Draft: Chair Wilson suggested providing these descriptions to the Committee Chairs for their review and comments.

Further Committee Review and Discussion of Section III (Committees) Draft Revisions : The committee reviewed.

Corporation Counsel Presentation of Initial Comments on Section IV Draft (Procedures) : Rich Greenlee presented his initial draft of Section IV.

Further Committee Review and Discussion of Section IV (Procedures) including requests for

further review by Corporation Counsel: The committee discussed whether to have the Author as a department and the Sponsor as a County Board Supervisor on certain resolutions. They also spent time discussing when and how Supervisors and Department Heads can submit and author resolutions. They talked about when and how resolutions can be changed by the author.

The committee discussed whether the author of a resolution could remove their name after it has been acted upon. Rich Greenlee will work on some language for the committee to consider.

Rich Greenlee asked the committee if they would like to allow for co-sponsorship on resolutions and who has the authority to withdraw a resolution if there is more than one sponsor. The committee expressed the desire to have one Supervisor in the author field on a resolution. They asked for language to allow a sponsor to remove their name from the resolution. If the Supervisor asks to remove their name as a sponsor, the committee would like the approving committee to be added to the sponsor field.

The committee agreed to review the numbers in this section at their long meeting in March.

Rich Greenlee provided information on when a Supervisor is legally able to abstain from voting for a resolution during a County Board meeting.

Rich Greenlee described options for section IV.D. for the budget appeals process. The committee expressed the desire to have Rich Greenlee draft language to require budget amendments reviewed by the Finance Committee prior to coming to the County Board for adoption. The County Board would be able to act upon a budget amendment that was denied by the Finance Committee. The committee will review this language at a later meeting.

Review and Discussion of other sections of Reorganized Rules Draft and recommendations for additions, edit, or other changes including relocation of elements: The committee will look at a more complete draft of rule IV and input from committee chairs.

Additional requests for further review of specific Rules and elements by Corporation Counsel: None.

Citizen Participation, Communications and Announcements: Chuck Flynn highlighted a section of the Robert's Rules of Order that the committee should consider, emphasized that there should be one resolution process, stated that the section on decorum should be removed as it is already articulated in Robert's Rules of Order, questioned the ability of the Chair to bring a resolution to the Board after a resolution fails at committee level, and how relying on precedent shouldn't govern decisions, adding the definition of matter, and explaining section IV.B.7.

Supervisor Zoril spoke in favor of the current resolution introduction process, whether and how someone can abstain from voting, adding that budget amendments should go to Finance Committee first, expressed concern for budget amendments that may not have a standing committee to be routed

through, and discussed allowing small dollar budget amendments to occur on the Board floor.

Supervisor Woodman expressed concern that the budget approval meeting should allow for vigorous discussion.

Rich Greenlee and Chair Wilson explained that Lisa Tollefson's role on the committee is to provide expertise as she interacts with the rules.

Review of Committee Progress, Schedule and Timeline: The next meeting is scheduled for March 7, 2024 at 3:30 P.M.

The extended meeting to review the entire document will occur on March 21, 2024, at 10:00 A.M.

Rich Greenlee let the committee know that they could meet on April 4 if there is still a quorum of the committee members.

Next meeting date and time - Thursday, March 7, 2024 - 3:30 P.M.: The committee will meet at 4:00 P.M. on March 7, 2024.

Adjournment: Supervisor Bostwick moved adjournment at 5:48 P.M., second by Supervisor Towns. ADOPTED.

Respectfully submitted,

Haley Thompson
Executive Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.