



## **Minutes - March 5, 2024**

**Call to Order:** Chair Brien called the General Services Committee meeting to order at 8:45am at the Rock County Courthouse, Conference Room N1 and via Zoom.

**Committee Members Present:** Supervisors Brien via Zoom, Cullen, Zoril, and Wilson

**Committee Members Absent:** Supervisor Bobzien

**Staff Members Present:** Brent Sutherland, Facilities Director; Michael Parille, Facilities Superintendent; Randy Terronez, Assistant to the County Administrator; Dave Froeber, Facilities Superintendent; Josh Smith, County Administrator; James Otterstein, Economic Development Administrator; Haley Thompson, Executive Assistant to County Administrator via Zoom; Supervisor Kathy Schulz, County Board via Zoom; Supervisor Jeremy Zajac, County Board via Zoom

**Others Present:** Brian Zorbel, UW-Whitewater at Rock County; Chuck Flynn; Mary via Zoom

**Approve Agenda:** Supervisor Cullen moved approval of the agenda as presented, second by Supervisor Wilson.  
ADOPTED.

**Citizen Participation, Communications and Announcements:** None.

**Communications from Staff or Partners:** None.

### **Approval of Minutes:**

**February 20, 2024 Minutes:** Supervisor Cullen moved approval of the February 20, 2024 minutes as amended, second by Supervisor Wilson.

Supervisor Zoril requested a correction to the minutes under schedule updates, second paragraph: Supervisor Zoril stated he questioned the capacity now based on current staffing (360), what the current capacity is (512), and what the capacity will be at the end of construction (517).

ADOPTED.

**Approval of Transfers:** None.

**Review of Payments:**

**Review of February 2024 Payments:** The committee reviewed the presented payments.

**Review and Approval of Resolutions:**

**Investigating Potential Sale of the Health Care Center :**

Supervisor Zoril moved for approval investigating the potential sale of the Health Care Center, second by Supervisor Cullen.

Brent explained that in 2017 the county did a study with Angus Young to determine the cost to bring the building up to standards, and in 2018 the county did a condition's assessment that showed a cost of \$10,255,000.00 to bring the building up to date. The cost was too high to make the building efficient for offices. James Otterstein explained that some of the adaptive reuse ideas would be to use the building as a residential/multifamily, but to get to that point some kind of engineering analysis would have to be done to see if it was even feasible. Supervisor Zoril questioned if we could auction the property even for minimal cost to save 2.6 million dollars that it would cost for demolition.

Supervisor Cullen questioned what the sale of the building would do to the current campus. Brent stated the county would have to look into options for separating the building and parking. Supervisors Kathy Schulz and Jeremy Zajac also agreed they would like to pursue the potential sale of the Health Care Center to save money. County Administrator Josh Smith explained that we would need to have communication with the City of Janesville to see what they would require, and have a surveyor out and look into the possibilities before the property could be sold off.

ADOPTED.

**Review, Discussion and Possible Action:**

**Committee Approval to Contract with SGTS for Professional Services :**

Supervisor Cullen moved to approve to contract with SGTS for professional services, second by Supervisor Wilson.

Brent explained this is for the security system and installation at the new Veterans building. SGTS had done all the current video and security and there was no value in getting another vendor to come out as the project was too small and under the threshold for bidding.

ADOPTED.

**Committee Approval to Purchase Furniture for Veterans Services:**

Supervisor Cullen moved to approve to purchase furniture for Veterans Services, second by Supervisor Wilson.

Brent explained this is for office furniture and that the county is continuing with contract pricing and did not bid out.

The motion passed with Supervisors Wilson, Cullen, and Brien voting Aye and Supervisor Zoril voting Nay.

ADOPTED.

**Approval of Facilities Management Strategic Initiatives:**

Supervisor Cullen moved to approve Facilities Management strategic initiatives, second by Supervisor Wilson.

Brent explained the county has infrastructure goals for reducing our usage, hoping to meet our goal by 2026 by reducing our energy usage. To date, the county has converted approximately 80 percent of the buildings to LED. Another goal for the county is to be carbon-neutral by 2050 and the county is on track to achieve this goal.

Supervisor Zoril moved to replace the wording “lumens” with “foot candles” under the Key Performance Indicator #2, second by Supervisor Cullen. ADOPTED.

ADOPTED.

**Update on the Law Enforcement/ Jail Renovation Project:**

**Schedule:** Brent explained the project is still on schedule for Law Enforcement Services to move in June and the Jail in July.

**Information Technology Data Center Move:** Brent explained the data center is all approved and scheduled to move in April. Supervisor Cullen questioned how far behind and Brent answered that the project had been behind from the start.

**Requesting Approval to Contract with Glen Fern Construction :** Supervisor Cullen moved to approve to contract with Glen Fern Construction, second by Supervisor Wilson.

Brent explained this is minor construction of the 4th floor 4R Deferred Prosecution/Domestic Violence Intervention program workspace to improve security and work flow efficiency. Total budget is \$100,000.00. Mike Parille stated the floor had been abated, the carpet had been removed, and new carpet is already ordered. This portion with Glen Fern is the only part that should need approval and will not affect the total as the whole project is under budget.

ADOPTED.

**Approval to Contract with Industrial Roofing Systems :** Supervisor Cullen moved to approve to contract with Industrial Roofing Systems, second by Supervisor Wilson.

Brent explained this is contracted for professional services and the IRS put together drawings and specifications, and it is part of a long-term roof analysis under a 5-year replacement plan. Brent further explained this section was planned to be replaced last year, but was over budget and pushed to be replaced in 2024.

The motion passed with Supervisors Wilson, Cullen, and Brien voting Aye and Supervisor Zoril voting Nay.

ADOPTED

**Next meeting date and time - March 19, 2024, at 8:45am:** Courthouse 5<sup>th</sup> Floor, Conference Rooms N1 and N2, and via Zoom.

**Adjournment:** Supervisor Cullen moved to adjourn at 9:37AM., second by Supervisor Wilson.  
ADOPTED.

Respectfully submitted,

Andrea Wolf  
Administrative Professional III

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.