



Minutes - March 7, 2024

Call to Order: Chair Wilson called the hybrid meeting of the Ad Hoc Committee on County Board Supervisors' Rules of Procedures to order at 4:00 P.M. in Conference Room N1.

Committee Members Present: Supervisors Wilson, Mawhinney, Bostwick, and Leavy.

Committee Members Absent: Supervisor Towns.

Staff Members Present: Randy Terronez, Assistant to the Administrator; Rich Greenlee, Corporation Counsel; Lisa Tollefson, County Clerk.

Others Present: Chuck Flynn; Supervisor Beaver.

Approve Agenda: Supervisor Mawhinney moved approval of the agenda as presented, second by Supervisor Bostwick. ADOPTED.

Approval of Minutes:

February 29, 2024 Minutes: Supervisor Bostwick moved approval of the February 29, 2024 minutes, second by Supervisor Mawhinney. ADOPTED.

Review, Discussion and Possible Action:

Presentation of Input from Standing Committee Chairpersons on Draft Committee Descriptions in Section III (Committees): Chair Wilson informed the committee that he talked to committee chairs and asked them to review their committee description with their department heads. He has received information back from some committees already. Supervisor Bostwick highlighted discussion that occurred during Land Conservation Committee regarding this committee's structure, membership, and oversight. Supervisor Mawhinney stated that she reviewed the Public Works Committee with Duane Jorgenson and the Finance Committee with Sherry Oja, and there are no changes.

Presentation of Section III (Committees) Draft Revisions by Corporation Counsel: Rich Greenlee informed the committee of additions needed to the end of Section III dealing with External Board and Commissions.

Corporation Counsel Presentation of Revisions and Additions to Section IV Draft (Procedures): Rich Greenlee presented his revisions to Section IV. The committee agreed that they were satisfied with how County Board minutes are noted. They also discussed the handling of electronically submitted public comments.

Rich highlighted potential headings on resolutions and which resolutions can be submitted by Supervisors versus department heads. The committee agreed to come back to this issue later and asked Rich Greenlee to draft alternative language to also consider.

Rich Greenlee asked for input from the committee on language on withdrawal of resolutions. The committee asked for clarification on a situation in which a resolution is changed by a committee and the author no longer agrees with the intent or language of the resolution.

Rich Greenlee highlighted the new section on the budget process by the Finance Committee.

The committee lost a quorum of members at 5:07 P.M.

Further Committee Review and Discussion of Section IV (Procedures) including requests for further review and drafting by Corporation Counsel: The committee lost a quorum of members at 5:07 P.M. This item was not discussed.

Review and Discussion of other sections of Reorganized Rules Draft and recommendations for additions, edit, or other changes including relocation of elements: The committee lost a quorum of members at 5:07 P.M. This item was not discussed.

Discussion and Review of Recommendations for Content of a Possible Section V (Miscellaneous): The committee lost a quorum of members at 5:07 P.M. This item was not discussed.

Additional requests for further review of specific Rules and elements by Corporation Counsel: The committee lost a quorum of members at 5:07 P.M. This item was not discussed.

Citizen Participation, Communications and Announcements: The committee lost a quorum of members at 5:07 P.M. This item was not discussed.

Review of Committee Progress, Schedule, and Timeline: The committee lost a quorum of members at 5:07 P.M. This item was not discussed.

Next meeting date and time – Thursday, March 21, 2024 – 10:00 AM: The committee lost a quorum of members at 5:07 P.M. This item was not discussed.

Adjournment: The committee lost a quorum of members at 5:07 P.M.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.