



Minutes - May 21, 2024

Call to Order: Chair Brien called the General Services Committee meeting to order at 8:00 am in the Rock County Courthouse conference rooms N1/N2.

Committee Members Present: Supervisors Brien, Homan, Wilson via zoom, and Bobzien

Committee Members Absent: None

Staff Members Present: Brent Sutherland, Facilities Director; Michael Parille, Facilities Superintendent; David Froeber, Facilities Superintendent; Randy Terronez, Assistant to County Administrator; Commander Kimberly Litsheim; Supervisor Cullen.

Others Present: Tyler Sears, JP Cullen; Ben Bobzien, JP Cullen; Brian Zobel, UW-Whitewater at Rock County; Chuck Flynn.

Approve Agenda: Supervisor Bobzien moved to approve the agenda as presented, second by Supervisor Homan.
ADOPTED.

Citizen Participation, Communications and Announcements: None.

Communications from Staff or Partners: None.

Approval of Minutes:

April 16, 2024 Minutes: Supervisor Wilson moved to approve the April 16, 2024, Minutes, second by Supervisor Homan. ADOPTED.

May 7, 2024 Minutes: Supervisor Wilson moved to approve the May 7, 2024, Minutes, second by Supervisor Homan. ADOPTED.

Approval of Transfers: None.

Review of Payments:

Review of April 2024 Payments: The committee reviewed the attached payments.

Review and Approval of Resolutions:

Resolution Authorizing Supplemental Funding for Facilities Management Department Energy Audit Project and Amend the Budget: Supervisor Homan moved approval of the above resolution, second by Supervisor Wilson.

Brent stated that the County was not a recipient of the \$50,000.00 grant and an additional \$50,000.00 would be needed to hire a consulting company and create a strategic plan to continue our commitment to become carbon-neutral by 2050. Brent explained the savings that the County has gained without a strategic plan or guidance from a consulting company and how our carbon footprint is being reduced. In the future, the County would like to look into renewable energy savings based on initial investment and return while still fitting into our budget. Supervisor Wilson questioned if having a plan would help with applying for future grants. Brent stated yes, having a plan in place is first. Supervisor Cullen questioned if ARPA funds could be used towards this project.

ADOPTED.

Review, Discussion and Possible Action:

Law Enforcement Services/Jail Renovation Project:

Approval of Change Orders: Supervisor Wilson moved to approve the presented change orders, second by Supervisor Bobzien.

ADOPTED.

Schedule update: Ben from JP Cullen explained they are planning on occupying the LES building by June 12th. Paving and landscaping are going in this week and next, fire alarms are being tested and final walk-throughs are being scheduled. The jail side is set for August 1st for moving inmates and staff. Overall, the project is set to finish in the spring of 2025. Pinehurst building would be next for abatement and tear down. Supervisor Bobzien questioned if any of the materials would be reused.

Janesville brick and block is going to come in and salvage a lot of the brick. JATV will come in and take video of the Pinehurst building and the county has some drawings that will be given to the Janesville Historical Society to be archived.

Committee Approval to Contract for Theater Rigging Upgrades: Supervisor Homan moved to approve to contract for theater rigging upgrades, second by Supervisor Bobzien.

U-Rock had an inspection done and several recommendations and safety concerns were identified.

First was an I-beam that was twisted and needed to be replaced immediately. Once all the bids were in and the beam was replaced, additional funds were needed to complete upgrades. The county only received one bid through BidStar for the upgrades. Knowing this project required specialty work, Brent contacted several companies prior to going to bid, letting them know this project was coming up. After most did not submit a bid, Brent contacted the companies again looking for an explanation of why they did not submit bids.

ADOPTED.

Committee Approval to Contract for Architectural/Engineering Services: Supervisor Wilson moved to approve contract for architectural/engineering services, second by Supervisor Bobzien.

Brent explained that the county would be hiring Angus Young to do the design, specifications and construction management for the Medical Examiners garage. The current Medical Examiner's garage will be converted to a maintenance garage.

ADOPTED.

Committee Decision on Budget Review Frequency: Supervisor Wilson moved to review the budget quarterly, second by Supervisor Brien. ADOPTED.

Next meeting date and time - June 4, 2024 at 8:00 am:

Adjournment: Supervisor Bobzien moved adjournment at 8:36, second by Supervisor Wilson. ADOPTED.

Respectfully submitted,

Andrea Wolf
Administrative Professional III

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.