



Minutes - June 4, 2024

Call to Order: Chair Brien called the General Services Committee meeting to order at 8:00 am in the Rock County Courthouse conference rooms N1/N2.

Committee Members Present: Supervisors Brien, Homan, Cullen and Wilson.

Committee Members Absent: Supervisor Bobzien.

Staff Members Present: Brent Sutherland, Facilities Director; Michael Parille, Facilities Superintendent; David Froeber, Facilities Superintendent; Randy Terronez, Assistant to County Administrator; Josh Smith, County Administrator; Paul Crawford, Veteran Service Officer (via Zoom); Supervisor Kathy Schulz (via Zoom).

Others Present: Brian Zobel, UW-Whitewater at Rock County; Mike Beal, Center for Veterans Issues (via Zoom).

Approve Agenda: Supervisor Wilson moved to approve the agenda as presented, second by Supervisor Cullen.
ADOPTED.

Citizen Participation, Communications and Announcements: None.

Communications from Staff or Partners: :Supervisor Cullen noted the time on the spreadsheet stated the General Services meeting was at 8:45am instead of 8:00am.

Approval of Minutes:

May 21, 2024, Minutes: Supervisor Wilson moved to approve the May 21, 2024, minutes, second by Supervisor Cullen. ADOPTED.

Approval of Transfers: None.

Review of Payments: None.

Review and Approval of Resolutions:

Awarding the Contract for Professional Services to Develop a Strategic Energy Plan:
Supervisor Wilson moved approval of the above resolution, second by Supervisor Cullen.

Brent explained this would be contracting with Constellation Energy Services to set up a strategic plan. We are currently working with Constellation and locking in natural gas prices and using the Pear AI software, and because of this, the county would receive a 10 percent discount in costs.

Constellation would do the analysis for the county to help with the return on investments and prioritize what would be most cost-effective for the county. Supervisor Cullen questioned if we had enough details to base the decision to contract with Constellation.

ADOPTED.

Review, Discussion and Possible Action:

Law Enforcement Services /Jail Renovation Project:

Schedule Update: Brent explained we are on schedule to move Law Enforcement Services in on the 12th. Parking lots are in, as described in our last meeting.

Approval to Sublease a Veterans Office: Supervisor Wilson moved to approve to sublease a Veterans office, second by Supervisor Cullen.

The Center for Veterans Issues (CVI) will rent an office space within the Veteran Service Building.

Brent has received approval to sublease from the lessor and has calculated the county's rent per square foot while passing that cost onto CVI for the space they will occupy. Supervisor Wilson questioned if this would put any strain on the current services being provided. Paul Crawford, veterans service officer for the county, commented that this would actually improve the services we offer to the county and surrounding community and would not burden any of the core services the county is currently providing. Supervisor Cullen asked Mike Beal of CVI, what the plan is to do after the 3-year lease.

Mike stated he would like CVI to stay as long as the county allowed them.

ADOPTED.

Approval to Contract for Professional Services for Fairgrounds Grandstands: Supervisor Cullen moved to approve to contract for professional services for Fairgrounds grandstands, second by Supervisor Wilson.

Brent explained funds were budgeted to replace grandstands, but due to the high estimates, they decided along with the Ag and Extension Committee that renovating would be more cost-effective.

ADOPTED.

Next Steps on Sale of the Health Care Center Property: The committee discussed the different options to move forward with the sale of the Health Care Center. Brent discussed the estimated costs associated with listing the property, such as an appraisal for \$12,500.00, a survey for \$3,500, a development plan at \$25,750.00 and advertising costs (if auctioned) of \$5,000.00. Brent stated the City of Janesville would require a development plan in order to subdivide the property. Josh Smith, County Administrator, commented that if we moved forward with the auction without a survey, the bidders wouldn't know exactly what they are bidding on. The committee raised concerns about what the building might be used for and if the county could put any stipulations on the purchaser, such as deadlines and use of the property. Supervisor Shultz recommended that we move the deadline out to have the Health Care Center out on the market.

Supervisor Cullen moved to move forward with option A 1 & 2, second by Supervisor Wilson.
Supervisor Cullen moved to amend motion to only option A 1, second by Supervisor Wilson.
Supervisor Cullen withdrew the motion.
Supervisor Cullen moved to move forward with the appraisal, second by Supervisor Wilson.

ADOPTED.

Quarterly Budget Review: The committee reviewed the quarterly budget and decided to add the budget review to the next committee meeting on June 18th to be able to review more in depth.

Next meeting date and time - June 18th, 2024 at 8:00 am:

Adjournment: Supervisor Cullen moved adjournment at 9:06am, second by Supervisor Wilson.
ADOPTED.

Respectfully submitted,

Andrea Wolf
Administrative Professional III

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.