



Minutes - June 18, 2024

Call to Order: Chair Brien called the General Services Committee meeting to order at 8:00 am in the Rock County Courthouse conference rooms N1.

Committee Members Present: Supervisors Brien, Homan, Bobzien and Wilson.

Committee Members Absent: Supervisor Cullen.

Staff Members Present: Brent Sutherland, Facilities Director; Michael Parille, Facilities Superintendent; David Froeber, Facilities Superintendent; Randy Terronez, Assistant to County Administrator; Josh Smith, County Administrator; Captain Christopher Krahm

Others Present: Brian Zobel, UW-Whitewater at Rock County; Ben Bobzien, JP Cullen; Chuck Flynn.

Approve Agenda: Supervisor Wilson moved to approve the agenda as presented, second by Supervisor Bobzien.
ADOPTED.

Citizen Participation, Communications and Announcements: None.

Communications from Staff or Partners: None.

Approval of Minutes:

June 4, 2024, Minutes: Supervisor Homan moved to approve June 4, 2024, minutes, second by Supervisor Wilson.
ADOPTED.

Approval of Transfers: None.

Review of Payments:

Review of May 2024 Payments: The committee reviewed the presented payments.

Review and Approval of Resolutions:

Approval to Hire an Appraiser for the Health Care Center Building and Amend the 2024

Facilities Management Budget: Supervisor Wilson moved approval of the above resolution, second by Supervisor Bobzien.

Brent explained it was the committee's desire to move forward with the appraisal and amend the budget. Questions were raised about the timing, and if there would be enough time to still meet the August deadline.

ADOPTED.

Review, Discussion and Possible Action:

Law Enforcement Services/Jail Renovation Project:

Approval of Change Orders: Supervisor Bobzien questioned if we should assume the contingency fund would be used up by the end of the project. Brent stated yes, with all the small items that could come up, he wanted to get them completed. Ben from JP Cullen, stated once they get into knocking down Pinehurst they will more than likely run into unexpected expenses. Supervisor Homan questioned the cost of some of the materials for the dog washing station.

ADOPTED.

Schedule Update: Brent explained that the move in for the Law Enforcement Services was on schedule, and they were able to move in on June 12th. Captain Christopher Krahn stated the move in went well and IT was able to get them in a day early. Diversion is set to move in with the Jail at the end of July or the beginning of August.

Review of Change Orders for Health Department Condenser Unit Replacement: Brent stated that they were going to do the condenser unit in two stages, the first stage this year for \$85,000 and requesting \$90,000 next year to finish. Brent explained he was able to value engineer the condenser unit replacement to reduce the cost and decided on a different type of unit. This allowed the county to complete both stages of the unit for \$85,000.

ADOPTED.

Approval to Contract for Fairgrounds Roof Replacement: Supervisor Bobzien moved to approve to contract for Fairground's roof replacement, second by Supervisor Wilson. Brent explained they had four bidders, with Arrow Exterior Design having the lowest at \$33,500 and were able to come in under budget. Supervisor Bobzien questioned if we see this variance between bids. Brent stated that if they do see a large gap they will contact the contractor to verify the specs to make sure something is not missing. Supervisor Brien questioned the construction dates stated would be during the fair. Brent did contact the contractor, and made them aware they would not be able to start the project until after August.

ADOPTED.

Approval to Contract for Fairground Sewer Line: Brent explained this was not a budgeted item.

The Dairy group had approached Brent to improve the milking station and asked if the county would contribute and replace the sewer line. With the roof replacement coming in under budget, funds would be available and still have an additional \$7000 going back to the general fund.

Approval to Grant Easement at Fairgrounds: Supervisor Wilson moved to approve to grant easement at Fairgrounds, second by Supervisor Homan.

Brent explained Alliant Energy would like to extend the current 5-foot easement to a 10-foot easement along the west side of the Fairgrounds. This would include Charter Cable and AT&T running lines underground. In that same easement we do have water lines and holding tanks, and they needed to make sure this addition to the easement would not interfere with those water lines and holding tanks. Brent did take this to the Ag and Extension Committee to notify them of the change.

ADOPTED.

Review Quarterly Budget: The committee decided to move the review until the next meeting on July 2, 2024.

Next meeting date and time - July 2, 2024, 8:00am:

Adjournment: Supervisor Bobzien moved adjournment at 8:22am, second by Supervisor Homan.
ADOPTED.

Respectfully submitted,

Andrea Wolf
Administrative Professional III

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.