



Minutes - July 10, 2024

Call to Order: Chair Brien called the teleconference Health Services Committee meeting to order at 9:01 a.m.

Committee Members Present: Supervisors Brien, Schulz, Leavy, Ryan, Fugelseth

Committee Members Absent:

Staff Members Present: Natalie Rolling-Edlebeck, Nursing Home Administrator; Deb Potter, Dietitian; Fida Sous, Education Nurse; Graig Kittelson, Business Services Manager; Michelle Lynch, ES/Materials Manager; Steve Barnett, Admissions Coordinator; Vera Polglaze, Activities Director; Virginia Johnson, Admin Secretary

Others Present: Josh Smith, County Administrator

Approve Agenda: Supervisor Schulz moved approval of the agenda as presented, second by Supervisor Fugelseth. ADOPTED.

Introductions, Citizen Participation, Communications, and Announcements:

Approval of Minutes: Supervisor Schulz moved approval of the minutes for June 12, 2024, second by Supervisor Fugelseth. ADOPTED.

June 12, 2024 Minutes:

Review of Payments: Committee reviewed the report. Supervisor Fugelseth asked how often contracts are renewed with staffing agencies. Natalie stated she will review the contracts and send the information.

Committee Review Report:

Budget Transfers :

Resolutions and Committee Action:

Awarding Laundry Services Contract to Vestis: Supervisor Schulz moved to approve awarding the laundry services contract to Vestis, second by Supervisor Ryan. Supervisor Leavy abstained due to a conflict of interest. Vote 4/0, 1 abstain. ADOPTED.

Adding Graig Kittelson incoming Business Services Manager to Patient Trust and Petty Cash

Account: Supervisor Schulz moved to approve adding Graig Kittelson to the Patient Trust and Petty Cash Account, second by Supervisor Leavy. Vote 5/0. ADOPTED.

Information Item:

Resident Council Minutes and Agenda: Vera shared report.

Rock Haven Improvement Committee:

Review of Payments to Staffing Agencies:

Semi-Annual Report - Attendance at Conventions/Conferences: Natalie reported Rock Haven does not have any conventions or conferences that exceeded \$1000 to claim, nor are there any projected for the remainder of the year.

Staff Report:

Finance - Graig Kittelson: Graig introduced himself to the committee. Graig shared his report.

Census and Review:

Maintenance - Dave Froeber:

Administrator's Report - Natalie Rolling-Edlebeck: Natalie shared her report.

Committee Requests:

Next meeting date and time:

August 14, 2024 at 9:00 a.m. via zoom:

Adjournment: Supervisor Schulz moved adjournment at 9:53 a.m., second by Supervisor Fugelseth. ADOPTED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.