

911 COMMUNICATIONS COMMISSION

January 17th, 2024

Members present (Virtually): Chief Dan Pease, Beloit Fire Department; Chief Chad Pearson, Janesville Police Department; Chief Jim Ponkauskus, Deputy Chief John McManus, Janesville Fire Department; Chief Andre Sayles, Beloit Police Department; Sheriff Curt Fell, Rock County Sheriff's Office; Chief Tom Kunkel, Town of Milton Police Department

Members Not Present: Chief Tom Alisankus, Footville Police Department, Chief Bob Fahey, Evansville Fire Department, Chief Ryan Perkins, Orfordville Fire Department

Others present (Virtually): Fredd Carr, Justin Anderson, and Faith Quinlan, Rock County Communications Center; James Johnson and Bryan Spigarelli, Rock County IT; Jeremy Mielke.

1. **Call to Order and Approval of Agenda**

- A. Chief Ponkauskus called the meeting of the 911 Communications Commission to order at 2:05 p.m. Motion to approve the agenda by Kunkel. Second by Pearson. APPROVED.

2. **Minutes – October 18th, 2023**

- A. Motion by Kunkel. Second by Pearson. October 18th, 2023, minutes approved as written.

3. **Comments from the Public – None**

4. **9-1-1 Commission Vice-Chair – Nominations and Appointment** – Kunkel nominated Chief Sayles for appointment to the Vice-Chair position. Second by Fell. Motion to appoint by Pease. Second by Kunkel. Motion carries – APPROVED. Chief Sayles will serve as Vice-Chair until the term ends in January 2026.

5. **Information Technology** – No updates from IT, but Director Carr updated the group on how far along the station alerting project has come since the last meeting. There is still work to be done, but there was some movement last week with Intrado and US Digital to move things closer to production. Testing in the training environment went well.

6. **Informational Items & Updates**

- A. Priority Marker Usage – 911 SOP 10 – Police Dispatch Procedures – Carr requested input from the group on updating a specific section of the Communications Center's SOP 10 regarding Priority Marker Usage. All members agreed that Carr's recommendations were adequate, and no objections were voiced.
- B. Citizen Q&A Text Messages – Carr noted he had received questions from officers and staff in the field asking whether text messages people received from our department were legitimate. He explained our new Quality Assurance program, how surveys regarding our performance were

now being sent to citizens via text message, and that these surveys were genuine.

- C. Teams Meetings Going Forward – Licensing for ZOOM meetings is no longer available, and all virtual meetings will be held via Microsoft Teams. The group decided there would be further discussion on whether the next meeting, slated for April 17th, would be held in person or virtually.

7. **Adjournment** – Sayles moved to adjourn the 911 Communications Commission Meeting at 2:17 p.m. Second by Kunkel. APPROVED.

Minutes are not official until approved by the 911 Communications Commission

Next Meeting – April 17th, 2024, @ 2 pm (Subject to Change)

Respectfully Submitted,



Faith Quinlan
Administrative Secretary
Rock County Communications Center