



Minutes - July 2, 2024

Call to Order: Chair Brien called the General Services Committee meeting to order at 8:00 am in the Rock County Courthouse conference room N1/N2.

Committee Members Present: Supervisors Brien, Homan, Bobzien, Cullen and Wilson.

Committee Members Absent:

Staff Members Present: Brent Sutherland, Facilities Director; Michael Parille, Facilities Superintendent; David Froeber, Facilities Superintendent; Randy Terronez, Assistant to County Administrator; Josh Smith, County Administrator; Captain Christopher Krahm

Others Present: Brian Zobel, UW-Whitewater at Rock County(via Zoom); Chuck Flynn.

Approve Agenda: Supervisor Wilson moved to approve the agenda as presented, second by Supervisor Cullen. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Communications from Staff or Partners: None.

Approval of Minutes:

June 18, 2024 Minutes: Supervisor Cullen moved to approve June 18, 2024, minutes, second by Supervisor Homan. ADOPTED.

Approval of Transfers: None.

Review of Payments: None.

Review and Approval of Resolutions:

Awarding the Contract for Roof Replacement at the University of Whitewater Wisconsin at Rock County: Supervisor Wilson moved approval of the above resolution, second by Supervisor Cullen.

Brent explained the county did an analysis on all the roofs, the William's Hall roof has been leaking, and we have been patching to get by. This roof was in the plan to be replaced last year, but was found

to have a double layer and would require extra cost to replace. Instead of amending the budget last year, it was decided to hold off a year and replace a different roof. We received 3 bids with Pioneer having the lowest bid, and it also came in under budget. Supervisor Wilson questioned if we had ever worked with Pioneer in the past. Brent stated no, but he did have Industrial Roofing vet them and said they were reputable and more than capable of completing the project.

ADOPTED.

Awarding the Contract for Theater Rigging Upgrades at the University of Whitewater

Wisconsin at Rock County : Supervisor Wilson moved approval of the above resolution, second by Supervisor Bobzien.

Brent explained the county originally budgeted \$100,000.00 and replaced a beam for safety with a remaining balance of \$86,250.00. The remainder of the work that needed to be done went out for bid, but came in over budget. Brent would like to take \$50,000.00 from the roof that came in under budget and apply it to the theater rigging in order to move forward with the necessary repairs. Supervisor Bobzien questioned when it was last upgraded. Brian stated it was still original and was never upgraded.

ADOPTED.

Awarding the Contract for Nursing Program Renovation at the University of Whitewater

Wisconsin at Rock County : Supervisor Homan moved approval of the above resolution, second by Supervisor Wilson.

Brent explained that the UW Campus is looking to add a nursing program. The county had budgeted \$400,000.00 to allow for the project, but it will be funded with private donations. Supervisor Bobzien questioned how that would work when we budgeted for the project. Brent stated we would bill them once the invoices come in.

ADOPTED.

Review, Discussion and Possible Action:

Law Enforcement Services/ Jail Renovation:

Approval of Change Orders: Supervisor Cullen moved to approve the presented change orders, second by Supervisor Bobzien.

Motion was missed in the last meeting and was put back on the agenda to get a motion and a second. ADOPTED.

Schedule update: Brent explained they are still on track. The move went well and Law Enforcement Services are in and functional.

Semi-Annual Training & Conferences Report : Brent explained it is a requirement to report to the committee anytime training is over \$1000.00 for an individual. Mike Parille is taking a certified facilities manager course and Tim Nehr is taking a HVAC course.

Review of Public Works Orfordville Salt Storage Building Change Order #1: Supervisor Cullen moved to approve the presented change orders, second by Supervisor Bobzien. Public Works did some of the ground excavation work for part of the cost, some work needed to be changed and removed, totaling \$9159.00. Brent explained the contingency was \$50,000.00, and we would still be well within budget to cover the changes.
ADOPTED.

Approval to Move Accounting Offices: Supervisor Cullen moved to approve to move accounting offices, second by Supervisor Homan. Brent explained that the ordinance states that anytime a department moves, the governing committee has to approve. Accounting is planning on occupying the space, currently a couple of the planning offices are being used by accounting.
ADOPTED.

Approval to Contract for the Hazardous Material Abatement of Pinehurst : Supervisor Cullen moved to approve to contract for the hazardous material abatement of Pinehurst, second by Supervisor Homan. Brent explained we had 3 bidders, but only one completed the bid process correctly.
ADOPTED.

Review Quarterly Budget: The committee reviewed the quarterly budget.

Next meeting date and time - July 16, 2024 8:00 AM:

Adjournment: Supervisor Cullen moved adjournment at 8:32 am, second by Supervisor Homan.
ADOPTED.

Respectfully submitted,

Andrea Wolf
Administrative Professional III

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.