



Minutes - August 14, 2024

Call to Order: Chair Brien called the teleconference Health Services Committee meeting to order at 9:01am.

Committee Members Present: Supervisors Brien, Schulz, Leavy, and Fugelseth

Committee Members Absent: Supervisor Ryan

Staff Members Present: Natalie Rolling-Edlebeck, Nursing Home Administrator; Amanda Beaver, Food Service Supervisor; Chelsea Phillips, Infection Preventionist; Deb Potter, Dietitian; Graig Kittelson, Business Office Manager; Justinia Schneider, Nurse Manager; Kristen Savona, Nurse Manager; Michelle Lynch, ES/Materials Manager; Vera Polglaze, Activities Director; Virginia Johnson, Administrative Secretary

Others Present: Sheila Williams, Guest

Approve Agenda: Supervisor Leavy moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

Introductions, Citizen Participation, Communications, and Announcements:

Approval of Minutes: Supervisor Leavy moved approval of the minutes for July 10, 2024, second by Supervisor Brien. ADOPTED.

July 10, 2024 Minutes:

Review of Payments:

Committee Review Report: Committee reviewed the report. Supervisor Leavy asked what is included in "other supplies" from Gordon Foods. Michelle Lynch answered that they include general supplies such as tissues and distilled water. She stated that going forward, the managers can provide an itemized list to accompany the committee review report for anything listed as "other supplies."

Budget Transfers :

Resolutions and Committee Action:

Information Item:

Resident Council Minutes and Agenda: Report shared with the committee.

Rock Haven Improvement Committee:

Updating Corner Canteen Store Policy: Natalie reviewed the new policy with the committee.

Review of Payments to Staffing Agencies:

Review of Staffing Agency Contracts:

Staff Report:

Finance - Graig Kittelson: Report shared with the committee.

Census and Review:

Maintenance - Dave Froeber:

Administrator's Report - Natalie Rolling-Edlebeck: Report shared with the committee.

Committee Requests:

Next meeting date and time:

September 11, 2024 at 9:00 a.m. via Zoom:

Adjournment: Supervisor Schulz moved adjournment at 9:37am, second by Supervisor Leavy.
ADOPTED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.