



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

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Public Works Committee Meeting – Parks
Tuesday, August 13, 2024 – 8:00 a.m.
Public Works Department – Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order: Chair Mawhinney called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present: Supervisors Homan, Mawhinney, Pennycook, Sutter, and Woodman

Committee Members Absent: None

<u>Staff Members:</u>	Nick Elmer	Assistant Director Public Works Director
	John Traynor	Park Services Supervisor
	Amy Friend	Parks Community Coordinator
	Amanda McElroy	Administrative Professional II

<u>Others Present:</u>	Chuck Flynn	Citizen (attended in person and on Zoom)
	John Sweeney	Citizen (Zoom)
	iPad (Guest)	Citizen (Zoom)
	Shanna Sanders	Corporation Counsel
	Carl Lange	Friends of Rock County Parks
	Carolyn Brandeen	League of Women Voters
	Dean Paynter	Parks Advisory Board
	Tom Presny	Parks Advisory Board

Approval of Agenda: Supervisor Homan moved approval of the agenda as presented, seconded by Supervisor Pennycook. ADOPTED.

Approval of Minutes Dated July 9, 2024: Supervisor Woodman moved approval of the minutes from July 9, 2024, as presented, seconded by Supervisor Pennycook. ADOPTED.

Citizen Participation, Communications and Announcements: None.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Parks Advisory Board Communications: Mr. Paynter was happy to report that children were playing on both playgrounds and the bathrooms were open when he was at Rock River Heritage Park yesterday.

REVIEW AND APPROVAL OF RESOLUTIONS

Acceptance of Wisconsin Department of Natural Resources Rock County 2024-2025 Snowmobile Trail Maintenance Grant S-6042: Supervisor Woodman moved the Resolution, seconded by Supervisor Pennycook. Mr. Traynor explained that all DNR grants are a two-step process and require a resolution to apply for the grant and a second resolution to accept it. Mr. Traynor noted that this grant covers the maintenance of all snowmobile mileage between the Rock County Snowmobile Alliance and the Sundowners Snowmobile Club. ADOPTED.

Authorizing Application with Wisconsin Department of Natural Resources for County Conservation Aids Application Grant Funds: Supervisor Homan moved the Resolution, seconded by Supervisor Pennycook. Mr. Traynor explained that this is another two-step process, requiring resolutions to apply for and accept grant funds. The Parks Department applies for this grant every year and plans to use any awarded funds to address the trails at Magnolia Bluff. ADOPTED.

REVIEW, DISCUSSION, AND POSSIBLE ACTION

Discussion and Possible Action – Issue Paper – Access Control Driveway Permit – CTH N: Mr. Traynor explained that a resident on CTH N, which is access controlled, wants to eliminate an existing driveway so that a new driveway can be added to a newly split parcel for his son. Supervisor Woodman moved the Issue Paper, seconded by Supervisor Homan. ADOPTED.

Parks Report – See Attached: Mr. Traynor and Ms. Friend shared a PowerPoint presentation highlighting items in their report and answered questions from the Committee. Mr. Traynor also explained the importance of the POROS Plan and thanked his staff for their efforts despite being short staffed. Mr. Traynor shared that staff are stepping up to help pour concrete for the Randy Reilly Memorial Shelter.

Parks General

- Maintenance Update – Mowing, Trail Work- mowing has not slowed down, lots of trees down and washouts
- Boat Launch Update- funds are down due to high water and the pier being temporarily removed
- Budget Meetings – August 1st and 26th- joint finance meeting was on August 1, meeting with the County Administrator was moved to August 27

Beckman Mill

- Ice Cream Social & Artists in the Park – July 21- beautiful day that was well attended
- The Little Ice Cream Truck StoryWalk® - July 19 – August 2- up for two weeks, had over 20 entries
- Popsicles in the Park – August 1- had over 15 participants despite the rainy weather
- Boardwalk Addition – FORCP Donation- donated \$2,000 towards building an ADA accessible ramp to replace the stairs and offered to build it

Carver-Roehl

- Pavilion - Roof Repair Schedule- will begin after the last scheduled reservation on August 18 and hopefully be completed by the end of the month

Gibbs Lake

- Yield Sign Donation installed- donated by the Multi-Use Trail Group, will also see them at other locations where horses and hikers share the trail

Lee Park

- Wednesday Walk – July 31- led by Crew Leader Jim Hessenauer and attended by 15 people

Magnolia Bluff Park

- Master Naturalist – Julie K.- completing a volunteer project removing invasive plants and trees for her Master Naturalist Certification and plans to continue volunteering after her certification is complete
- Trail Cleanup Update- the trees have been removed from the trails; complaints received about trees down on the equestrian trails involved trails that were previously closed

Royce Dallman Park

- Parking Lot Repairs- needs pothole patching, repairs coming soon
- Pier Re-placement- water has receded since the pier has been reinstalled

Rock River Heritage Park

- WTA Picnic – July 18th- well attended by approximately 100 people
- Pumping Permit Status- DNR rescheduled a meeting for August 27 to set a low water mark
- FORCP – Work Days- rehabbed a pit toilet, it did not hold water and had to be closed immediately
- Restroom Update- two bathrooms are open
- Wednesday Walk – August 7- led by Carl Lange and Tom Presny and attended by 29 people

Sportsman Park

- Shelter Design Status Update- the design is 90% completed, hoping for Capital Improvement Project funds to build it

Social Media

- Facebook Update- reached 5,000 followers since 2019

Other Events

- Rock County Parks July Photo Challenge – July 1-31- had over 80 submissions
- RTC – Peace The Peace Bike Ride – July 27- fundraiser raised \$2,500
- Rock County 4-H Fair – July 23-28- received all positive feedback and handed out over 300 parks guides

Next Meeting Date and Time:

Highway Meeting: Tuesday, August 27, 2024, at 8:00 a.m. at the Department of Public Works.

Parks Meeting: Tuesday, September 10, 2024, at 8:00 a.m. at the Department of Public Works.

Adjournment: Supervisor Pennycook moved adjournment at 8:47 a.m., seconded by Supervisor Woodman. ADOPTED.

Respectfully Submitted,
Amanda McElroy, Administrative Professional II