



Minutes - September 11, 2024

Call to Order: Vice Chair Leavy called the teleconference Health Services Committee meeting to order at 9:05 am.

Committee Members Present: Supervisors Leavy, Schulz, and Fugelseth

Committee Members Absent: Supervisor Brien and Supervisor Ryan

Staff Members Present: Natalie Rolling-Edlebeck, Nursing Home Administrator; Chelsea Phillips, Infection Preventionist; Dave Froeber, Facilities Superintendent; Deb Potter, Dietitian; Fida Sous, Education Nurse; Graig Kittelson, Business Office Manager; Marilyn Burns, ADON; Michelle Lynch, ES/Materials Manager; Vera Polglaze, Activities Director; Virginia Johnson, Administrative Secretary

Others Present: Josh Smith, County Administrator; Unknown Guest

Approve Agenda: Supervisor Schulz moved approval of the agenda as presented, second by Supervisor Leavy. ADOPTED.

Introductions, Citizen Participation, Communications, and Announcements:

Approval of Minutes:

August 14, 2024 Minutes: Supervisor Schulz moved to approve the minutes of August 14, 2024, second by Supervisor Leavy. ADOPTED.

Review of Payments:

Committee Review Report: Report shared with the committee.

Budget Transfers :

Resolutions and Committee Action:

Recognizing Lois Cook for Service to Rock Haven: Supervisor Schulz moved approval of the above resolution, second by Supervisor Leavy. Vote 3/0. ADOPTED.

Removing Joanne Foss outgoing Business Services Manager from Patient Trust and Petty Cash Account: Supervisor Schulz moved approval of the above resolution, second by Supervisor Leavy.

Vote 3/0. ADOPTED.

Information Item:

Resident Council Minutes and Agenda: Report shared with the committee.

Rock Haven Improvement Committee: Report shared with committee. Supervisor Leavy asked if the Rock Haven Improvement Committee followed up with individuals who brought forward concerns. Marilyn Burns, ADON, stated that they do, and any issues that affect everyone at Rock Haven are shared with our Nursing Home Administrator and the Director of Nursing.

Marilyn requested that someone from the County Board be involved in the Rock Haven Improvement Committee, as former Supervisor Bomkamp had in the past. Supervisor Leavy asked what their role would be. Marilyn stated they would be asked to respond to emails and provide their input.

Supervisor Schulz stated she would be interested in working with the Rock Haven Improvement Committee. She asked how long she would have to respond to any concerns. Marilyn stated that the Improvement Committee meets every two weeks and requested any concerns be responded to before the next Improvement Committee meeting. Supervisor Leavy expressed that the supervisor on the Rock Haven Improvement Committee would act as a liaison, and asked that any concerns be brought to the Nursing Home Administrator and the County Administrator before any action is taken. Marilyn agreed.

Review of Payments to Staffing Agencies: Report shared with the committee.

Staff Report:

Finance - Graig Kittelson:

Census and Review: Report shared with the committee. Supervisor Schulz asked how budget overage has compared to the past. Graig Kittelson, Business Office Manager, stated that it has been consistent with the pattern we have seen in past reports.

Maintenance - Dave Froeber: Report shared with the committee. Supervisor Leavy asked if the Nurse Call System could generate a report to see call light wait times. Dave Froeber, Facilities Superintendent, confirmed that there is. Supervisor Leavy requested those reports be included in future committee meetings. Dave agreed.

Administrator's Report - Natalie Rolling-Edlebeck: Report shared with the committee.

Committee Requests:

Next meeting date and time:

October 9, 2024 at 9:00 a.m. via Zoom:

Adjournment: Supervisor Schulz moved adjournment at 9:31 a.m., second by Supervisor Leavy.
ADOPTED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.