



**ROCK COUNTY
HUMAN SERVICES BOARD MEETING
Wednesday, April 10, 2024 – 4:30 P.M.**



Call to Order:

Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, April 10, 2024, in the Boardroom, at the Dr. Daniel Hale Williams Rock County Resource Center, Janesville, WI.

Committee Members

Present:

Supervisor Brian Knudson (Chair)
Citizen Representative Sally Jean Weaver-Landers (Vice Chair)
Citizen Representative Phil Boutwell
Supervisor Wes Davis
Supervisor Kathy Schulz
Supervisor Ron Woodman

Attended Virtually

Supervisor Barb Tillman
Citizen Representative Ashley Hoffman

Committee Members

Absent:

Supervisor Jeremy Zajac

Staff Present:

Director Kate Luster
Deputy Director Tera O'Connor
Deputy Director Greg Winkler
Administrative Services Manager Sara Mooren
Business Supervisor Jillian Cline
CCS Program Manager Jenna Singer
CCS Supervisor Ruth Tracy
Behavioral Health Clinician Nicole Johnson
Behavioral Health Clinician Sarah Nelson

Attended Virtually

ADRC Manager Jennifer Thompson

Others Present:

Chuck Flynn
Kathleen Lawver

Approval of Agenda:

Citizen Representative Weaver-Landers moved the agenda to the floor, second by Supervisor Davis. The agenda was unanimously approved by voice vote. Approved.

Approval of Minutes of Human Services Board Meeting on October 25, 2023:

Supervisor Woodman moved the minutes to the floor, second by Citizen Representative Weaver-Landers. The minutes were unanimously approved by voice vote. Approved.

Public Comment: None.

Communications and Announcements from Staff and Board Members: Chair Knudson acknowledged that there is a meeting at the Courthouse beginning at 5:30 p.m. and county board supervisors may wish to attend. In consideration, this committee will move through its agenda as efficiently as possible.

Ms. Luster introduced and welcomed Chrissy Arambula as the new Administrative Professional III for Human Services Administration. She also expressed gratitude to Supervisor Davis and Supervisor Zajac for their service to our board and to the county board. Chair Knudson added his appreciation.

Approval of Contracts: Supervisor Woodman moved the contracts to the floor, second by Citizen Representative Boutwell. Ms. Mooren provided details for the contract provider on the contract summary document. The contract was unanimously approved by voice vote. Approved.

Approval of Bills: Ms. Cline provided detail and responded to questions relative to March bills.

Review and Approval of Resolutions:

Recognizing Liane Felton

Citizen Representative Weaver-Landers moved the resolution to the floor, second by Citizen Representative Boutwell. Ms. Singer read the resolution recognizing Ms. Felton and shared personal experiences of her ten-year tenure. Ms. Luster also acknowledged Ms. Felton's contributions, describing her successes as meaningful and far above and beyond her position requirements as a clinical supervisor. The resolution was unanimously approved by voice vote. Approved.

Amending the 2024 Human Services Department Budget to Accept Additional Funding for Residential Room and Board Costs

Supervisor Davis moved the resolution to the floor, second by Supervisor Woodman. Mr. Winkler provided background information and an overview of the resolution. Approval of this resolution will accept an additional \$62,000 from the state for residential room and board costs. The resolution was unanimously approved by voice vote. Approved.

Reports and Update:

Program Report: Aging and Disability Resource Center (ADRC): Ms. Thompson explained that the ADRC serves frail elders, adults with physical disabilities, and adults with intellectual disabilities. All ADRC services are free of charge. People either call or walk into the ADRC to receive assistance, without the need for an appointment. She provided the following overview of programs/services supported by the ADRC:

1. Information and Assistance

Staff provide guidance and support to help people remain healthy and safe in their homes. They also have a dementia care specialist on staff as well as Benefit and Information Specialists who can assist with financial benefits questions/guidance, including Medicare Part D.

2. Adult Protective Services

Staff conduct investigations into situations involving vulnerable adults. They assist in providing supports for those who may need guardianship or out of home placement. A small portion of funding is provided by the state to help fund services.

3. Aging Program

Staff support programs such as nutrition (home-delivered meals and congregate meal sites), farmers market vouchers, health promotion, caregiver supports, mobility, and transportation. Ms. Thompson emphasized that the ADRC operates a fleet of 12 buses, utilizing software called VIA. Use of the software allows for cost effective and efficient dispatch of the buses for users.

Ms. Thompson answered questions and concluded by requesting board members consider completing a survey she provided, the results of which will aid in improving programs and services for aging residents of Rock County (2025-2027 Rock County Aging Plan).

Committee Requests: None.

Next Meeting: Chair Knudson advised that this committee tentatively meets again on Wednesday, April 24, 2024, at 4:30 p.m. (contingent on new appointments from the County Board). This will be a hybrid meeting via Zoom and in-person at the DWRC, in the **Boardroom**, 1717 Center Avenue, Janesville, WI. If you cannot attend the meeting, please email Chrissy Arambula (Christine.Arambula@co.rock.wi.us) to ensure a quorum is present.

Adjournment: Citizen Representative Boutwell motioned to adjourn, second by Supervisor Schulz with unanimous approval at 4:56 p.m.

Kathleen Wellnitz, Administrative Professional III

NOT OFFICIAL UNTIL APPROVED BY THE BOARD