



Minutes - October 9, 2024

Call to Order: Chair Brien called the teleconference Health Services Committee meeting to order at 9:04 am.

Committee Members Present: Supervisors Brien, Schulz, and Ryan

Committee Members Absent: Supervisors Fugelseth and Leavy

Staff Members Present: Natalie Rolling-Edlebeck, Nursing Home Administrator; Aimee Thomas, Interim Director of Nursing; Chelsea Phillips, Infection Preventionist; Dave Froeber, Facilities Superintendent; Deb Potter, Dietitian; Fida Sous, Education Nurse; Graig Kittelson, Business Office Manager; Justinia Schneider, Nurse Manager; Kristen Savona, Nurse Manager; Michelle Lynch, ES/Materials Manager; Steve Barnett, Admissions Coordinator; Vera Polglaze, Activities Director; Virginia Johnson, Admin Secretary

Others Present: Josh Smith, County Administrator

Approve Agenda: Supervisor Schulz moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

Introductions, Citizen Participation, Communications, and Announcements:

Approval of Minutes:

September 11, 2024 Minutes: Supervisor Schulz moved to approve the minutes of August 14, 2024, second by Supervisor Leavy. ADOPTED.

Review of Payments:

Committee Review Report: Report shared with the committee.

Budget Transfers :

Resolutions and Committee Action:

Information Item:

Resident Council Minutes and Agenda: Report shared with the committee. Supervisor Schulz asked

if there are any sugar-free items available for residents with special diets who requested more sweets. Vera confirmed there are.

Rock Haven Improvement Committee:

Review of Payments to Staffing Agencies: Report shared with the committee. Supervisor Schulz asked if the amount of payments to staffing agencies were consistent with previous months. Aimee confirmed that the amount is consistent with our job position vacancies.

Adding Language Accessibility to the Committee Agenda and Minutes: Natalie stated that Rock Haven documentation for residents must be available in other languages; many Rock Haven referrals are Spanish-speaking only. Supervisor Schulz asked if we had hired any Spanish-speaking CNAs. Natalie confirmed we do have employees that speak Spanish. However, legally, Rock Haven must be able to provide documents in a language that each resident can understand. Supervisor Brien asked if there would be a cost associated. Natalie confirmed there would be a cost, but she was unsure of the amount at that time.

Supervisor Schulz asked if there were other languages needed beyond Spanish. Natalie stated some may be needed, but referrals have primarily been Spanish-speaking. Aimee and Steve agreed.

Staff Report:

Finance - Graig Kittelson:

Census and Review: Report shared with the committee.

Maintenance - Dave Froeber:

Administrator's Report - Natalie Rolling-Edlebeck: Report shared with the committee.

Review of 2025 Recommended Budget:

Rock Haven 2025 Recommended Budget: Report shared with the committee. Supervisor Schulz asked if Rock Haven is trying to hire more people to eventually open the closed wing. Natalie confirmed they are.

Committee Requests: Supervisor Schulz asked if the committee could get an update on some of the suggestions that have been brought forward to the Rock Haven Improvement Committee for the next meeting. Natalie confirmed.

Next meeting date and time:

November 13, 2024 at 9:00 a.m. via Zoom:

Adjournment: Supervisor Schulz moved adjournment at 9:52 am, second by Supervisor Ryan.
ADOPTED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.