

Rock County, Wisconsin



Airport Board Meeting – Minutes Monday, August 19, 2024, at 8:00 a.m. Southern Wisconsin Regional Airport Terminal Conference Room 1716 W. Airport Rd. Janesville, WI 53546

Call to Order: Vice Chair Homan called the meeting of the Airport Board to order at 8:00 a.m.

Airport Board Members Present: Supervisor Erica Boehlke, Mr. Eric Baker, Mr. Frank McKearn, Mr. Greg Johnson, Mr. Rick Leyes, Mrs. Christine Rebout and Mr. Brent Fox.

Airport Board Members Absent: Supervisor Mark Bobzien.

<u>Staff Members Present:</u>	Aimee Scrima	Airport Director
	Kevin Smith	Airport Superintendent

<u>Other Members Present:</u>	Rick Rivera	REVV Aviation
	Mike Fraser	Meisner
	Dave Haas	Meisner
	Joe Quint	Blackhawk Aircraft Maintenance
	Caleb Bentin	Rock County Sheriff's Office
	Erik Albeck	Rock County Sheriff's Office
	Alex Smith	Blackhawk Aircraft Maintenance
	Jim Dillavou	SC Aviation
	Jim Freeman	Helicopter Specialties

Adoption of Agenda: Supervisor Boehlke and Mr. Johnson moved the agenda. MOTION CARRIED.

Approval of Minutes of Monday, February 25, 2024: Supervisor Boehlke and Mr. Baker moved the minutes. MOTION CARRIED.

Citizen Participation, Communications and Announcements: None.

Consent Calendar

Review of Payments.

Committee Review Report June 2024.

Committee Review Report July 2024.

Committee Review Report Budget-to-Actual Figures.

Review of Semi-Annual Conference Attendance Report: None.

Updates, Discussion and Possible Action

Discussion & Action on Budget 2025 for Landing Fee: Mr. Fox and Supervisor Boehlke moved to increase the landing fee for 2025 from \$1.75 per 1,000 pounds for Part 121 and Part 135 aircraft over 12,500 pounds to \$2.00 per 1,000 pounds to be collected in continued partnership with REVV Aviation. MOTION CARRIED.

Discussion & Action on Budget 2025 for Fuel Flow Fee: Supervisor Homan and Mrs. Rebout moved to increase the fuel flow fee for 2025 from \$.08 per gallon for Jet A to \$.10 per gallon. 100LL will remain at \$.08 per gallon. MOTION CARRIED.

Discussion on Rock County Sheriff's K9 Unit Patrol and Training at Southern Wisconsin Regional Airport: Supervisor Homan expressed his concern regarding drug trafficking in Rock County considering the recent drug bust at Morey Field. He is requesting additional presence of the Sheriff's office at the airport. This additional presence would be budget neutral. Representatives from the Rock County Sheriff's K9 unit were in attendance to speak to questions. Additional research will be necessary to determine the justification and the need providing the Federal Aviation Administration (FAA) finds it to be necessary. Meanwhile, training can be implemented. A plan with the process and procedures will be evaluated by Airport staff and the Rock County Sheriff's office.

Discussion & Action on Memorandum of Understanding between REVV Aviation and UW-Health: Mr. Fox and Mr. Johnson moved to table pending additional review from Corporation Counsel. MOTION CARRIED.

Airport Director Updates: Mrs. Scrima informed the board of one recent maintenance staff position departure and another resignation as of today. The vacancy has been posted.

2025 Budget process is wrapping up with continued movement forward in requests for the planned capital expenditures including the t-hangar improvements, design on a new Snow Removal Equipment (SRE) building and other planned project.

The week of August 26 the crack sealing will begin on the surfaces that were included in the 2024 statewide contract through the Bureau of Aeronautics. Following will include micro-surfacing and painting. Users can expect additional communication.

The Milwaukee Flight Safety District Office is working with the WI Bureau of Aeronautics to host First Responder event on September 19th from 6:00 p.m. to 8:00 p.m. at the airport. This will be an educational event for first responders to familiarize themselves with different aircraft. Helicopter Specialties will be hosting.

Pistons and Props hangar dance was a success with over 2,500 people in attendance, over 230 cars and they look forward to starting their event planning for 2025.

Committee Request and Motions: None.

Next Meeting Date and Time: Monday, September 16, 2024 at 8:00a.m.

Adjournment: Supervisor Boehlke and Mr. Fox moved to adjourn at 9:06 a.m. MOTION CARRIED.

Respectfully Submitted,

Aimee Scrima
Airport Director