

Members present (Virtually): Chief Andre Sayles, Beloit Police Department; Chief Ryan Murphy, Janesville Fire Department; Chief Chad Pearson, Janesville Police Department; Sheriff Curt Fell, Rock County Sheriff's Office; Chief Tom Kunkel, Town of Milton Police Department; Chief Tom Alisankus, Footville Police Department; Chief Carolyn Kleisch, Evansville EMS; Deputy Chief Jeramie Mielke, Footville FD.

Members Not Present: Chief Dan Pease, Beloit Fire Department

Others present (Virtually): Fredd Carr, Matt Husen, and Faith Quinlan, Rock County Communications Center; Dara Mosley, James Johnson, and Bryan Spigarelli, Rock County IT.

1. Call to Order and Approval of Agenda

- A. Chief Sayles called the meeting of the 911 Communications Commission to order at 2:01 p.m. Motion to approve the agenda by Kunkel. Second by Fell.
APPROVED.

2. Minutes – January 17th, 2024 – Motion by Fell. Second by Kunkel. January 17th, 2024, minutes approved as written.

3. Comments from the Public – None

4. 9-1-1 Commission Chair – Nominations and Appointment – Kunkel nominated Chief Sayles for appointment to the Chair position. Second by Fell. Motion carries – APPROVED. Chief Sayles will serve as Chair until the term ends in January 2025.

- After Vice-Chair Sayles was appointed Chair, nominations were accepted to take over Sayle's Vice-Chair position. Chief Kunkel nominated Chief Pearson for appointment to the Vice-Chair position. Second by Fell. Motion Carries – APPROVED. Chief Pearson will serve as Vice-Chair until the term ends in January 2026.

5. New Commission Members – Director Carr introduced the two new members of the Commission. Both new members will serve to represent their agencies until their term expires on 3/27/2026.

- A. Evansville EMS (small EMS) – Chief Carolyn Kleisch
- B. Footville Fire (small Fire) – Deputy Chief Jeramie Mielke

6. Information Technology— IT Assistant Director Mosley informed the Commission about the upcoming CAD hardware and software upgrades. A software version update is scheduled for 8/13, and minimal interruptions are expected for agencies. Next, the CAD system will be migrated to new server hardware in mid-September. Following this, security certificates will need to be updated in each vehicle, which will cause a system-wide outage. More information will come out about that as we get closer. Lastly, he stated Spillman will move to a virtual platform, resulting in quicker speeds and better uptimes.

7. 2024 911 Center Goals and Objectives Review

- A. Hire Consultant for Staff and Op Study—Carr provided details of the recent on-site staffing study, which led to some immediate changes and productive meetings with staff and the APCO consultants. APCO will provide a final report in October.

- B. Form Committees to Engage Employee Input – Initial meetings have started; more information will follow.
- C. Open House Event – The date for this event is TBD but likely anticipated for the fall.
- D. Improved Digital Format Technique for Completing Vacation/Holiday Picks – This internal goal should not affect agencies.

8. Law Enforcement Calls for Service

- A. Hazardous Conditions (HAZC) Modifying Circumstances—Director Carr let members know that the center decided to add modifying circumstances to the HAZC incident type, including “flood,” “tree,” “wires,” etc., to save time, increase efficiency, and prioritize more hazardous conditions over something that can wait. A rollout date for the change should happen soon.
- B. Calls being Entered to which PD will not be Responding—Carr told the Commission that an internal decision was made to stop calling people back to let them know when police would not be responding to a specified issue when a citizen calls requesting a police response and the caller requests contact from an officer (for something like fireworks, etc.). Chief Pearson requested that notes be made to the call if a supervisor is contacted so it can be reviewed internally.

9. Informational Items & Updates

- A. Station Alerting – Carr explained some of the setbacks to the station alerting projects and that more time is needed to ensure the technology is implemented correctly and error-free.
- B. CALEA—In June, the center had its second web-based assessment of this accreditation cycle. We continue to be on track for compliance at the end of this cycle in 2026.
- C. APCO Staffing Study—Carr informed attendees that the final report will be available in October and, if it's ready, will be discussed at the next Commission meeting.

- 10. **Adjournment**—Fell moved to adjourn the 911 Communications Commission Meeting at 2:26 p.m., Seconded by Kunkel. APPROVED.

Minutes are not official until approved by the 911 Communications Commission

Next Meeting – October 16th, 2024, @ 2 pm (Subject to Change)

Respectfully Submitted,



Faith Quinlan
Administrative Secretary
Rock County Communications Center