



**ROCK COUNTY
HUMAN SERVICES BOARD MEETING
Wednesday, October 9, 2024 – 4:30 P.M.**



Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, October 9, 2024, in the Boardroom, at the Dr. Daniel Hale Williams Rock County Resource Center, Janesville, WI.

Committee Members Present: Supervisor Brian Knudson, (Chair); Supervisor Ron Woodman (Vice Chair); Supervisor Kathy Schulz; Supervisor Genia Stevens; Supervisor Barb Tillman; Supervisor April Whitley; Citizen Representative Sally Jean Weaver-Landers; and Citizen Representative Phil Boutwell

Virtual Committee Members: Citizen Representative Ashley Hoffman

Staff Present: Kate Luster, Director; Sara Mooren, Administrative Services Manager; Cori Marsh, Aging Programs Supervisor; Maria Delgado, Economic Support Manager; Mary Donahue; Josh Smith, County Administrator.

Virtual attendees: Tera O'Connor, Deputy Director (virtual); Jennifer Peck, APS Supervisor; Randy Terronez, Assistant to County Administrator; Chuck Flynn, Supervisor Mike Schwarz, Amber Johnson.

Others Present: Kathy Holcombe, LWV

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, second by Supervisor Schulz. The agenda was unanimously approved by voice vote. Approved.

Approval of Minutes of Human Services Board Meeting September 25, 2024:

Vice Chair Woodman moved the minutes to the floor, second by Supervisor Tillman. The minutes were unanimously approved by voice vote. Approved.

Public Comment: None

Communication and Announcements from Staff and Board Members: None

Approval of Contracts: Citizen Representative Weaver-Landers moved the contracts to the floor, second by Supervisor Tillman. Ms. Mooren provided contract details and responded to questions. The contracts were unanimously approved by voice vote. Approved.

Review of Bills: Ms. Mooren provided detail and responded to questions.

Review and Approval of Resolutions:

Recognizing Mary Donahue- Citizen Representative Weaver-Landers moved the resolution to the floor, second by Citizen Representative Boutwell. Ms. Delgado recognized Ms. Donahue who retired after 38 years. Ms. Donahue has excelled in her multiple positions here with Rock County. Ms. Donahue was one of the most successful fraud supervisors in the state. She also promoted staff morale and was instrumental in the committees she was in. The resolution was unanimously approved by voice vote. Approved.

Recognizing Kelly Jester- Vice Chair Woodman moved the resolution to the floor, second by Supervisor Schulz. Ms. Mooren was present to recognize Ms. Jester. She was upbeat and was always willing to

assist. She was eager to embrace new challenges and produced high quality of work in her 26 years. The resolution was unanimously approved by voice vote. Approved.

Awarding Contract for Birth to Three Services- Supervisor Tillman moved the resolution to the floor, second by Citizen Representative Weaver-Landers. Ms. Butz was present to review the resolution and executive summary. Additional information was provided including that that we did receive an additional \$40,000 in state revenue for 2025. This is about a 2.2% increase from 2024. Ms. Butz responded to questions. The resolution was unanimously approved by voice vote. Approved.

Amending the 2024 Human Services Department Budget to Accept Adult Protective Services ARPA Funds- Citizen Representative Weaver-Landers moved the resolution to the floor, second by Supervisor Schulz. Ms. Thompson was present to review the resolution to accept additional ARPA dollars from the state. Ms. Peck put in a request for additional funds with the state based on the needs of the department and those requested funds were awarded which will offset tax levy already expended for. This resolution is to accept the additional \$18,270. Ms. Thompson and Ms. Peck responded to questions. The resolution was unanimously approved by voice vote. Approved.

Review, Discussion, and Possible Action:

Approval of the 2025-2027 Aging Plan – Ms. Thompson and Ms. Marsh presented the 3-year Aging Plan. The aging plan was unanimously approved by voice vote. Approved.

Review and Discussion of the 2025 Recommended Human Services Department Budget – Chair Knudson started the review going through division by division of the Human Services Department 2025 budget. Mr. Smith and Ms. Luster responded to questions that came up under each division. There was strong focus on the personnel cuts and changes along with questions about the fund balance application. It was noted that the HS Department has done a good job at meeting budget expectations for the 2025 budget year. It was requested that the board waits until our next board meeting before taking any final action on the 2025 proposed budget.

2025 Budget discussions will continue at our next board meeting on 10/23/2024

Committee Requests: Looking ahead to the holiday season, the 2nd meeting in November will be changed to Monday November 25th. For the month of December, the 2nd meeting of the month will be canceled and there will only be one meeting 12/11/2024.

Next Meeting: Wednesday, October 23, 2024, at 4:30 p.m. – will be a hybrid meeting via Zoom and in-person at the DWRC, in the **Boardroom**, 1717 Center Avenue, Janesville, WI. If you cannot make the meeting, please email Chrissy Arambula (Christina.Arambula@co.rock.wi.us) to ensure a quorum is present.

Adjournment: Supervisor Woodman motioned to adjourn, second by Supervisor Schulz with unanimous approval at 5:14 p.m.

Chrissy Arambula, Administrative Professional III

NOT OFFICIAL UNTIL APPROVED BY THE BOARD