



MINUTES OF BOARD OF HEALTH MEETING

October 2, 2024

Call to Order: Meeting was called to order at 6:00 p.m.

Board of Health Members Present: Chair Peer, Vice Chair Schneider, Dr. Nowak, Nicole McBride (virtual), Eric Gresens, Supervisor Fugelseth (virtual), Supervisor Schulz (virtual), Dr. Rachel Bergstrom (virtual), Deb Kolste.

Board of Health Members Absent: None.

Staff Members Present: Katrina Harwood - Health Officer; Carrie Clark – Business Supervisor.

Others Present: Chuck Flynn – Citizen.

Roll Call

Chair Peer asked for the roll call. At roll call, Chair Peer, Vice Chair Schneider, Dr. Nowak, Supervisor Fugelseth, Supervisor Schulz, Nicole McBride, Eric Gresens, Deb Kolste and Dr. Rachel Bergstrom were present.

Adopt Agenda

Motion by Deb Kolste, second by Supervisor Schneider. MOTION APPROVED.

Approval of Minutes September 4, 2024

Motion by Eric Gresens, second by Dr. Bergstrom. MOTION APPROVED.

Citizen Participation, Communications, and Announcements

None.

New Business

Administrative Division

Review of Payments

The Board reviewed the Health Department's September 2024 payments totaling \$127,845.52.

Deb Kolste asked for further information related to the RO Reimbursements under the Clean Water Program and 10 doses of Shingles vaccine that were purchased.

Supervisor Fugelseth asked for further clarification on the Janesville Mobilizing for Change charge.

Health Officer Harwood provided clarification on all items.

Transfer of Funds Over \$5,000

No transfer of funds over \$5,000.

Public Health Department Report

Director's Report

Health Officer Harwood briefed members on the emerging concern around new HIV infections in Rock County. The Public Health Department is doing what they can to address this concern through outreach, partner services, testing, etc. Katrina reported that Rock County is working to secure funding through DHS to help support expanded HIV testing in order to help prevent further disease transmission.

Katrina also briefed members on the Quarterly Report for the County Strategic Plan highlighting the CredibleMind website and how much traffic the site has had in the most recent quarter of 2024.

Wisconsin Costing & Capacity Assessment Report

Health Officer Harwood discussed the purpose of the assessment, described a brief overview, shared key findings and recommendations and how it impacts Rock County locally and also next steps in the process.

Quarterly Budget Update

Health Officer Harwood briefed members on Year-to-Date Revenue & Expenses, noting what the expected variance is. Katrina reported an increase in revenue from Public Facility Permits due to an increase in the number of facilities that the Department licenses. Adjustments will be made as needed on expenses that are over budget by moving funds from one line item to another in order to balance out the budget. Year-to-Date Grant information is slightly delayed due to grant reimbursement being behind by one month based on when the State issues checks.

Review and Consideration of 2025 Recommended Budget

Health Officer Harwood presented an overview of the Rock County Public Health Department's 2025 Recommended Budget. The overview featured both the Department's requested budget, along with the Administrator's recommended budget. Recommended budget changes included items in the following categories: contract services, training and building/office lease.

Communications and Announcements from Staff and Board Members

Health Officer Harwood proposed moving the January 2025 meeting from 1/1 to 1/8 since 1/1 falls on New Year's Day. Everyone was in agreement to move the meeting date. New meeting day will be Wednesday, 1/8 at 6 p.m.

Adjournment

Motion by Deb Kolste, second by Supervisor Schulz to adjourn the meeting. MOTION PASSED. Meeting adjourned at 7:08 PM.

Respectfully Submitted,

Melissa DeWitt, Public Health Support Assistant
Not Official Until Approved by the Board of Health