



## **Minutes - October 21, 2024**

**Call to Order:** Chair Bostwick called the hybrid County Board Staff Committee meeting to order at 430 P.M. in Conference Room N1/N2.

**Committee Members Present:** Supervisors Bostwick, Tillman, Towns, Brien, Gorman, Mawhinney, Peer, and Wilson.

**Committee Members Absent:** Supervisor Leavy

**Staff Members Present:** Josh Smith, County Administrator; Randy Terronez, Assistant to the Administrator; Amy Spoden, Human Resources Director; Rich Greenlee, Corporation Counsel; Kristin Vander Kooi, Finance Director; Shanna Sanders, Deputy Corporation Counsel; Duane Jorgenson, Public Works Director; Brent Sutherland, Facilities Management Director.

**Others Present:** Supervisor Homan; Chuck Flynn; Sheila Williams.

**Approve Agenda:** Supervisor Towns moved approval of the agenda as presented, second by Supervisor Wilson. Item 7.D. and item 9 were removed. ADOPTED.

**Citizen Participation, Communications and Announcements:** Chuck Flynn spoke in favor of agenda item 6.B. Amending the Rock County Board of Supervisors' Rules of Procedures.

Supervisor Bostwick shared that information on the County Administrator recruitment will be coming shortly.

### **Approval of Minutes:**

**October 7, 2024 Minutes:** Supervisor Brien moved approval of the October 7, 2024 minutes, second by Supervisor Peer. ADOPTED.

**Approval of Transfers:** None.

### **Review and Approval of Resolutions:**

**Employee Compensatory Time - Policy Change:** At the previous County Board Staff Committee meeting on October 7, 2024, Supervisor Mawhinney moved approval of the above resolution, second by Supervisor Wilson. Supervisor Homan spoke to his initiated resolution. Supervisor Mawhinney moved to amend the resolution to utilize the "old 1077 group" and be paid out for end of the year December in beginning of the year January, second by Supervisor Brien. Supervisor Mawhinney and

Supervisor Brien withdrew the previous motion to amend. Supervisor Wilson moved to amend the resolution to set the number of compensatory hours to 100 hours, apply to all departments within County government, and that all compensatory time be paid out at the end of the year, second by Supervisor Mawhinney. The committee discussed having Human Resources and Corporation Counsel taking committee feedback to revise the resolution with policy change language. Supervisor Wilson moved to postpone the consideration of this resolution until the October 21 meeting, second by Supervisor Tillman. ADOPTED.

This resolution is in front of the committee today for consideration.

Rich Greenlee provided language for a potential amendments to the resolution per committee request.

Supervisor Wilson moved to amend the amendment to strike starting at line 20 "shall reinstate, effective December 1, 2024, the previous policy language reaffirming a 100-hour refillable bank for compensatory time and allowing for compensatory time to be banked for the entirety of the calendar year," and insert "that Policy No. 5.05 shall be amended as follows: Compensatory Time may accumulate to a maximum of ~~eighty (80)~~ one hundred (100) hours each calendar year. Utilization of compensatory time shall be subject to staffing requirements and approval by an employee's supervisor. Unused compensatory time will be paid out on the last paycheck of the calendar year. Compensatory time earned between the end of the first pay period in December and December 31 may be carried over into the following calendar year" in its place, second by Supervisor Mawhinney. ADOPTED.

First amendment - ADOPTED.

Supervisor Wilson moved to strike lines 1-7 from the original resolution, second by Supervisor Gorman. ADOPTED.

Supervisor Peer moved to amend lines 9-10 to read "the issue of bankable hours has impacted staff morale, affected employee retention, and potentially affected employee recruitment," second by Supervisor Gorman. ADOPTED.

Original motion - ADOPTED.

**Amending the Rock County Board of Supervisors' Rules of Procedure:** Supervisor Towns moved approval of the above resolution, second by Supervisor Wilson. ADOPTED.

### **Review, Discussion and Possible Action:**

**Appointment to the Land Information Council:** Supervisor Peer moved to approve the appointment to the Land Information Council, second by Supervisor Wilson. ADOPTED.

**Administrative Policy and Procedure-Policy Change-Vacation:** Supervisor Towns moved to approve changes to the Administrative Policy and Procedure manual regarding vacation, second by Supervisor Brien. ADOPTED.

**Administrative Policy and Procedure-Policy Change-Voluntary Committee Participation/Public Service Leave:** Supervisor Towns moved to approve changed to the Administrative Policy and Procedure manual regarding voluntary committee participation/public service leave, second by Supervisor Wilson. ADOPTED.

**Administrative Policy and Procedure-Policy Change-Compensatory Time:** This item was removed from the agenda.

**Administrative Policy and Procedure-Policy Change-Licenses:** Supervisor Brien moved to approve changes to the Administrative Policy and Procedure manual relating to licenses, second by Supervisor Peer. ADOPTED.

**Workers Compensation Claim Services Agreement with Wisconsin Municipal Mutual Insurance Company (WMMIC) renewal:** Supervisor Peer moved to approve the Workers Compensation Claim Services Agreement with Wisconsin Municipal Mutual Insurance Company renewal, second by Supervisor Wilson. ADOPTED.

**Next meeting date and time:** November 11 at 4:30 P.M.

**Executive Session: Per section 19.85(1)(e) to deliberate the setting of bargaining parameters for 2025 negotiated collective bargaining agreements.:** This item was removed from the agenda.

**Adjournment:** Supervisor Towns moved adjournment at 6:05 P.M., second by Supervisor Gorman. ADOPTED.

Respectfullu submitted,

Haley Thompson  
Executive Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.