



**ROCK COUNTY  
HUMAN SERVICES BOARD MEETING  
Monday, November 25, 2024 – 4:30 P.M.**



**Call to Order:** Chair Knudson called the meeting to order at 4:30 p.m. on Monday, November 25, 2024, in the Boardroom, at the Dr. Daniel Hale Williams Rock County Resource Center, Janesville, WI.

**Committee Members Present:** Supervisor Brian Knudson, (Chair); Supervisor Ron Woodman (Vice Chair); Supervisor Kathy Schulz; Supervisor April Whitledge

**Virtual Committee Members:** Supervisor Barb Tillman; Citizen Representative Sally Jean Weaver-Landers

**Committee Members Absent:** Supervisor Genia Stevens; Citizen Representative Phil Boutwell; and Citizen Representative Ashley Hoffman

**Staff Present:** Kate Luster, Director; Sara Mooren, Administrative Services Manager; Jennifer Thompson, ADRC/APS Manager; Jacqueline Revels, Homelessness Prevention Coordinator; Jenna Singer, CCS Manager; Stephani Kuczynski, CSP Manager; and Lindsey Scianna, CSP Supervisor

**Virtual attendees:** Tera O'Connor, Deputy Director; Nick Zubow, CCS Supervisor; Meghan Pulgarin, Support Services Supervisor, and Chuck Flynn

**Approval of Agenda:** Supervisor Schulz moved the agenda to the floor, second by Supervisor Whitledge. One modification to the agenda was to remove item 7, HSD Impact Award, and postpone to the next meeting. The agenda was unanimously approved by voice vote, as amended. Approved.

**Approval of Minutes of Human Services Board Meeting November 13, 2024:**

Supervisor Whitledge moved the minutes to the floor, second by Supervisor Schulz. The minutes were unanimously approved by voice vote. Approved.

**Public Comment:** None

**Communication and Announcements from Staff and Board Members:** Ms. Luster reviewed several upcoming community events.

**Approval of Contracts:** Supervisor Whitledge moved the contracts to the floor, second by Supervisor Schulz. Ms. Mooren provided contract details and responded to questions. The contracts were unanimously approved by voice vote. Approved.

**HS IMPACT Award Recipient- November-** Postponed for next meeting.

**Review and Approval of Resolutions:**

**Approving 2025 Human Services Department Provider Contracts-** Supervisor Woodman moved the contracts to the floor, second by Supervisor Whitledge. Ms. Mooren provided details about the contracts listed in the resolution which all exceed \$200,00 and thus must be brought via

resolution to both HS Board and County Board in accordance with the Purchasing Ordinance. Ms. Mooren responded to questions. The resolution was unanimously approved by voice vote. Approved.

**Amending the 2024 HSD Budget to Accept ADRC Modernization Funds-** Supervisor Whitledge moved the resolution to the floor, second by Supervisor Schulz. Ms. Thompson is present to speak on the resolution. WI DHS is requiring that the ADRCs across the state update and modernize their logo as well as improve marketing of the ADRC in the larger community. The logo will stay the same with change in color, an added tag line, and a few additional minor changes. There is an expectation at some point we will need to change the logo on everything; however, they are able to use up anything with the current logo on it and transition to the new logo as items are ordered. The state will be assisting with the financial change of the logo for the ADRC. ADRC was awarded almost \$55,000.00 and the funds expire at the end of February. The resolution requests approval to accept these funds. The resolution was unanimously approved by voice vote. Approved.

#### **Review, Discussion and Possible Action:**

**Review and Possible Approval of 2025 Service Rate for HSD-** Ms. Luster explained the purpose of this action item and that it is the first time we have had to update and calculate the information. The state updated DHS 1, which is statutory guidelines for how we set rates, bill people, and charge people. The updated version of DHS 1 indicates that these should be brought to the board for approval. Ms. Cline was present to do an overview and details of the rates and responded to questions. Supervisor Woodman moved the 2025 service rates for HSD to the floor, second by Supervisor Whitledge. The 2025 service rates were approved by unanimous voice vote. Approved.

#### **Reports and Updates:**

**2024 Third Quarter ARPA Homelessness Prevention-Matching Grant Report:** Ms. Revels is present to review the 3<sup>rd</sup> quarter ARPA grant funds and explained the different uses of the funds. In the 3<sup>rd</sup> quarter there were six organizations that used ARPA funds which included: Family Promise of Greater Beloit and Mercy Health (case management and other individual services they provide at shelters), Janesville Mobilizing 4 Change (adult life skill classes and resource referrals), Project 1649 (youth life skill workshops as well as community drop in sites for youth experiencing homelessness), Red Road House (services for individuals who are chronically homeless and provide sober fee housing), and Youth2Youth 4 Change (created hygiene bags with resources they distributing throughout Rock County with information within them).

**Program Report: Community Support Program (CSP):** Ms. Kuczynski is present to review the CSP program, which is a Medicaid funded program that offers intensive community mental health services. To qualify, participants need a diagnosis of a serious mental illness as well as a history of hospitalization and evidence of ongoing struggles with independence in the community. The goal is to help them live their lives as best as possible without having repeated hospitalizations for mental health related issues. CSP follows the evidence-based model for assertive community treatment. Rock County was the first in WI to be certified under DHS 63, which is the statute that we follow, in 1989. Once in the program they do get assigned a caseworker; however, everyone on the team knows each individual and can step in. They conduct a comprehensive assessment making it very individualized. CSP currently serves about 180 clients. The treatment team provides services which include seeing a psychiatrist, psychotherapy, medication management/monitoring, psychosocial rehabilitation, life skills and support with activities of daily living.

Rock County CSP has three multi-disciplinary teams. Two are in Janesville at DWRC and one in Beloit at the Eclipse Center. The teams are made up of a psychiatrist, supervisor, registered nurse,

master level and some bachelor level case managers. Members of the team work evenings and weekends to assure client needs are met.

Full funding for CSP is a WCA and WCHSA priority issue for advocacy in the upcoming state budget cycle.

**Committee Requests:** A request was made for an update on how many of the 209 participants in Project 1649 were able to obtain permanent housing.

**Next Meeting:** Wednesday, December 11, at 4:30 p.m. This will be both a hybrid meeting via Zoom and in-person at the DWRC, in the **Boardroom**, 1717 Center Avenue, Janesville, WI. If you cannot make the meeting, please email Chrissy Arambula ([Christina.Arambula@co.rock.wi.us](mailto:Christina.Arambula@co.rock.wi.us)) to ensure a quorum is present.

**Adjournment:** Supervisor Schulz motioned to adjourn, second by Supervisor Woodman with unanimous approval at 4:59 PM.

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Chrissy Arambula, Administrative Professional III

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**